

RFQ NO.: 2024-098
RFQ TYPE: Goods and Services

DATE: 5 December 2024

REQUEST FOR QUOTATION

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2024 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **Fifty Five Thousand Pesos (PhP 55,000.00)** for the **Procurement of Repair and Maintenance of JHMC Official Vehicle with conduction sticker number A6 U057 (Toyota Innova)** as described below:

| Unit | Item Description | Quantity |
|------|--|----------|
| Lot | BODY REPAIR OF JHMC MOTOR VEHICLE - TOYOTA INNOVA - A6 U057 **total washover **general body repair, repair dents and others **reform bumpers **overall body alignment **interior and exterior detailing **engine wash and detailing **other body related repair <i>Delivery Term: 10 days upon receipt of P.O./J.O.</i> | 1 |

Quotations received in excess of the ABC shall be automatically rejected.

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
5. Quotations must be delivered or emailed on or before **10 December 2024, 5:00 PM** to the address below:

DARWIN C. PEREZ
Head, BAC Secretariat
John Hay Management Corporation

John Hay Special Economic Zone
 Baguio City
 Mobile Number: (074) 422-4360
 Email address: bac@jhmc.com.ph

6. The proposal/s shall contain the following:
- Proposal
 - PhilGEPS Registration Number
 - Mayor's/ Business Permit

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:



OVPCOO-202412-BAC-55

JANE THERESA G. TABALINGCOS
BAC Chairperson

GDS-083/ SVP

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|---------------------------|--|
| <i>Name and Signature</i> | |
| <i>Company Name</i> | |
| <i>Address</i> | |
| <i>Contact Number</i> | |
| <i>Date</i> | |