

**Republic of the Philippines  
Office of the President**

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**JHMC**

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**JOHN HAY MANAGEMENT CORPORATION**  
a member of **The BCDA Group**

**RISK MANAGEMENT  
COMMITTEE  
REPORT**

**CY 2016**

## **I. JHMC Board Risk Management Committee**

The Risk Management Committee has five members, to wit:

Chairperson: Atty. Teddy Esteban F. Rigoroso

Members: Atty. Reynaldo U. Agranzamendez  
Atty. Arnel Paciano D. Casanova  
Mr. Emerito P. Manalo  
Ms. Gloria F. Peralta

On August 15, 2016, Dir. Casanova was replaced by Dir. Vivencio B. Dizon.

On December 12, 2016, Dir. Agranzamendez was replaced by Dir. Abraham B. Bagasin.

## **II. Committee Members' Qualification and Responsibilities:**

The Committee shall consist of at least three (3) members, with at least one member having a background in finance and investments.

The Committee shall be responsible for the following:

1. Performing oversight risk management functions specifically in the areas of managing credit, market, liquidity, operational, legal, reputational, and other risks of the GOCC, and crisis management, which shall include receiving from Senior Management periodic information on risk exposures and risk management activities;
2. Developing the Risk Management Policy of the GOCC, ensuring compliance with the same and ensure that the risk management process and compliance are embedded throughout the operations of the GOCC, especially the Board and Management level; and
3. Providing quarterly reporting and updating the Board on key risk management issues as well as *ad hoc* reporting and evaluation on investment proposals.

## **III. Accomplishments for the year 2016:**

1. Review and approval of the JHMC Performance Scorecard for CY 2017.
2. Review and approval of the Performance Agreement between BCDA and JHMC.
3. Review and approval of the Proposed Quasi-Reorganization of JHMC.
4. Review and approval of the Implementing Guidelines on the Common Usage Service Area (CUSA).

5. Review and approval of the Amended Scope of Services for JHMC Security Services for Area of Responsibility (AOR) 1 and AOR 2.
6. Review and approval of the amended JHMC Policy on Levels of Signing Authority.
7. Review and approval of the Draft Executive Order for Barangay Segregation of Hillside.
8. Review and approval of the Letter of Agreement between JHMC and the Office of the Government Corporate Counsel (OGCC).
9. Review and approval of the Deed of Usufruct among BCDA, JHMC and the Department of Environment and Natural Resources (DENR) for the Watershed and Water Resources Research Center.
10. Review and approval of the Memorandum of Agreement (MOA) among JHMC, Environment and Management Bureau-Cordillera Administrative Region for an Adopt-an-Estero or Waterbody Program.
11. Review and approval of the Trust Agreement between JHMC and the Land Bank of the Philippines.
12. Review and approval of the Letter Agreement with Sundown Festival: Film Festival at the Amphitheater.
13. Review and approval of the Recommendations of the Security Investigation Committee.
14. Review and approval of the JHMC Corporate Operating Budget for CY 2017.
15. Approval of the JHMC Directors' and Officers' Liability Fund (DOLF) Guidelines as Approved by the GCG.
16. Approval of the Report on the Consultancy Services rendered by the Benguet State University on the Prevention /Control of Pests and Diseases Infestation/Infection within Camp John Hay Watershed Area.
17. Approval of the Terms of Reference for the Special Economic Zone Administration Department (SEZAD) Information System Design and Development.
18. Approval of the Draft Contract for the Consultancy Contract for the SEZAD Information System Design and Development.
19. Approval of the Draft Contract for Janitorial Services for the Mile-Hi Cantinetta, Starbucks and Other Areas.

20. Review of the Implementation of the Approved Increase in Authorized Capital Stock of JHMC and Issuance of Stock Certificates for BCDA's Deposit for Future Subscription.
21. Review of the JHMC Third Quarter Performance Monitoring Report for the CY 2016 Performance Agreement between the Governance Commission for Government-Owned or –Controlled Corporations (GCG) and JHMC.
22. Review of the JHMC Policy on the Issuance of Permits in the John Hay Special Economic Zone.
23. Review of the JHMC DOLF Guidelines as Approved by the GCG and its Application to the Coercion and Contempt of Court Cases.
24. Review of the JHMC Policy on Responsibilities and Accountabilities on Withholding Taxes.
25. Review of the JHMC Policy on the Hiring of Fixed-Term or Project-Based Personnel.
26. Review of the Sustainable Forest Management Plan for JHMC.
27. Review of the Charging Notice to be issued to the DENR.
28. Review of the proposed Lease Agreement between JHMC and the Intercontinental Hotels Group.
29. Review of the MOA for the Plantation Site for Stevia and Vanilla.
30. Review of the Proposed Honorarium for the Members of the JHMC Inspectorate Team.
31. Discussion and notation of JHMC Cases.
32. Discussion on the BCDA-Camp John Hay Development Corporation (CJHDevCo) Case and Request of CJHDevCo for Permits.
33. Discussion on the Processing of Applications for the Issuance of Certificates of Ancestral Land Claims in Camp John Hay.
34. Discussion on the Financial Statements as of June 2016.

#### IV. Meetings for the year 2016:

A total of 18 meetings were conducted by the Risk Management Committee in 2016.

No.	Date of Meetings
1.	January 11, 2016 (joint meeting with Nominations, Remunerations and Organizational Development Committee)
2.	February 09, 2016
3.	March 07, 2016
4.	April 05, 2016
5.	April 19, 2016 (joint meeting with Special Committee on CJHDevCo Concerns and 19 Conditionalities)
6.	May 16, 2016 (joint meeting with Special Committee on CJHDevCo Concerns and 19 Conditionalities)
7.	May 23, 2016 (joint meeting with Audit Committee)
8.	June 13, 2016
9.	June 27, 2016
10.	July 18, 2016
11.	August 09, 2016 (joint meeting with Finance Committee; and Governance Committee)
12.	August 31, 2016 (joint meeting with Governance Committee)
13.	September 12, 2016 (joint meeting with Governance Committee; and Special Committee on CJHDevCo Concerns and 19 Conditionalities)
14.	September 26, 2016 (joint meeting with Governance Committee; and Special Committee on CJHDevCo Concerns and 19 Conditionalities)
15.	October 14, 2016 (joint meeting with Audit Committee; Governance Committee; and Special Committee on CJHDevCo Concerns and 19 Conditionalities)
16.	October 24, 2016 (joint meeting with Governance Committee)
17.	November 23, 2016 (joint meeting with the Governance Committee; Finance Committee; Nominations, Remunerations and Organizational Development Committee; and Special Committee on CJHDevCo Concerns and 19 Conditionalities)
18.	December 12, 2016 (joint meeting with Business Development Committee; and Finance Committee)