

RFQ NO.: 2024-027  
RFQ TYPE: **Goods and Services**

DATE: 1 April 2024

## REQUEST FOR QUOTATION

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2024 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **One Hundred Twenty-Six Thousand Two Hundred Fifty Pesos (PhP 126,250.00)** for **Procurement of Agroforestry materials and supplies** as described below:

Unit	Item Description	Quantity
pack	Benguet pine (0.5 kg)	1
piece	Rosal (potted, half bloom)	30
piece	Golden bottle brush (potted, at least 3-4 ft)	5
piece	Hanging plastic pots (single and double)	40
piece	Petunia (mix colors, potted, half bloom)	100
piece	Kutsarita (potted, mix/variety colors)	100
piece	Salvia (potted, half bloom)	150
piece	Milflores (potted, half bloom, mix colors)	100
piece	Impatiens (potted, half bloom, mix colors)	100
piece	Foxtail (potted, at least 0.5-1 ft)	20
piece	Araucaria (potted, at least 3-4 ft)	15
piece	Eugenia (potted, at least 3- 5 ft)	50
piece	Seedling bags (2.5 x 2.5 x 7)	4,000
piece	Seedling bags (2 x 2 x 6 for coffee seedlings)	3,000
piece	Plastic pots ( small, medium and large, mix colors)	90
<i>To be procured by lot</i>		
<i>Note: The delivery of plants/flowers will occur in three phases, schedules, or deliveries.</i>		

**Quotations received in excess of the ABC shall be automatically rejected.**

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.

- The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
- The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
- Quotations must be delivered or emailed on or before **9 April 2024, 9:00 AM** to the address below:

**DARWIN C. PEREZ**  
Head, BAC Secretariat  
John Hay Management Corporation  
John Hay Special Economic Zone  
Baguio City  
Mobile Number: (074) 422-4360  
Email address: [bac@jhmc.com.ph](mailto:bac@jhmc.com.ph)

- The proposal/s shall contain the following:
  - Proposal
  - Mayor's/ Business Permit
  - PhilGEPS Registration Number

*Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number*

- A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
- JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:



**JANE THERESA G. TABALINGCOS**  
BAC Chairperson  
OVPCOO-BAC-202404-907 04032024

GDS-34/SVP

Name and Signature	
Company Name	
Address	
Contact Number	
Date	