

CONTRACT AGREEMENT
(Janitorial and General Services for CY 2025)

THIS AGREEMENT made this _____ between **JOHN HAY MANAGEMENT CORPORATION**, with office address at John Hay Special Economic Zone, Baguio City, Benguet, Philippines (hereinafter called "**JHMC**") of the one part and **MCKLEENE PREMIUM PRODUCTS, INC.**, with office address at No. 16 General Luna St., City of San Fernando, La Union (hereinafter called "**SERVICE PROVIDER**") of the other part;

WHEREAS, **JHMC** invited Bids for *Procurement of Janitorial and General Services (15 janitorial, 7 gardening, and 3 facilities and maintenance personnel) – contingent with the turnover* and has accepted a Bid by the **SERVICE PROVIDER** for the supply of the services and related goods in the sum of **SIX MILLION FIVE HUNDRED SEVEN THOUSAND FIFTY SEVEN PESOS AND SIXTY NINE CENTAVOS (PhP6,507,057.69)** (hereinafter called "**the Contract Price**").

WHEREAS, Contract is for a period of one (1) year from AUG 15 2025 to AUG 14 2026, unless sooner terminated.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the Implementing Rules and Regulations (IRR) of Republic Act No. 12009 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - a. Scope of Services;
 - b. General and Special Conditions of Contract; and
 - c. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and,
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

MARYANN C. DADAG
Administrative Officer

BENJAMIN P. QUIÑO, JR.
General Services Manager

MA. LUZ A. RULLAN
General Manager

MANJIT T. SINGH REANDI
President and CEO

MCKLEENE PREMIUM PRODUCTS, INC.

JOHN HAY MANAGEMENT CORPORATION

3. The provisions of RA No. 12009, its IRR, and relevant Government Procurement Policy Board (GPPB) Circulars are deemed incorporated in this Contract, particularly those pertaining to the non-automatic renewal and the requirement for posting Performance Security.
4. In consideration for the sum of **SIX MILLION FIVE HUNDRED SEVEN THOUSAND FIFTY SEVEN PESOS AND SIXTY NINE CENTAVOS (PhP6,507,057.69)** or such other sums as may be ascertained, **SERVICE PROVIDER** agrees to deliver the services in accordance with its Bid.
5. **JHMC** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the Parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

MANJIV T. SINGH REANDI
President and CEO
Board Resolution No. _____
Dated 07 July 2025

for:

JOHN HAY MANAGEMENT CORPORATION

MA. LUZA R. RULLAN
General Manager
Board Resolution No. _____
Dated _____

for:

MCKLEENE PREMIUM PRODUCTS, INC.

Signed in the presence of:

BENJAMIN P. QUIÑO, JR.
General Services Manager, JHMC

MARYANN C. DADAG
Administrative Officer

Certified Availability of Funds:

CAF No.: CAF 25-07-097

BUR No.: 02-2025-07-060

JOSEPHINE Q. TECAN
Accountant, JHMC

ACKNOWLEDGEMENT

Republic of the Philippines)
Baguio City) S.S.

BEFORE ME, a Notary Public in and for Baguio City, personally appeared:

NAME	IDENTIFICATION DOCUMENT	DATE/PLACE OF ISSUE
MANJIT T. SINGH REANDI	Driver's License No. A07-07-000863	Baguio City

He is known to me to be the same person who executed the foregoing instrument and he acknowledged to me that the signature he affixed confirms his own free act and the entity he represents.

This contract, consisting of three (3) pages including this where the acknowledgment is stated, relates to the Contract Agreement for the Janitorial and General Services between John Hay Management Corporation and McKleene Premium Products, Inc. The Party and his witness signed in the proper spaces and the left margin of every page.

SIGNED AND SEALED on AUG 12 2025, at Baguio City, Philippines.

Doc. No. 286;
Page No. 39;
Book No. II;
Series of 2025.

ATTY. MARY ELLEN S. CABUHAT
Notary Public for and in Baguio City
Notarial Commission valid until 31 December 2025
IBP No. 407458; 01/08/2024
PTR No. 6181437; 01/12/2024
Roll of Attorneys No. 55866
MCLE Compliance No. VII-0004316 valid until 04/14/2025

JOHN HAY MANAGEMENT CORPORATION

BENJAMIN P. QUINO, JR.
General Services Manager

MANJIT T. SINGH REANDI
President and CEO

ACKNOWLEDGEMENT

Republic of the Philippines)
San Fernando City, La Union) S.S.

BEFORE ME, a Notary Public in and for San Fernando City, La Union,
personally appeared the following:

NAME	IDENTIFICATION DOCUMENT	DATE/PLACE OF ISSUE
MA. LUZ A. RULLAN	SSS No. 01-0276531-1	March 1999 San Fernando City, La Union

M/
Administrative Officer

She is known to me to be the same person who executed the foregoing instrument and she acknowledged to me that the signature she affixed confirms her own free act and the entity she represents.

This contract, consisting of three (3) pages including this where the acknowledgment is stated, relates to the Contract Agreement for the Janitorial and General Services between John Hay Management Corporation and McKleene Premium Products, Inc. The Party and his witness signed in the proper spaces and the left margin of every page.

SIGNED AND SEALED on AUG 13 2025, at San
Fernando City, La Union, Philippines.

MCKLEENE PREMIUM PRODUCTS, INC.

MA. LUZ A. RULLAN
General Manager

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Page No. 05
Book No. XXI
Series of 2025.

FERDINAND B. CONCUBIERTA
Notary Public / ANC No. 170-2024
For City of San Fernando, La Union
Until December 31, 2026
2nd Floor Diocesan Center, P. Gomez St.,
Brgy. 2, City of San Fernando, La Union
PTR No. 2690986; 01-02-25
IBP No. 476089; 11-11-2024; L.U. Chapter
TIN: 111-838-354
MCLE: VIII - 0021487

SECRETARY'S CERTIFICATE

REPUBLIC OF THE PHILIPPINES) Sc.

BAGUIO CITY)

I, **TEDDY ESTEBAN F. RIGOROSO**, of legal age, married, with office address in Rigoroso Galindez Rabino Laron & Maristela Law Offices, 901 Fil Garcia Tower, 140 Kalayaan Avenue, Diliman, Quezon City, Metro Manila, Philippines, being the Corporate Secretary of the John Hay Management Corporation (JHMC), after having been duly sworn in accordance with law, hereby CERTIFY, that during the 308th Special Meeting of the JHMC Board of Directors held on 25 July 2025 via Google Meet Video Conferencing, where a quorum was present, upon motion made and duly seconded, the Board passed and approved the following resolution:

John Hay Management Corporation
Board Resolution No. 2025-0725-161

Resolve, as it is hereby resolved, that the **John Hay Management Corporation** ("JHMC") Board of Directors hereby:

- 1) **Approves** the Contract Agreement for Janitorial and General Services for CY2025, as reviewed by the Office of the Government Corporate Counsel;
- 2) **Authorizes** the JHMC President and Chief Executive Officer, Manjit T. Singh Reandi, to sign the Contract Agreement for Janitorial and General Services for CY2025; and

Resolved, finally, that this Resolution shall take effect immediately on 25 July 2025 and shall supersede all prior JHMC resolutions, instructions, memoranda, circulars, or instruments inconsistent herewith.

This certification is being issued subject to the final approval of the Minutes of the 25 July 2025 JHMC Board meeting.

AUG 0. 8 2025

IN WITNESS WHEREOF, I have set my hand this ____ day of _____ 2025 in BAGUIO CITY

ATTY. TEDDY ESTEBAN F. RIGOROSO

Corporate Secretary

AUG 0. 8 2025

BAGUIO CITY

SUBSCRIBED AND SWORN TO before me this ____ day of _____ 2025 in _____, affiant exhibiting to me his IBP Identification Card N

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Page No.: 65
Book No.: X
Series of 2025

GRAY S. TAMBAC
Notary Public for Baguio City
Notarial Commission No. A-38-NC-25-R
My Commission Expires on December 31, 2026
Roll No. 63487; 05-08-14; Manila
MCLE COMPLIANCE No. VIII-0034340; 5-16-25
PTR No. 7619688; 01-02-2025; Baguio City
IBP O.R. No. 477774; 11-19-24 (2025)
Baguio-Banquet Chapter
Email: gray_tambac@yahoo.com

CERTIFIED TRUE COPY
of the ORIGINAL COPY
APRIL 5 2025
By Assistant Board Secretary