

[HRD-NOV-2025-058](#)

11 April 2025

John Hay Management Corporation (JHMC), a subsidiary of the Bases Conversion and Development Authority (BCDA) is the estate manager of the Camp John Hay Reservation containing an area of 625 hectares more or less is in need of:

Position	EIGHT (8) FIRE FIGHTER
Employment Status	Project - based Employment
Salary	Job Level 9, Php 833.04/day

QUALIFICATION STANDARDS

Education	<i>At least 2 years in college</i>
Experience	<i>Experience as a fireman is an advantage but not required</i>
Training	<i>With any basic Fire Fighting/Suppression or Safety Training</i>
Other Requirement	<i>Professional driver's license with a C or C1 restriction is an advantage</i>

GENERAL DUTIES AND RESPONSIBILITIES

- Responding to fires promptly and using various techniques and equipment to extinguish them safely and effectively.*
- Carrying out rescue missions for individuals trapped in dangerous situations, such as burning buildings, car accidents, or natural disasters.*
- Assisting in the investigation of fire incidents to determine their cause and prevent future occurrences.*
- Ensuring that firefighting equipment, hoses, vehicles, and protective gear are maintained and ready for use.*
- Responding to incidents involving hazardous materials and containing spills or leaks to prevent environmental harm.*
- Assisting with response and recovery efforts during natural disasters, such as floods, hurricanes, or earthquakes, which may involve not just fire response but also search and rescue operations*

Qualified applicants are requested to **PERSONALLY SUBMIT** the following to the **HRD on or before 18 APRIL 2025:**

- Application letter
Addressed to the: President and CEO Manjit T. Singh Reandi
Attention: HR Officer Avigale C. Villanueva
- Barangay Certification (Residency and complaints, its nature, and status, if any)
- Diploma
- NBI Clearance
- Notarized** Personal Data Sheet (PDS) with at least three (3) character reference with **email addresses and contact numbers**
- Transcript of Records and/or Form 2316 (for High school graduates)
- Copies of Training Certificates (2024 – 2020)

For inquiries, please email: avigale.villanueva@jhmc.com.ph
LATE AND INCOMPLETE APPLICATIONS SHALL NOT BE ENTERTAINED

The Equal Opportunity Principle is recognized by this office, and all qualified applicants will be given consideration for employment regardless of their preferred sex or gender, age, ethnicity, religious affiliation, civil status, national origin, disability status, or any other characteristics protected by law