

RFQ NO.: 2024-094
RFQ TYPE: Goods and Services

DATE: 11 November 2024

REQUEST FOR QUOTATION

- The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2024 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **One Hundred Fifty Thousand Pesos (PhP 150,000.00)** for the **Procurement of Additional Agroforestry Supplies and Waste Management Materials** as described below:

Unit	Item Description	Quantity
Piece	<i>potted, Eugenia (2-3ft)</i>	50
Piece	<i>potted, poinsettia</i>	70
Piece	<i>potted, yellow bamboo (Phyllostachys vivax)</i>	10
Piece	<i>potted, Dahlia (red and pink)</i>	100
Piece	<i>potted, giant sunflower</i>	50
Piece	<i>potted, Euphorbia rubra</i>	20
Piece	<i>potted, Cassy white flower pot (large)</i>	100
Piece	<i>potted, Oriental arborvitae (2-3ft)</i>	6
Piece	<i>Carburetor for grass cutter TD 40</i>	2
Piece	<i>Clutch lining for grass cutter TD 40</i>	2
Piece	<i>Spark plug for grass cutter TD 40</i>	2
Piece	<i>Fan belt of Shredder Machine</i>	1
Lot	<i>Installation of the following Fan belt of Shredder Machine Carburetor for grass cutter TD 40 Clutch lining for grass cutter TD 40 Spark plug for grass cutter TD 40</i>	1
Lot	<i>Construction Materials PVC Coupling PVC Pipe PVC PVC Tee</i>	1

Unit	Item Description	Quantity
Piece	<i>Cotton Tip Applicators, box</i>	2
Piece	<i>Microfiber Cleaning Cloths</i>	5
Piece	<i>1" Paint Brush</i>	1
Piece	<i>2" Paint Brush</i>	1
Piece	<i>Contact Cleaner</i>	5
Piece	<i>Philip Screwdriver (heavy duty)</i>	1
Piece	<i>Star Screwdriver (heavy duty)</i>	1
Gallon	<i>70% Isopropyl alcohol</i>	5
Piece	<i>Plier (heavy duty, branded)</i>	1
Pack	<i>Black garbage bag, XL</i>	10
Piece	<i>Face shield for grass cutting, heavy duty</i>	2
Piece	<i>Apron for grass cutting (polyester PVC Resin Coating with ties)</i>	2
Pack	<i>Color Parchment paper (green), packed</i>	20
Piece	<i>11 Liters Garbage Bins with labels</i>	4
Piece	<i>Promotional goods for JHMC EMS awareness</i>	90

Quotations received in excess of the ABC shall be automatically rejected.

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
5. Quotations must be delivered or emailed on or before **19 November 2024, 5:00 PM** to the address below:

DARWIN C. PEREZ

Head, BAC Secretariat
John Hay Management Corporation
John Hay Special Economic Zone
Baguio City
Mobile Number: (074) 422-4360

Email address: bac@jhmc.com.ph

6. The proposal/s shall contain the following:
- Proposal
 - PhilGEPS Registration Number
 - Mayor's/ Business Permit

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:



OVPCOO-202411-BAC-45

JANE THERESA G. TABALINGCOS
BAC Chairperson

GDS-164/ SVP

Name and Signature	
Company Name	
Address	
Contact Number	
Date	