

**Republic of the Philippines  
Office of the President**

---

**JHMC**

---

**JOHN HAY MANAGEMENT CORPORATION**  
a member of **The BCDA Group**

**AUDIT COMMITTEE  
REPORT  
CY 2024**

## **I. JHMC Board Audit Committee**

The Audit Committee is composed of the following members:

- Chairperson: Gloria F. Peralta, CPA (01 January to 19 May 2024)  
Jose Emmanuel P. Guillermo, CPA (21 May to 16 September 2024)  
Carlix P. Donila (17 September to 31 December 2024)
- Members: Rudolph Steve E. Jularbal (01 January to 31 Dec 2024)  
Marlo Ignacio V. Quadra (01 January to 07 June 2024)  
Christian Paul L. Ulpindo (01 January to 20 March 2024)  
Manjit T. Singh Reandi (08 April to 31 December 2024)  
Carlix P. Donila (08 June to 16 September 2024)  
Ma. Cristina R. Corona (17 September to 31 December 2024)

## **II. Committee Members' Qualifications**

The Committee shall consist of at least three (3) Directors, whose Chairman should have an audit, accounting, or finance background.

Chairperson Peralta and Chairperson Guillermo are Certified Public Accountants having an audit, accounting, and finance education, and work background.

## **III. Committee Members' Responsibilities**

The Audit Committee is responsible for the following:

1. Overseeing, monitoring, and evaluating the adequacy and effectiveness of the GOCC's internal control system, engaging and providing oversight of the GOCC's internal and external auditors, and coordinating with the Commission on Audit (COA).
2. Reviewing and approving audit scope and frequency, the annual audit plan, quarterly, semi-annual, and annual Financial Statements before submission to the Board, focusing on changes in accounting policies and practices, major judgmental areas, significant adjustments resulting from the audit, going concern assumptions, compliance with accounting standards, and compliance with tax, legal, regulatory and COA requirements.
3. Receiving and reviewing reports of internal and external auditors and regulatory agencies, and ensuring that Management is taking appropriate corrective actions, in a timely manner in addressing control and compliance functions with regulatory agencies.
4. Ensuring that the internal auditors have free and full access to all the GOCCs records, properties, and personnel relevant to and required by its function and that the internal audit activity shall be free from interference in determining its scope, performing its work, and communicating its results.

5. Developing a transparent financial management system that will ensure the integrity of internal control activities throughout the GOCC through a Procedures and Policies Handbook that will be used by the entire organization.
6. Approving the appointment and removal of the JHMC's internal auditor, and evaluating the performance of the Head of the Internal Audit Office.

#### **IV. Accomplishments**

For CY 2024, the Audit Committee achieved the following:

1. Reviewed and approved the following:
  - Audit Committee Annual Report for CY 2023;
  - Internal Audit Office's Office Performance Evaluation Report for CY 2023;
  - Internal Audit Office's Annual Work Plan for CY 2024, and
  - Office Performance and Commitment Review for CY 2024.
2. Reviewed and endorsed several audit reports on the following:
  - Procurement
  - Short Term Lease at the Bell House
  - Security Contract
  - Financial Statements for CY 2024
  - Retirement Policy
3. Endorsed action plans and timelines for implementing audit recommendations by the Commission on Audit (COA).
4. Reviewed and approved the JHMC Financial Statements for CY 2023.
5. Reviewed the COA's Annual Audit Report on JHMC for CY 2023 and endorsed the Agency Action Plan and Status of Implementation (AAPSI).
6. Reviewed and endorsed various financial reports, including Quarterly JHMC Financial Statements for CY 2024.

#### **V. Overall Assessment**

The Audit Committee continued its work in overseeing, monitoring, and evaluating the Internal Control, Management Control, and Compliance Control of JHMC. The Committee helps JHMC strengthen these controls by endorsing recommendations for improvement emanating from the result of audit activities to the JHMC Board of Directors.

The Audit Committee conducted regular committee meetings to review and discuss the result of audit activities from the Internal Audit Office. The structure and reporting line of the Internal Audit Office to the Audit Committee ensured independence and objectivity in its reporting.

Based on the result of audit activities and actions of the Management on the recommendations, the Audit Committee assessed the Internal Control System of John Hay Management Corporation as strong, sound, and effective for the year 2024.

## VI. Meetings

The Audit Committee held eleven (11) meetings in 2024, including joint sessions with the Finance Committee.

No.	Date of Meetings
1.	29 January 2024
2.	13 March 2024 (joint meeting with the Finance Committee)
3.	20 May 2024
4.	07 June 2024 (joint meeting with the Finance Committee)
5.	24 June 2024
6.	08 July 2024 (joint meeting with the Finance Committee)
7.	29 July 2024 (joint meeting with the Finance Committee)
8.	16 September 2024 (joint meeting with the Finance Committee)
9.	14 October 2024
10.	09 December 2024
11.	16 December 2024

## VII. Attendance Record of the Members

The attendance record of Audit Committee members for 2024 is summarized below:

Members	Date of Meetings					
	29-Jan	13-Mar	20-May	7-Jun	24-Jun	8-Jul
Gloria F. Peralta	P	P	NA	NA	NA	NA
Jose Emmanuel P. Guillermo	NA	NA	NA	P	P	P
Carlix P. Donila	NA	NA	NA	NA	P	P
Rudolph Steve E. Jularbal	P	P	P	P	P	P
Marlo Ignacio V. Quadra	OB	P	P	P	NA	NA
Christian Paul L. Ulpindo	P	P	NA	NA	NA	NA
Manjit T. Singh Reandi	NA	NA	P	P	P	P
Ma. Cristina R. Corona	NA	NA	NA	NA	NA	NA

Members	Date of Meetings					
	29-Jul	16-Sep	14-Oct	9-Dec	16-Dec	
Gloria F. Peralta	NA	NA	NA	NA	NA	
Jose Emmanuel P. Guillermo	P	P	NA	NA	NA	
Carlix P. Donila	P	P	P	P	P	
Rudolph Steve E. Jularbal	P	P	P	P	P	
Marlo Ignacio V. Quadra	NA	NA	NA	NA	NA	
Christian Paul L. Ulpindo	NA	NA	NA	NA	NA	
Manjit T. Singh Reandi	P	P	P	P	P	
Ma. Cristina R. Corona	NA	NA	P	P	P	

*Legend:*

*P - present*

*A - absent*

*OB - on official business*

*NA - not applicable (the Director is no longer or not yet a Member of the Committee)*