

[HRD-NOV-2025-041](#)

21 March 2025

John Hay Management Corporation (JHMC), a subsidiary of the Bases Conversion and Development Authority (BCDA) is the estate manager of the Camp John Hay Reservation containing an area of 625 hectares more or less is in need of:

Position	TWO (2) PLUMBER
Employment Status	Fixed – term Employment
Salary	Job Level 9, Php 833.04/day

QUALIFICATION STANDARDS

Education	<i>Must be a High School Graduate or possess an equivalent diploma</i>
Experience	<i>2 years work experience or plumbing apprentice an advantage but not required</i>
Training	<i>TESDA NC II or higher in Plumbing or a related field is an advantage, but not required</i>
Other Requirement	<i>Good physical condition and ability to work in various environments. Ability to use plumbing tools and equipment effectively. Ability to work independently and as a part of a team. Willingness to work in flexible hours, including weekends and holidays, if necessary. Ensure compliance with building codes and safety guidelines during the performance of his duty.</i>

GENERAL DUTIES AND RESPONSIBILITIES

1. Strategically mount pipes and plumbing fixtures.
2. Estimate costs and scope of plumbing services and effectively communicate this information to clients.
3. Skilfully replace damaged parts of plumbing systems.
4. Work within a schedule and budget.
5. Repair leaks and ensure the smooth functioning of plumbing systems.
6. Maintain and recommend plumbing equipment.
7. Submit a report of the plumbing services conducted for each structure and facility assigned to the unit within three (3) days after completion to the General Services Manager.
8. Prepares and submits a monthly monitoring report.
9. Performs other related functions assigned from time to time.

Qualified applicants are requested to **PERSONALLY SUBMIT** the following to the **HRD on or before 28 MARCH 2025:**

1. Application letter
Addressed to the: President and CEO Atty. Marlo Ignacio V. Quadra
Attention: HR Officer Avigale C. Villanueva
2. Barangay Certification (Residency and complaints, its nature, and status, if any)
3. Diploma
4. NBI Clearance
5. **Notarized** Personal Data Sheet (PDS) with at least three (3) character reference with **email addresses** and **contact numbers**
6. Transcript of Records and/or Form 2316 (for High school graduates)
7. Copies of Training Certificates (2024 – 2020)

For inquiries, please email: avigale.villanueva@jhmc.com.ph
LATE AND INCOMPLETE APPLICATIONS SHALL NOT BE ENTERTAINED

The Equal Opportunity Principle is recognized by this office, and all qualified applicants will be given consideration for employment regardless of their preferred sex or gender, age, ethnicity, religious affiliation, civil status, national origin, disability status, or any other characteristics protected by law