	JOHN HAY MANAGEMENT CORPORATION	Document Code	JHMC-GSD-Form 021
	BIDS AND AWARDS COMMITTEE (BAC)	Revision Number	0
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	INTERNAL FORM	Effectivity Date	23 November 2015

**RESOLUTION NO. 2024-218**

**RECOMMENDING AWARD FOR THE PROCUREMENT OF REPAIR AND MAINTENANCE OF JHMC OFFICIAL VEHICLE WITH CONDUCTION STICKER NO. A6 U057 (TOYOTA INNOVA)**

**WHEREAS**, pursuant to Board Resolution No. 2024-0115-007, the President and CEO was delegated the authority to approve BAC Resolutions recommending award on behalf of the Head of Procuring Entity (HoPE) for procurements through alternative modes with amounts of not more than Five Hundred Thousand Pesos (PhP500,000.00);

**WHEREAS**, the BAC received Purchase Request (PR) No. 2024-258 from the Administrative Services Department-General Services Division (ASD-GSD) for the Procurement of Repair and Maintenance of JHMC Official Vehicle with conduction sticker number A6 U057 (Toyota Innova). The Approved Budget for the Contract (ABC) for this procurement is **FIFTY-FIVE THOUSAND PESOS (Php55,000.00)**. A copy of the said PR is attached as *Annex "A"*;

**WHEREAS**, in the approved Annual Procurement Plan (APP) for CY 2024, the procurement request falls under PAP Code No. GDS-083 with the mode of procurement as Small Value Procurement (SVP);

**WHEREAS**, the Request for Quotation (RFQ) was posted on the conspicuous place, PhilGEPs, and JHMC website. The RFQ was likewise distributed to suppliers of known qualifications, and in response thereto, JHMC received the following proposals:


Required no.	RFQs Sent To	RFQ/s Received by the BAC	Eligibility Requirements	Technical Specifications Set by the End-User	Bid Price Proposal
1	Renz Jocef Auto Repair Shop	09 Dec 2024	Eligible (part of the JHMC registry)	Passed	Php40,000.00 (Within ABC)
2	Autobarts Autoshop	09 Dec 2024	Eligible (part of the JHMC registry)	Passed	Php55,000.00 (Within ABC)
3 (minimum required)	C7 Autotech	09 Dec 2024	Ineligible (did not submit eligibility documents)	Failed	Php75,000.00 (Above ABC)

**WHEREAS**, with the overall bid evaluation, the BAC declared **Renz Jocef Auto Repair Shop** as the bidder with the Lowest Calculated and Responsive Bid (LCRB). A copy of Abstract of Quotation (AOQ) No. 2024-179 is hereto attached as *Annex "B"*;

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NOW THEREFORE, THE MEMBERS OF THE BAC HEREBY RESOLVED TO RECOMMEND THE AWARD TO **RENZ JOCEF AUTO REPAIR SHOP** FOR THE **PROCUREMENT OF REPAIR AND MAINTENANCE OF JHMC OFFICIAL VEHICLE WITH CONDUCTION STICKER NO. A6 U057 (TOYOTA INNOVA)** IN THE TOTAL AMOUNT OF **FORTY THOUSAND PESOS (Php40,000.00)**.

Adopted this 11<sup>th</sup> day of December 2024 at Camp John Hay, Baguio City, Philippines.

  
**JANE THERESA G. FABALINGCOS**  
*Chairperson*

  
**Engr. BOBBY V. AKIA**  
*Vice-Chairperson*

  
**Atty. MARY ELLEN S. CABUHAT**  
*BAC Member*

  
**EDSEL U. COLCOL**  
*BAC Member*

  
**DANNY B. LATAWAN**  
*Provisional Member,  
 Goods & Consulting Services*

  
**BENJAMIN P. QUIÑO, JR.**  
*End User*

APPROVED BY:

  
**Atty. MARLO IGNACIO V. QUADRA**  
*President and CEO*