

	JOHN HAY MANAGEMENT CORPORATION	Document Code	JHMC-GSD-Form 024
	NOTICE TO PROCEED (NTP)	Revision Number	0
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	INTERNAL FORM	Effectivity Date	23 November 2015

Date: JUN 17 2024

Ms. LORAIN AGUSTIN MALUBAG
 Owner/ General Manager
Lambert Trading
 107 Marcos District, Talavera, Nueva Ecija

Dear **Ms. Malubag**:

Notice is hereby given to **LAMBERT TRADING** to commence with the implementation of the Contract for **PROCUREMENT OF OFFICE AND OTHER SUPPLIES FOR CY 2024** for JHMC within seven (7) calendar days from receipt of this NTP.

LAMBERT TRADING is hereby directed to perform the services required in accordance with the terms and conditions of the Contract.

Please acknowledge receipt and acceptance of this Notice by signing the three (3) copies on the space provided below and return the two (2) copies to JHMC.

Truly yours,


ATTY. MARLO IGNACIO V. QUADRA
 President and CEO 

I acknowledge receipt of this Notice on: June 23, 2024
 Proprietor/Authorized Representative of the Bidder: Loraine A. Malubag
 Signature: 