

	JOHN HAY MANAGEMENT CORPORATION	Document Code	JHMC-ATO-Form 002
	JHSEZ BUILDING CLEARANCE	Revision Number	0
		Page Number	1 of 1
		Effectivity Date	10 February 2025
INTERNAL FORM			

Application No.: _____ Date of Application: _____
 Name of Lessee : _____
 Principal Address : _____
 Contact No. : _____ Email Address: _____
 Authorized Representative : _____ Position: _____
 Contact No. : _____ Email Address: _____
 Nature/Type of Business : _____
 Location of Establishment : _____
 Contact No. : _____ Email Address: _____

Description of Leased Property

Name of Economic Zone: _____

Lot Area: _____	Building/Structure Use or Occupancy: _____
Floor Area: _____	No. of Storeys: _____
F.A.R.: _____	No. of Units _____
Building Footprint: _____	Total Open Space within Lot (TOSL): _____

CONDITIONS:

1. This clearance shall be posted at all times in conspicuous places within the premises of the leased property;
2. The lessee shall not undertake any construction activities without the written consent from the Lessor;
3. Any misrepresentation stated herein shall render this clearance null and void;
4. This clearance shall not be construed as a form of ownership over the property;
5. This clearance shall serve as a prerequisite in the application for a Business Permit with the City Government of Baguio;
6. Any violation and/or willful non-compliance of the above conditions and other BCDA and/or JHMC policies, rules, and regulations shall automatically warrant suspension/cancellation and/or fines and penalties provided by law without prejudice to the filing of civil/criminal action In Court; and
7. This clearance shall be valid until 31 December 2025.

Recommending Approval:

Approved by:

JHMC Building Inspector

JHMC Building Official