

	JOHN HAY MANAGEMENT CORPORATION	Document Code	JHMC-GSD-Form 023
	<b>NOTICE OF AWARD (NOA)</b>	Revision Number	0
	<b>INTERNAL FORM</b>	Page Number	1 of 2
		Effectivity Date	23 November 2015

02 June 2025

**MA. LUZ A. RULLAN**

Owner/ General Manager

**MCKLEENE PREMIUM PRODUCTS, INC.**

No. 16 Gen. Luna Street,

City of San Fernando, La Union

**Dear Ms. Rullan:**

We are pleased to inform you that JOHN HAY MANAGEMENT CORPORATION (JHMC) is hereby awarding the contract to **MCKLEENE PREMIUM PRODUCTS, INC.** for the **PROCUREMENT OF JANITORIAL AND GENERAL SERVICES** in the total amount of **SIX MILLION FIVE HUNDRED SEVEN THOUSAND FIFTY-SEVEN PESOS AND SIXTY-NINE CENTAVOS (Php6,507,057.69)**, inclusive of all applicable taxes, to be completed for one (1) year upon the effectivity of the Notice to Proceed.

You are therefore required **within ten (10) calendar days** from receipt of this Notice to submit the following documents, which form part of the contract as per the IRR of RA12009:

1. **Performance Security (valid for 1 year)** in an amount equal to a percentage of the total contract price in accordance with The Implementing Rules and Regulations of Republic Act No. 12009, or The New Government Procurement Act, as provided for in Section 68.4 thereof:

*Section 68.4. The performance security shall be in the form chosen by the Procuring Entity and in the amount not less than the required percentage of the total contract price in accordance with the following schedule:*

<b>Form of Performance Security</b>	<b>Amount of Performance Security (Not less than the required percentage of the Total Contract Price)</b>
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)



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For further inquiries and/or concerns, please contact us through the General Services Division: 074-422-4360 or visit us at JHMC Office Complex, John Hay Special Economic Zone, Camp John Hay, Baguio City.

Kindly submit the above requirements within the given period to the **ASD-GSD Procurement Unit** located at the Second (2<sup>nd</sup>) Floor of the JHMC Office Complex, John Hay Special Economic Zone, Camp John Hay, Baguio City.

Please acknowledge receipt and acceptance of this Notice by signing the three (3) copies on the space provided below and return the two (2) copies to JHMC.

Truly yours, *A*

**MANJIT T. SINGH REANDI**  
President and Chief Executive Officer

*I acknowledge receipt of this Notice on:* JUNE 9, 2025

*Proprietor/ Authorized Representative of the Bidder:* MA. LUZ A. RULLAN

*Signature:* \_\_\_\_\_