

HRD-NOV-2024-063 1<sup>st</sup> Posting

John Hay Management Corporation (JHMC), a subsidiary of the Bases Conversion and Development Authority (BCDA) is the estate manager of the Camp John Hay Reservation containing an area of 625 hectares more or less.

Our company is in need of an **ARCHITECT II**  
**Employment Status: Contractual (until December 2024)**  
**Salary: Job Level 12 Php 1,563.25/day**

**DUTIES AND RESPONSIBILITIES**

1. *Conduct of preliminary site analysis of assigned projects for architectural works.*
2. *Preparation of architectural designs, detailed plans, estimate, and specifications.*
3. *Preparation of visual materials and presentations.*
4. *Preparation of 3D visual walk- through.*
5. *Performs other related functions assigned from time to time.*

**QUALIFICATION STANDARDS**

<b>Education</b>	Bachelor of Science in Architecture
<b>Experience</b>	At least two (2) years of experience as a design professional.
<b>Training</b>	Any CAD application for design, rendering, and visualization
<b>Other Requirement</b>	<ul style="list-style-type: none"><li>• Knowledgeable in CAD applications such as but not limited to Autocad, Archicad, Lumion, Enscape, Sketch up or 3DS Max or equivalent.</li><li>• Knowledgeable in Microsoft Office applications especially in PowerPoint or equivalent</li></ul>

All interested applicants are requested to **EMAIL** the following to **avigale.villanueva@jhmc.com.ph** on or **before 13 October 2024:**

1. Application Letter addressed to:  
THE SELECTION COMMITTEE  
Attention: Mr. Danny B. Latawan, HR Manager
2. Curriculum Vitae with ID Picture and 3 character references with email addresses
3. Transcript of Records (*if applicable*)

**LATE AND INCOMPLETE APPLICATIONS SHALL NOT BE ENTERTAINED**

APPROVED BY:

  
Atty. Marlo Ignacio V. Quadra  
President and Chief Executive Officer