

WE ARE HIRING EMERGENCY RESPONDER

DEADLINE : 15 SEPTEMBER 2025

HRD-NOV-2025-166

Job Level 9, PhP 833.04/day
Project-based Employment

Qualification Standards

Education: *At least 2 years in college*

Experience: *Experience as a medical first responder is an advantage but not required*

Training: *Trained on Disaster/Emergency*

Response is an advantage but not required

Other Requirement: *Experience in driving four wheeled vehicles and must be physically fit*

Qualified applicants are requested to
PERSONALLY SUBMIT the following to the
HRD on or before 15 SEPTEMBER 2025:

1. Application letter

Addressed to the: President and CEO Manjit T.
Singh Reandi

2. Barangay Certification (Residency and
complaints, its nature, and status, if any

3. Diploma

4. NBI Clearance

5. Notarized Personal Data Sheet (PDS) with three
(3) character reference with email addresses and
contact numbers. PRINTED BACK-TO-BACK and
DO NOT LEAVE BLANK SPACES. Write N/A if not
applicable

6. Transcript of Records and/or Form 2316 (for
High school graduates)

7. Copies of Training Certificates (2024 – 2020)

**LATE AND INCOMPLETE APPLICATIONS
SHALL NOT BE ENTERTAINED**

General Duties and Responsibilities

1. Respond quickly to emergencies, including natural disasters, accidents, and health crises.
2. Conduct search and rescue operations as needed to save lives and provide medical assistance.
3. Maintain an inventory of emergency equipment, tools and supplies and ensure readiness for deployment.
4. Provide first aid and basic life support to affected individuals until more comprehensive medical assistance can arrive.
5. Document actions taken during the emergency response and prepare reports for review and accountability.
6. Operate the company ambulance and conduct preventive maintenance care of the mounted equipment
7. Perform other related duties as may be assigned from time to time.

The Equal Opportunity Principle is recognized by this office, and all qualified applicants will be given consideration for employment regardless of their preferred sex or gender, age, ethnicity, religious affiliation, civil status, national origin, disability status, or any other characteristics protected by law