

RFQ NO.: **2025-189 A** DATE: **16 October 2025**
RFQ TYPE: **Goods and Services** PAP CODE: **GDS-115**
PROCUREMENT MODE: **SVP**

TO:

<i>Name and Signature</i>	
<i>Company Name</i>	
<i>Address</i>	
<i>Contact Number</i>	
<i>Date Received</i>	

- The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for CY 2025 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **Two Hundred Eighty Thousand Pesos (Php 280,000.00)** for **Procurement of a Service Provider for the 122nd Anniversary of Camp John Hay** as described below:

Unit	Description	Quantity
Lot	Procurement of service provider for the 122nd Anniversary Celebration of Camp John Hay. Services includes but are not limited to Catering Services and other Event Services. Please see attached Scope of Services, for reference. <i>Terms of Delivery: October 24, 2025</i>	1

Quotations received in excess of the ABC shall be automatically rejected.

- All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 12009.
- The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
- The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.

5. Quotations must be delivered or emailed on or before **22 October 2025, 9:00 AM** to the address below:

DARWIN C. PEREZ

Head, BAC Secretariat

John Hay Management Corporation

John Hay Special Economic Zone, Baguio City

Mobile Number: (074) 422-4360

Email address: bac@jhmc.com.ph

6. The proposal/s shall contain the following:

- Proposal
- PhilGEPS Registration Number
- Mayor's/ Business Permit
- Business/Income Tax Return

Note: *Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number*

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

OVPCCO-202510-BAC-072

JANE THERESA G. TABALINGCOS

BAC Chairperson