

HRD-NOV-2024-075 4<sup>th</sup> Posting  
26 November 2024

John Hay Management Corporation (JHMC), a subsidiary of the Bases Conversion and Development Authority (BCDA) is the estate manager of the Camp John Hay Reservation containing an area of 625 hectares more or less.

Our company is in need of **THREE (3) COMPUTER PROGRAMMERS**

**Employment Status:** *Contractual*

**Salary:** *Job Level 12, Php 1,563.25/day*

#### **JOB SUMMARY:**

*Support in the development of computer programs and/or mobile applications. Involve in analyses, design, maintaining, debugging and troubleshooting systems and software to ensure their effectiveness and efficiency.*

#### **GENERAL DUTIES AND RESPONSIBILITIES**

- To conduct system analysis and design including data gathering.*
- To perform all requirements needed for the implementation of automated computer systems from start to finish.*
- To review and recommend an operating system, and other required software and hardware to support the automated computer system during its development and implementation.*
- To facilitate the installation and configuration or required computer hardware, related peripherals and software to run the automated computer system.*
- To provide program codes in the development of the automated computer system and/or computer applications.*
- To simplify writing of code libraries.*
- To provide support in the enhancement of software applications/systems to reduce operating time or improve efficiency.*
- To provide support in preparing required documentation, including both program-level and user-level documentation.*
- To prepare required reports.*
- To conduct Information System User's Training.*
- To assist in the review of equipment and personal performance and develops techniques for improvement.*
- Performs other related functions assigned from time to time.*

#### **QUALIFICATION STANDARDS**

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|--------------------------|--|
| <b>Education</b>         | <i>Bachelor's Degree in Information Technology, Computer Science or any related course relevant to the job</i>   |
| <b>Experience</b>        | <i>At least 3 years of experience in computer programming using major programming languages and database management system</i>   |
| <b>Training</b>          | <i>Relevant trainings/certificates on computer programming</i>   |
| <b>Other Requirement</b> | <i>Knowledge on open source systems, PHP with Lateral Framework, HTML, CSS, Javascript (React or Vue.js), MySQL or MariaDB, Mac OS, Microsoft applications and Google Workspace/Cloud/Adobe Application, Microsoft/Linux Server Management, System Analysis and Design, Testing and Deployment</i> |

Approved by: ATTY. MARLO IGNACIO V. QUADRA  
PRESIDENT AND CHIEF EXECUTIVE OFFICER

All interested applicants are requested to **EMAIL** (indicate the position as the **SUBJECT**) the following to **avigale.villanueva@jhmc.com.ph** on or before **01 DECEMBER 2024**:

1. Application Letter addressed to: THE SELECTION COMMITTEE:  
Attention: Mr. Danny B. Latawan, HR Manager
2. Curriculum Vitae with ID Picture and 3 character references with **email addresses**
3. Transcript of Records (*if applicable*)

**LATE AND INCOMPLETE APPLICATIONS SHALL NOT BE ENTERTAINED**