

RFQ NO.: **2025-208 A**
RFQ TYPE: **Infra Services**DATE: **26 November 2025**
PAP CODE: **GDS-204**
PROCUREMENT MODE: **SVP****TO:**

Name and Signature	
Company Name	
Address	
Contact Number	
Date Received	

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for CY 2025 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **One Million Five Hundred Thousand Pesos (Php 1,500,000.00)** for as described below:

Unit	Description	Quantity
Lot	Procurement of Improvement of Scout Hill Landscape (Tranquility Park)	1
Please see the attached technical documents		

Quotations received in excess of the ABC shall be automatically rejected.

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 12009.
3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
5. Quotations must be delivered or emailed on or before **3 December 2025, 8:30 AM** to the address below:

DARWIN C. PEREZ

Head, BAC Secretariat

John Hay Management Corporation

John Hay Special Economic Zone, Baguio City

Mobile Number: (074) 422-4360

Email address: bac@jhmc.com.ph

6. The **bid opening** will be on **3 December 2025, 9:00 AM** at the JHMC Conference Room, JHMC Office, JHSEZ.

7. The proposal/s shall contain the following:

Legal documents:

- Mayor's/ Business Permit
- PhilGEPS Registration Number
- Business/Income Tax Return

Note: *Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number*

Technical documents:

- PCAB License
- List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements
- Organizational chart for the contract to be bid
- List of Contractor's key personnel

Financial documents:

- Financial Bid Form
- Detailed Unit Price Analysis (DUPA) Form
- Summary of Bid

8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

A blue ink signature of Jane Theresa G. Tabalingcos.

JANE THERESA G. TABALINGCOS
BAC Chairperson

OVP-202511-BAC-087