

BID BULLETIN NO. 01

PROCUREMENT OF JANITORIAL AND GENERAL SERVICES

16 April 2025

This Bid Bulletin is issued to amend/supplement/clarify items and shall be an integral part of the Bidding Documents of the above-stated procurement.

Please be informed of the following:

AS POSTED	CLARIFICATION/REFERENCE
Invitation to Bid 1. The <i>John Hay Management Corporation</i> , through the <i>2025 JHMC Corporate Operating Budget</i> intends to apply the sum of Seven Million Ten Thousand Pesos (PhP7,010,000.00), being the ABC to payments under the contract for <i>Procurement of Janitorial and General Services (15 janitorial, 7 gardening, and 3 facilities and maintenance personnel) - contingent with the turnover</i> under PAP Code GDS-028 . Bids received in excess of the ABC shall be automatically rejected at bid opening.	Invitation to Bid 1. The <i>John Hay Management Corporation</i> , through the <i>2025 JHMC Corporate Operating Budget</i> intends to apply the sum of Seven Million Ten Thousand Pesos (PhP7,010,000.00), being the ABC to payments under the contract for <i>Procurement of Janitorial and General Services (15 janitorial, 7 gardening, and 3 facilities and maintenance personnel) - contingent with the turnover</i> under PAP Code GDS-185 . Bids received in excess of the ABC shall be automatically rejected at bid opening.
Scope of Services and Requirements I. Provision of Facilities and Maintenance Personnel: f. Supplies and Materials for Painting, Reflectorized Paints.	I. Provision of Facilities and Maintenance Personnel: f. Supplies and Materials for Painting, Reflectorized Paints. - 15 cans Epoxy Primer 4L/Can - 15 cans Enamel White Paint 4L/Can - 10 cans reflectorized Yellow Paint 4L/Can - 20 pcs sandpaper Medium (80-120 grit) - 5 pcs 37mm steel wire brush HD - 5 pcs 4" industrial paint brush HD - 5 pcs 3" industrial paint brush HD - 5 pcs 2" industrial paint brush HD

<p>Scope of Services and Requirements</p> <p>Materials, Tools and Equipment</p> <ol style="list-style-type: none"> Gloves Goggles Rubber Boots Reflectorized Vest Cover all Stick Broom Dust Pan Garden Hose (40 meter long) Hose Coupling (compatible with the garden hose) Leaf Blower Grass Cutter Lawn rakes Bolo 	<p>Scope of Services and Requirements</p> <p>Materials, Tools and Equipment <u>with Specifications</u></p> <ol style="list-style-type: none"> Rubber gloves cotton working gloves Good Quality Thick Cotton gloves for construction working gloves Heavy Duty Construction Handling Special Adjustable Protective Safety Glasses Eyes Shield Glasses High-Top Waterproof Slip-Resistant Rain Boots High Visibility Safety Reflective Vest Warning Waistcoat Heavy Duty Safety Cover All Suit Worker Long Handle Broom Stick HD Stainless steel dust pan HD Garden Hose, 40 meter long) Hose Coupling, compatible with the garden hose Leaf Blower (Back Pack), 4 Stroke, 63cc and above, Knapsack Gasoline Powered, Hand Push Style, weight: 9kg. Grass Cutter, 2 Stroke engine, 35.8cc, with trimmer head <i>*Comes with Accessories like Metal Blade, Tools, Body Strap, Fuel Container etc.</i> Grass Rake Head Garden Leaf Rake Cleaning Tool Outdoor Bolo
<p>Scope of Services and Requirements</p> <p>II. Provision of Janitorial Services...</p> <p>Materials, Tools and Equipment</p> <ol style="list-style-type: none"> Gloves: 15 pcs Goggles: 15 pcs Rubber Boots: 15 sets Reflectorized Vest: 15 pcs Cover all: 15 units Stick Broom: 15 units Dust Pan: 15 units Garden Hose: 3 (40 meter long) 	<p>Scope of Services and Requirements</p> <p>II. Provision of Janitorial Services...</p> <p>Materials, Tools and Equipment</p> <ol style="list-style-type: none"> Gloves: 15 pcs Goggles: 15 pcs Rubber Boots: 15 sets Reflectorized Vest: 15 pcs Cover all: 15 units Stick Broom: 15 units Dust Pan: 15 units Garden Hose: 3 (40 meter long)

i. Hose Coupling: 3 (compatible with the garden hose) j. Leaf Blower: 6 sets k. Grass Cutter: 6 units l. Lawn rakes: 10 pcs m. Bolo: 10 pcs	i. Hose Coupling: 3 (compatible with the garden hose) j. Lawn rakes: 10 pcs k. Bolo: 10 pcs
Scope of Services and Requirements III. Provision of Gardening/Fireline Services... Materials, Tools and Equipment <ul style="list-style-type: none"> a. Gloves: 7 pairs b. Googles: 7 pcs c. Rubber Boots: 7 sets d. Cover all: 7 units e. Garden Hose: 3 (40 meter long) f. Hose Coupling: 3 (compatible with the garden hose) g. Leaf Blower: 2 sets h. Grass Cutter: 2 units i. Lawn rakes: 7 pcs j. Bolo: 7 pcs 	III. Provision of Gardening/Fireline Services... Materials, Tools and Equipment <ul style="list-style-type: none"> a. Gloves: 7 pairs b. Googles: 7 pcs c. Rubber Boots: 7 sets d. Cover all: 7 units e. Garden Hose: 3 (40 meter long) f. Hose Coupling: 3 (compatible with the garden hose) g. Leaf Blower: 6 sets h. Grass Cutter: 6 units i. Lawn rakes: 7 pcs j. Bolo: 7 pcs
Scope of Services and Requirements Computation of General Services D. Other Compensation per annum <ul style="list-style-type: none"> 13th month pay 5 days incentive 12 Legal Holidays 3 Special Holidays Retirement Benefit (RA 7641) (daily wage *22.5) Sub-Total 	Computation of General Services D. Other Compensation per annum <ul style="list-style-type: none"> 13th month pay 5 days incentive 12 Legal Holidays 3 Special Holidays Sub-Total **Retirement Benefit (RA 7641) (daily wage *22.5) – Not Required
Scope of Services and Requirements Computation of General Services F. Agency Fee (E*15%)	The Agency Fee shall be a maximum of 15% and shall not be lower than 10%. Below 10% shall be ground for disqualification.

Single Largest Completed Contract (SLCC)	The IRR of RA 12009 Section 52. Eligibility Requirements for the Procurement of Goods, Infrastructure Projects, and Consulting Services 52.4.1.3 The bidder must have completed, within a period of ten (10) years from the submission of the bid, unless a shorter period is indicated in the Invitation to Bid, an SLCC that is similar to the procurement project to be bid, and whose value, adjusted to current prices using the Philippine Statistics Authority (PSA) consumer price indices, must be at least fifty percent (50%) of the ABC. If the Procuring Entity determines that it is necessary to adopt a different SLCC requirement to ensure broader bidder participation while establishing their technical capacity, it may allow bidders to present a combination of contracts completed within the same period, provided their total value is at least fifty percent (50%) of the ABC, thus: <ul style="list-style-type: none">a) The bidder should have completed at least one (1) similar contract amounting to at least 25% of the ABC; andb) The bidder should have completed other contracts, whether similar or not, with an aggregate amount of at least 25% of the ABC.
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For the guidance and information of all concerned.

Thank you.


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JANE THERESA G. TABALINGCOS
Chairperson, Bids and Awards Committee