

CONTRACT AGREEMENT
(Office and Other Supplies for CY 2024)

HANNAH DELA VEGA ALEJANDRO

THIS AGREEMENT made this MAY 23 2024 between **JOHN HAY MANAGEMENT CORPORATION**, with office address at John Hay Special Economic Zone, Baguio City, Benguet, Philippines (hereinafter called "**JHMC**") of the one part and **LORAINA AGUSTIN MALUBAG**, doing business under the name and style of **LAMBERT TRADING**, with office address at Marcos District, Poblacion, Talavera, Nueva Ejica (hereinafter called "**SUPPLIER**") of the other part;

WHEREAS, **JHMC** invited Bids for certain goods and/or ancillary services, particularly procurement of office and other supplies for CY 2024 and has accepted a Bid by the **SUPPLIER** for the supply of those goods and/or ancillary services in the sum of **One Million Three Hundred Forty-Six Thousand Nine Hundred Twenty-Five Pesos and Seventy-Five Centavos (PhP1,346,925.75)**, (hereinafter called "**the Contract Price**").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - a. Scope of Services;
 - b. Technical Specifications;
 - c. General and Special Conditions of Contract; and
 - d. Supplemental or Bid Bulletins, if any.
 - ii. **SUPPLIER's** bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the **JHMC's** bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the **SUPPLIER's** conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or **JHMC** in the PBDs. **SUPPLIER** agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **One Million Three Hundred Forty-Six Thousand Nine Hundred Twenty-Five Pesos and Seventy-Five Centavos (PhP1,346,925.75)** or such other sums as may be ascertained, **SUPPLIER** agrees to deliver the goods in accordance with her Bid.

BENJAMIN P. QUINO, JR.


LORAINA AGUSTIN MALUBAG



ALLAN R. GARCIA

4. **JHMC** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.
5. To ensure continuing compliance with tax laws pursuant to Executive Order No. 398:
- a. The **SUPPLIER** shall pay taxes in full and on time, failure to do so will entitle **JHMC** to suspend payment.
 - b. The **SUPPLIER** is likewise required to submit, prior to the execution the Agreement, a tax clearance from the Bureau of Internal Revenue (**BIR**) as well as a copy of her income and business tax returns duly stamped and received by the **BIR** and duly validated with the tax payments made thereon.
6. **Employment Relations.** There shall be no employer-employee relationship between **JHMC** and the **SUPPLIER**.

The **SUPPLIER** represents and acknowledges that the Services being engaged and offered to **JHMC** are strictly for and in relation to the specified Project of **JHMC**.

IN WITNESS whereof the Parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


ALLAN RAZON GARCIA
President and CEO
Board Resolution No. 2024-0520-104
Dated 20 May 2024


LORAIN AGUSTIN MALUBAG,
doing business under the name and
style of **LAMBERT TRADING**


for:

**JOHN HAY MANAGEMENT
CORPORATION**

Signed in the presence of:


BENJAMIN QUIÑO, JR.
General Services Manager, JHMC


HANNA DELA VEGA ALEJANDRO
Marketing Assistant, JHMC

Certified Availability of Funds:

CAF No.: CAF24-05-097

BUR No.: 01-2024-05-0527


JOSEPHINE Q. TECAN
Accountant, JHMC

ACKNOWLEDGMENT

Republic of the Philippines)
Baguio City) SS.

BEFORE ME, a Notary Public in and for _____, personally appeared:

Name	Identification Document	Issued/Expiration Date
Allan Razon Garcia	LTO Driver's License No. N05-82-036-118	Until 2028/ Angeles City, Pampanga

He is known to me to be the same person who executed the foregoing instrument and he acknowledged to me that the signature he affixed confirms his own free act and the entity he represents.

This contract, consisting of four (4) pages including this where the acknowledgment is stated, relates to the Contract Agreement for the Office and Other Supplies for CY 2024 between John Hay Management Corporation and Loraine Agustin Malubag, doing business under the name and style of Lambert Trading. The Party and his witness signed in the proper spaces and the left margin of every page.

SIGNED AND SEALED on MAY 23 2024 in Baguio City, Philippines.

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Page No. 86
Book No. 1
Series of 2024.

ATTY. MARY ELLEN S. CABUHAT

Notary Public for and in Baguio City

Notarial Commission valid until 31 December 2025

IBP No. 407458; 01/08/2024

PTR No. 6181437; 01/12/2024

Roll of Attorneys No. 55866

MCLE Compliance No. VII-0004316 valid until 04/14/2025

ACKNOWLEDGMENT

Republic of the Philippines)
() SS.

BEFORE ME, a Notary Public in and for TALAVERA, personally appeared:


Name	Identification Document	Issued/Expiration Date
Loraine Agustin Malubag	Postal ID with No. PRN A92170003909	Issued on 27 May 2022

She is known to me to be the same person who executed the foregoing instrument and she acknowledged to me that the signature she affixed confirms her own free act and the entity she represents.

This contract, consisting of four (4) pages including this where the acknowledgment is stated, relates to the Contract Agreement for the Office and Other Supplies for CY 2024 between John Hay Management Corporation and Loraine Agustin Malubag, doing business under the name and style of Lambert Trading. The Party and her witness signed in the proper spaces and the left margin of every page.

SIGNED AND SEALED on 11 JUN 2024 in TALAVERA, Philippines.

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Page No. 98
Book No. XI
Series of 2024.


ATTY. EVELYN Z. MAGNO
NOTARY PUBLIC
NOTARIAL COMMISSION SERIAL NO. SD2023-008
UNTIL DECEMBER 31, 2024
TALAVERA, NUEVA ECIJA
PTR NO. TLV0474604/JAN 03, 2024-TAL. N.E.
IBP NO. 402882/JAN.05, 2024-NUEVA ECIJA
VCLE COMPLIANCE NO. VII-0025120-VALID UNTIL APRIL 14, 2024
ATTORNEY'S ROLL NO. 41363