

WE ARE HIRING COMPUTER PROGRAMMER

DEADLINE : 16 JULY 2025

HRD-NOV-2025-139

Job Level 11, PhP1,265.54/day
Fixed-term Employment

Qualification Standards

Education: *Bachelor's Degree in Information Technology, Computer Science or any related course relevant to the job.*

Experience: *At least 2 years of experience in computer programming using major programming languages and database management system.*

Training: *Relevant trainings/ certificates on computer programming.*

Other Requirements: Knowledge on open source systems, PHP with Laravel Framework, HTML, CSS, Javascript (React or Vue.js), MySQL or MariaDB, Mac OS, Microsoft applications and Google Workspace/ Cloud/ Adobe Application, Microsoft/Linux Server Management, System Analysis and Design, Testing and Development.

Qualified applicants are requested to **PERSONALLY SUBMIT** the following to the **HRD on or before 16 JULY 2025:**

1. Application letter

Addressed to the: President and CEO Manjit T. Singh Reandi

2. Barangay Certification (Residency and complaints, its nature, and status, if any

3. Diploma

4. NBI Clearance

5. Notarized Personal Data Sheet (PDS) with at least three (3) character reference with email addresses and contact numbers. **PRINTED BACK-TO-BACK and DO NOT LEAVE BLANK SPACES.**

Write N/A if not applicable

6. Transcript of Records)

7. Copies of Training Certificates (2024 – 2020)

**LATE AND INCOMPLETE APPLICATIONS
SHALL NOT BE ENTERTAINED**

General Duties and Responsibilities

1. Conduct system analysis and design including data gathering;
2. Perform all requirements needed for the implementation of automated computer systems from start to finish;
3. Review and recommend an operating system, and other required software and hardware to support the automated computer system during its development and implementation;
4. Facilitate the installation and configuration of required computer hardware, related peripherals and software to run the automated computer system;
5. Provide program codes in the development of the automated computer system and or computer applications;
6. Simplify writing codes using code libraries;
7. Provide support in the enhancement of software applications/ systems to reduce operating time or improve efficiency;
8. Provide support in preparing required documentation, including both program-level and user-level documentation;
9. Prepares required reports;
10. Conducts Information Systems User's Training;
11. Assists in the review of equipment and personnel performance and develops techniques for improvement;
12. Performs other related duties that may be assigned.

The Equal Opportunity Principle is recognized by this office, and all qualified applicants will be given consideration for employment regardless of their preferred sex or gender, age, ethnicity, religious affiliation, civil status, national origin, disability status, or any other characteristics protected by law