	JOHN HAY MANAGEMENT CORPORATION		Document Code	JHMC-BAC-Form 01
	<b>REQUEST FOR QUOTATION</b>		Revision Number	0
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	INTERNAL FORM		Effectivity Date	22 January 2025

RFQ NO.: **2025-020 A**  
RFQ TYPE: **Goods and Services**

DATE: **11 February 2025**  
PAP CODE: **GDS-064**  
PROCUREMENT MODE: **SVP**

**TO:**


Name and Signature	
Company Name	
Address	
Contact Number	
Date Received	

- The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2025 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **Ninety Seven Thousand Pesos (PhP 97,000.00)** for **Procurement of Siphoning Services of Septic Tank at Customs Clearance Area (CCA) and Bell House** as described below:

Unit	Description	Quantity
lot	Siphoning services for the septic tank located at Customs Clearance Area Dimension - 3.2 X 1.8 X 2.4 meters Estimated loads - 6 - 8 Loads	1
	Septic Tank Located at Bellhouse **dimension 2.20 X 2.15 X 8.95 meters, capacity of 27.88 cu meter **Estimated 33 - 37 loads	

**Quotations received in excess of the ABC shall be automatically rejected.**

- All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
- The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
- The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
- Quotations must be delivered or emailed on or before **18 February 2025, 5:00 PM** to the address below:

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**DARWIN C. PEREZ**

Head, BAC Secretariat  
John Hay Management Corporation  
John Hay Special Economic Zone  
Baguio City  
Mobile Number: (074) 422-4360  
Email address: [bac@jhmc.com.ph](mailto:bac@jhmc.com.ph)

6. The proposal/s shall contain the following:

- Proposal
- PhilGEPS Registration Number
- Mayor's/ Business Permit

**Note:** Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:



OVPCCO-202502-BAC-015

**JANE THERESA G. TABALINGCOS**

BAC Chairperson