

## ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

|                    |                                                         |
|--------------------|---------------------------------------------------------|
| AGENCY CODE/UACS:  | X427                                                    |
| AGENCY NAME:       | John Hay Management Corporation                         |
| ORGANIZATION TYPE: | Government Owned and/or Controlled Corporation (GOCC)   |
| REGION:            | Cordillera Administrative Region                        |
| ADDRESS:           | Camp John Hay, 3H5EZ, Loakan Road, Baguio City, Benguet |

|                 |                                   |
|-----------------|-----------------------------------|
| CONTACT PERSON: | Benjamin P. Quilo, Jr.            |
| DESIGNATION:    | General Services Division Manager |
| EMAIL:          | benjamin.quino@jvmc.com.ph        |
| CONTACT NUMBER: | 9989737426                        |

## INTRODUCTION:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

## REMINDERS:

1. The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)).

2. All information must be provided accurately.

3. To fill-out, find the item in the 'List of Items - 1' tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form 'Item Description'. You may also use the 'List of Items - 2' then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the 'Specification' column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.

4. Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://shorturl.at/adag0>

5. For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email [apccse.helpdesk@ps-philgeps.gov.ph](mailto:apccse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE

6. The APP-CSE for FY 2025 must be submitted on or before July 31, 2024

| No.                                                                                                                       | UNSPSC   | Item Description                                                                        | Specification<br><i>(Input specific features or composition of the item such as dimensions, color, or functions)</i> | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     | Total Quantity for the year | Price     | Total Amount for the year |          |            |
|---------------------------------------------------------------------------------------------------------------------------|----------|-----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----------------------------|-----------|---------------------------|----------|------------|
|                                                                                                                           |          |                                                                                         |                                                                                                                      |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec |                             |           |                           | Q4       | Q4 AMOUNT  |
| OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) |          |                                                                                         |                                                                                                                      |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |                             |           |                           |          |            |
| 1                                                                                                                         | 50201706 | Coffee                                                                                  | 10 sachet per pack                                                                                                   | pack            |                              |     | 50  | 50  | 7,500.00  |       |     | 50   | 50  | 7,500.00  |      |     | 50   | 50  | 7,500.00  |     |     | 50  | 50                          | 7,500.00  | 200                       | 150.00   | 30,000.00  |
| 2                                                                                                                         | -        | Creamer                                                                                 |                                                                                                                      | pack            |                              |     | 50  | 50  | 9,500.00  |       |     | 50   | 50  | 9,500.00  |      |     | 50   | 50  | 9,500.00  |     |     | 50  | 50                          | 9,500.00  | 200                       | 190.00   | 38,000.00  |
| 3                                                                                                                         | -        | Rubber gloves                                                                           |                                                                                                                      | piece           |                              |     | 100 | 100 | 300.00    |       |     | 100  | 100 | 300.00    |      |     | 100  | 100 | 300.00    |     |     | 100 | 100                         | 300.00    | 400                       | 3.00     | 1,200.00   |
| 4                                                                                                                         | -        | Sugar - Brown                                                                           |                                                                                                                      | kilo            |                              |     | 40  | 40  | 4,600.00  |       |     | 40   | 40  | 4,600.00  |      |     | 40   | 40  | 4,600.00  |     |     | 40  | 40                          | 4,600.00  | 160                       | 115.00   | 18,400.00  |
| 5                                                                                                                         | -        | Tissue paper-Facial                                                                     |                                                                                                                      | box             |                              |     | 35  | 35  | 3,150.00  |       |     | 35   | 35  | 3,150.00  |      |     | 35   | 35  | 3,150.00  |     |     | 35  | 35                          | 3,150.00  | 140                       | 90.00    | 12,600.00  |
| 6                                                                                                                         | -        | Ground Coffee                                                                           | 1 kilo per pack                                                                                                      | pack            |                              |     | 40  | 40  | 30,000.00 |       |     | 40   | 40  | 30,000.00 |      |     | 40   | 40  | 30,000.00 |     |     | 40  | 40                          | 30,000.00 | 160                       | 750.00   | 120,000.00 |
| 7                                                                                                                         | -        | Natural Green Tea                                                                       |                                                                                                                      | pack            |                              |     | 3   | 3   | 2,640.00  |       |     | 3    | 3   | 2,640.00  |      |     | 3    | 3   | 2,640.00  |     |     | 3   | 3                           | 2,640.00  | 12                        | 880.00   | 10,560.00  |
| 8                                                                                                                         | -        | Choco Drink                                                                             | 10 sachet per pack                                                                                                   | pack            |                              |     | 50  | 50  | 5,500.00  |       |     | 50   | 50  | 5,500.00  |      |     | 50   | 50  | 5,500.00  |     |     | 50  | 50                          | 5,500.00  | 200                       | 110.00   | 22,000.00  |
| 9                                                                                                                         | -        | Coffee Capsule for mini coffee machine                                                  |                                                                                                                      | box             |                              |     | 8   | 8   | 4,480.00  |       |     | 8    | 8   | 4,480.00  |      |     | 8    | 8   | 4,480.00  |     |     | 8   | 8                           | 4,480.00  | 32                        | 560.00   | 17,920.00  |
| 10                                                                                                                        | -        | Dust Mask                                                                               |                                                                                                                      | piece           |                              |     | 20  | 20  | 800.00    |       |     | 20   | 20  | 800.00    |      |     | 20   | 20  | 800.00    |     |     | 20  | 20                          | 800.00    | 80                        | 40.00    | 3,200.00   |
| 11                                                                                                                        | -        | Liquid hand soap                                                                        |                                                                                                                      | gallon          |                              |     | 10  | 10  | 1,550.00  |       |     | 10   | 10  | 1,550.00  |      |     | 10   | 10  | 1,550.00  |     |     | 10  | 10                          | 1,550.00  | 40                        | 155.00   | 6,200.00   |
| 12                                                                                                                        | -        | Toilet bowl and urinal cleaner                                                          |                                                                                                                      | gallon          |                              |     | 6   | 6   | 1,800.00  |       |     | 6    | 6   | 1,800.00  |      |     | 6    | 6   | 1,800.00  |     |     | 6   | 6                           | 1,800.00  | 24                        | 300.00   | 7,200.00   |
| 13                                                                                                                        | -        | Wired Mouse                                                                             |                                                                                                                      | piece           |                              |     | 10  | 10  | 2,750.00  |       |     | 10   | 10  | 2,750.00  |      |     | 10   | 10  | 2,750.00  |     |     | 10  | 10                          | 2,750.00  | 40                        | 275.00   | 11,000.00  |
| 14                                                                                                                        | -        | Wired Keyboard                                                                          |                                                                                                                      | piece           |                              |     | 10  | 10  | 6,150.00  |       |     | 10   | 10  | 6,150.00  |      |     | 10   | 10  | 6,150.00  |     |     | 10  | 10                          | 6,150.00  | 40                        | 615.00   | 24,600.00  |
| 15                                                                                                                        | -        | Wired Head Phone, USB-type                                                              |                                                                                                                      | piece           |                              |     | 10  | 10  | 5,700.00  |       |     | 10   | 10  | 5,700.00  |      |     | 10   | 10  | 5,700.00  |     |     | 10  | 10                          | 5,700.00  | 40                        | 570.00   | 22,800.00  |
| 16                                                                                                                        | -        | LED Bulb, warm white, 5W                                                                |                                                                                                                      | piece           |                              |     | 25  | 25  | 2,250.00  |       |     | 25   | 25  | 2,250.00  |      |     | 25   | 25  | 2,250.00  |     |     | 25  | 25                          | 2,250.00  | 100                       | 90.00    | 9,000.00   |
| 17                                                                                                                        | -        | LED Bulb, day light, 5W                                                                 |                                                                                                                      | piece           |                              |     | 25  | 25  | 2,250.00  |       |     | 25   | 25  | 2,250.00  |      |     | 25   | 25  | 2,250.00  |     |     | 25  | 25                          | 2,250.00  | 100                       | 90.00    | 9,000.00   |
| 18                                                                                                                        | -        | Teflon Tape                                                                             |                                                                                                                      | roll            |                              |     | 20  | 20  | 700.00    |       |     | 20   | 20  | 700.00    |      |     | 20   | 20  | 700.00    |     |     | 20  | 20                          | 700.00    | 80                        | 35.00    | 2,800.00   |
| 19                                                                                                                        | -        | Band aid                                                                                |                                                                                                                      | box             |                              |     | 3   | 3   | 630.00    |       |     | 3    | 3   | 630.00    |      |     | 3    | 3   | 630.00    |     |     | 3   | 3                           | 630.00    | 12                        | 210.00   | 2,520.00   |
| 20                                                                                                                        | -        | Betadine solution                                                                       |                                                                                                                      | bottle          |                              |     | 2   | 2   | 240.00    |       |     | 2    | 2   | 240.00    |      |     | 2    | 2   | 240.00    |     |     | 2   | 2                           | 240.00    | 8                         | 120.00   | 960.00     |
| 21                                                                                                                        | -        | Cotton balls                                                                            |                                                                                                                      | pack            |                              |     | 3   | 3   | 135.00    |       |     | 3    | 3   | 135.00    |      |     | 3    | 3   | 135.00    |     |     | 3   | 3                           | 135.00    | 12                        | 45.00    | 540.00     |
| 22                                                                                                                        | -        | Loperamide                                                                              |                                                                                                                      | capsule         |                              |     | 30  | 30  | 300.00    |       |     | 30   | 30  | 300.00    |      |     | 30   | 30  | 300.00    |     |     | 30  | 30                          | 300.00    | 120                       | 10.00    | 1,200.00   |
| 23                                                                                                                        | 51381504 | Mefenamic acid                                                                          |                                                                                                                      | capsule         |                              |     | 30  | 30  | 270.00    |       |     | 30   | 30  | 270.00    |      |     | 30   | 30  | 270.00    |     |     | 30  | 30                          | 270.00    | 120                       | 9.00     | 1,080.00   |
| 24                                                                                                                        | -        | Vitamin C with Zinc                                                                     |                                                                                                                      | capsule         |                              |     | 300 | 300 | 3,000.00  |       |     | 300  | 300 | 3,000.00  |      |     | 300  | 300 | 3,000.00  |     |     | 300 | 300                         | 3,000.00  | 1200                      | 10.00    | 12,000.00  |
| 25                                                                                                                        | -        | Paracetamol, Biogesic                                                                   |                                                                                                                      | tablet          |                              |     | 50  | 50  | 300.00    |       |     | 50   | 50  | 300.00    |      |     | 50   | 50  | 300.00    |     |     | 50  | 50                          | 300.00    | 200                       | 6.00     | 1,200.00   |
| 26                                                                                                                        | -        | Cetirizine 10mg (Antihistamine)                                                         |                                                                                                                      | tablet          |                              |     | 50  | 50  | 300.00    |       |     | 50   | 50  | 300.00    |      |     | 50   | 50  | 300.00    |     |     | 50  | 50                          | 300.00    | 200                       | 6.00     | 1,200.00   |
| 27                                                                                                                        | -        | Bum Ointment 30g                                                                        |                                                                                                                      | piece           |                              |     | 3   | 3   | 705.00    |       |     | 3    | 3   | 705.00    |      |     | 3    | 3   | 705.00    |     |     | 3   | 3                           | 705.00    | 12                        | 235.00   | 2,820.00   |
| 28                                                                                                                        | -        | Necozep Forte                                                                           |                                                                                                                      | tablet          |                              |     | 25  | 25  | 225.00    |       |     | 25   | 25  | 225.00    |      |     | 25   | 25  | 225.00    |     |     | 25  | 25                          | 225.00    | 100                       | 9.00     | 900.00     |
| 29                                                                                                                        | -        | Ballpen Black, Ordinary                                                                 |                                                                                                                      | piece           |                              |     | 20  | 20  | 120.00    |       |     | 20   | 20  | 120.00    |      |     | 20   | 20  | 120.00    |     |     | 20  | 20                          | 120.00    | 80                        | 6.00     | 480.00     |
| 30                                                                                                                        | -        | Ballpen With String                                                                     |                                                                                                                      | piece           |                              |     | 20  | 20  | 700.00    |       |     | 20   | 20  | 700.00    |      |     | 20   | 20  | 700.00    |     |     | 20  | 20                          | 700.00    | 80                        | 35.00    | 2,800.00   |
| 31                                                                                                                        | -        | Binder, 1bico, 1"                                                                       |                                                                                                                      | piece           |                              |     | 10  | 10  | 500.00    |       |     | 10   | 10  | 500.00    |      |     | 10   | 10  | 500.00    |     |     | 10  | 10                          | 500.00    | 40                        | 50.00    | 2,000.00   |
| 32                                                                                                                        | -        | Binder, 1bico, 1/2"                                                                     |                                                                                                                      | piece           |                              |     | 10  | 10  | 250.00    |       |     | 10   | 10  | 250.00    |      |     | 10   | 10  | 250.00    |     |     | 10  | 10                          | 250.00    | 40                        | 25.00    | 1,000.00   |
| 33                                                                                                                        | -        | Bond Paper, A3                                                                          |                                                                                                                      | ream            |                              |     | 15  | 15  | 7,350.00  |       |     | 15   | 15  | 7,350.00  |      |     | 15   | 15  | 7,350.00  |     |     | 15  | 15                          | 7,350.00  | 60                        | 490.00   | 29,400.00  |
| 34                                                                                                                        | -        | Folder Long, Expandable                                                                 |                                                                                                                      | piece           |                              |     | 200 | 200 | 5,000.00  |       |     | 200  | 200 | 5,000.00  |      |     | 200  | 200 | 5,000.00  |     |     | 200 | 200                         | 5,000.00  | 800                       | 25.00    | 20,000.00  |
| 35                                                                                                                        | -        | Paper Fastener screw 2"                                                                 |                                                                                                                      | piece           |                              |     | 40  | 40  | 240.00    |       |     | 40   | 40  | 240.00    |      |     | 40   | 40  | 240.00    |     |     | 40  | 40                          | 240.00    | 160                       | 6.00     | 960.00     |
| 36                                                                                                                        | -        | Paper Fastener screw 3"                                                                 |                                                                                                                      | piece           |                              |     | 40  | 40  | 240.00    |       |     | 40   | 40  | 240.00    |      |     | 40   | 40  | 240.00    |     |     | 40  | 40                          | 240.00    | 160                       | 6.00     | 960.00     |
| 37                                                                                                                        | -        | Post-it-Flag                                                                            |                                                                                                                      | piece           |                              |     | 30  | 30  | 5,760.00  |       |     | 30   | 30  | 5,760.00  |      |     | 30   | 30  | 5,760.00  |     |     | 30  | 30                          | 5,760.00  | 120                       | 192.00   | 23,040.00  |
| 38                                                                                                                        | -        | Battery, D, Alkaline                                                                    |                                                                                                                      | pack            |                              |     | 3   | 3   | 435.00    |       |     | 3    | 3   | 435.00    |      |     | 3    | 3   | 435.00    |     |     | 3   | 3                           | 435.00    | 12                        | 145.00   | 1,740.00   |
| 39                                                                                                                        | -        | Printer Ink, Cartridge, Canon 725 (B)                                                   |                                                                                                                      | piece           |                              |     | 3   | 3   | 2,475.00  |       |     | 3    | 3   | 2,475.00  |      |     | 3    | 3   | 2,475.00  |     |     | 3   | 3                           | 2,475.00  | 12                        | 825.00   | 9,900.00   |
| 40                                                                                                                        | -        | Printer Ink, Cartridge, Canon 726 (B)                                                   |                                                                                                                      | piece           |                              |     | 2   | 2   | 1,650.00  |       |     | 2    | 2   | 1,650.00  |      |     | 2    | 2   | 1,650.00  |     |     | 2   | 2                           | 1,650.00  | 8                         | 825.00   | 6,600.00   |
| 41                                                                                                                        | -        | Gel Pen, Retractable Roller, Blue (uniball, 1.0)                                        |                                                                                                                      | piece           |                              |     | 40  | 40  | 6,400.00  |       |     | 40   | 40  | 6,400.00  |      |     | 40   | 40  | 6,400.00  |     |     | 40  | 40                          | 6,400.00  | 160                       | 160.00   | 25,600.00  |
| 42                                                                                                                        | -        | Parchment Paper, A4, multipurpose, 80 gsm                                               |                                                                                                                      | pack            |                              |     | 40  | 40  | 3,000.00  |       |     | 40   | 40  | 3,000.00  |      |     | 40   | 40  | 3,000.00  |     |     | 40  | 40                          | 3,000.00  | 160                       | 75.00    | 12,000.00  |
| 43                                                                                                                        | -        | Folder Long Green Clear                                                                 |                                                                                                                      | piece           |                              |     | 30  | 30  | 720.00    |       |     | 30   | 30  | 720.00    |      |     | 30   | 30  | 720.00    |     |     | 30  | 30                          | 720.00    | 120                       | 24.00    | 2,880.00   |
| 44                                                                                                                        | -        | Sticker paper, white, A4                                                                |                                                                                                                      | set             |                              |     | 10  | 10  | 500.00    |       |     | 10   | 10  | 500.00    |      |     | 10   | 10  | 500.00    |     |     | 10  | 10                          | 500.00    | 40                        | 50.00    | 2,000.00   |
| 45                                                                                                                        | -        | Label tape, desktop, 12mm thermal transfer, standard laminated, top loading tape design |                                                                                                                      | piece           |                              |     | 20  | 20  | 22,000.00 |       |     | 20   | 20  | 22,000.00 |      |     | 20   | 20  | 22,000.00 |     |     | 20  | 20                          | 22,000.00 | 80                        | 1,100.00 | 88,000.00  |
| 46                                                                                                                        | -        | Clipboard                                                                               |                                                                                                                      | piece           |                              |     | 5   | 5   | 375.00    |       |     | 5    | 5   | 375.00    |      |     | 5    | 5   | 375.00    |     |     | 5   | 5                           | 375.00    | 20                        | 75.00    | 1,500.00   |
| 47                                                                                                                        | -        | Cassette                                                                                |                                                                                                                      |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |                             |           |                           |          |            |



| No.                                                                                                                       | UNSPSC | Item Description | Specification<br><i>(Input specific features or composition of the item such as dimensions, color, or functions)</i> | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price | Total Amount for the year |
|---------------------------------------------------------------------------------------------------------------------------|--------|------------------|----------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-------|---------------------------|
|                                                                                                                           |        |                  |                                                                                                                      |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |       |                           |
| OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) |        |                  |                                                                                                                      |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |       |                           |
| 53                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 54                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 55                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 56                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 57                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 58                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 59                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 60                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 61                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 62                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 63                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 64                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 65                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 66                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 67                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 68                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 69                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 70                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 71                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 72                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 73                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 74                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 75                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 76                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 77                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 78                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 79                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 80                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 81                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 82                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 83                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 84                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 85                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 86                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 87                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 88                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 89                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 90                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 91                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 92                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 93                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 94                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 95                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 96                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 97                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 98                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 99                                                                                                                        | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 100                                                                                                                       | -      |                  |                                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 0.00  | 0.00                      |

|                                                                        |  |   |            |
|------------------------------------------------------------------------|--|---|------------|
| A. TOTAL                                                               |  | P | 645,760.00 |
| B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)                   |  | P | 64,576.00  |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable) |  | P | -          |
| D. GRAND TOTAL (A + B+ C)                                              |  | P | 710,336.00 |
| E. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:         |  |   |            |

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

JUL 09 2024  
BENJAMIN POLONIO JR.  
Property/Supply Officer

GENIVLYN A. ESPINO  
Accountant / Budget Officer

ATTY. MARLO IGNACIO V. QUADRA  
Head of Office/Agency

Date Prepared: