

- c. *Risk Management Manual (Effectivity: 07-31-23)*

C.2.2 Amended Policies

- a. *Code of Ethics and Conduct for the JHMC Board of Directors (Effectivity: 03-27-23)*
- b. *Policy on Overtime Services and Overtime Pay (Effectivity: 04-24-23)*
- c. *Environment Management System (EMS Manual) (Effectivity: 11-07-23)*
- d. *Strategic Performance Management System (SPMS) (Effectivity: 11-20-23)*
- e. *Quality Manual (Effectivity: 12-15-23)*
- f. *Request for the Issuance of Secretary's Certificate (Effectivity: 07-31-23)*

C.3 Risk Assessment and Management

The JHMC implements its **enhanced** Risk Management System (RMS) to ensure the breakthrough realization of the Organization's goals and objectives.

C.3.1 Management and Performance Reviews

✓ 19-20 January 2023: CY 2022 Annual Performance Review

Aimed to check on the result of the progress of implementation of the approved plans and programs of the organization, the challenges encountered and ways to move forward to mitigate risks and achieve continual improvement within JHMC



operations, the Performance Review for CY 2022 result of projects, activities, and programs implementations at the Plaza de Castiel Hotel & Spa, Urbiztondo, San Juan, La Union.

The Participants from the Management of the CY 2022 Annual Performance Review at Plaza de Castiel Hotel and Spa on 19-20 January 2023.

✓ **23 May 2023: Strategic Planning**

The 2nd part of the Strategy Formulation Phase was successfully conducted with the JHMC BOD and Management at the Norfolk Hall, Newtown Plaza Hotel, corner Claro M. Recto St., Baguio City on **23 May 2023**.

Guided by the Risk-Based Thinking (RBT), the JHMC BOD and Management are brought together to brainstorm and seek information in order to identify information and various signs of change that **positively disrupts** the Organization. The BCDA representatives from the Planning Services Department (PSD) were well represented, headed by Ms. Jocelyn Caniones, the Vice-President for Planning Services.



BCDA PSD VP Caniones cascading the BCDA Strategic Directives to its Subsidiaries to JHMC BOD and Management and the JHMC Corporate Planning Manager facilitating the JHMC BOD and Management Strategic Planning.



The Participants with the JHMC BODs and BCDA Planning Services Department.

✓ **15-16 June 2023: Operations Planning**

From the Strategic Planning, the Operations Planning was successfully conducted with the JHMC Management at the El Cielito Hotel, #50 North Drive, Engineers' Hill, Baguio City. It is at this level of planning that the measures, targets, and risks are identified and risk treatment plans are integrated into the Corporate Plans.

This activity completed the Strategy Formulation Phase and as a result, the JHMC Strategic Plan 2024-2028 was approved by the BOD during the **07 July 2023** Meeting.



The President and CEO and Vice-President and COO physically joining the Operations Planning Activity.



The physical Attendees of the Operations Planning Activity on the 2nd day.

✓ **13-14 July 2023: Departmental and Budget Planning**

Departmental Planning is important because it is at this level that action plans are identified for proper risk management. The Departmental and Budget Planning was successfully conducted with the JHMC Management and selected Officers and Staffs at the El Cielito Hotel, #50 North Drive, Engineers' Hill, Baguio City.

This activity paved the way for the start of the realization of the JHMC Strategic Plan 2024-2028 and the formulation of the proposed Corporate Operating Budget (COB) for CY 2024.



The Departmental and Budget Planning Participants posed with the President and CEO Garcia and Vice-President and COO Tabalingcos.

✓ **CY 2023 Performance Review**

As part of the Plan-Do-Check-Act (PDCA) Cycle, the Quarterly Performance Review sessions are undertaken for purposes of **proper risk and opportunity management** for a more effective and efficient implementation of the 2023 programs, activities, and projects.

For the year, the Q1 to Q3 Performance Review sessions were held at the Lafaayette Luxury Suites, corner #1 Loakan Rd, Baguio City.



The Participants of the Q1 Performance Review held on 27 April 2023.



Despite the work suspension due to the effects of the inclement weather named Typhoon Egay (Doksuri), 81% of the Participants attended the Q2 Performance Review held on 28 July 2023.



The Participants of the Q3 Performance Review held on 19 October 2023.

C.3.2 JHMC as a Beneficiary Agency of the 2023 Government Quality Management Program (GQMP)

In its Strategic Initiative Profile (SIP) towards Philippine Quality Award (PQA), the JHMC is one of the lucky few Beneficiary Agencies of the GQMP for the year, particularly on the program on ***Technical Assistance on Strengthening Risk***

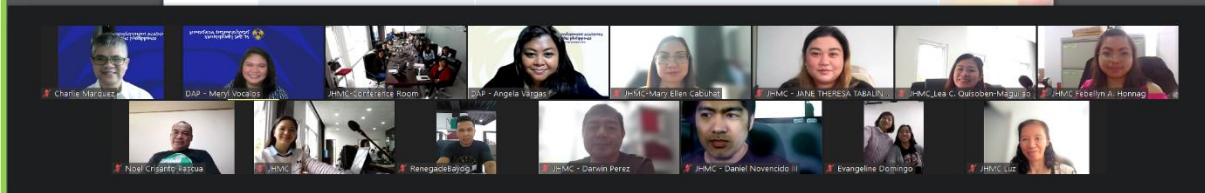
Management Capability (SRMC), through the Development Academy of the Philippines (DAP).

Date	Technical Assistance/ Related Activity
21 February 2023	Management Briefing re the Technical Assistance on SRMC with the DAP Project Team Signing of the Pledge of Commitment for JHMC.
03 May 2023	Meeting with the DAP Project Team in preparation of the Process Walkthrough activity.
08 May 2023	Process Walkthrough with the DAP Project Team.
13-14 June 2023	Workshop on Enhancing the Risk Manual with the DAP Project Team.
22-23 June 2023	Presentation of the Risk and Opportunity Assessment Register (ROAR) with the DAP Project Team.
03-04 July 2023	Technical Guidance on Risk Management Implementation as to Documentation, Communication, Monitoring, and Reporting with the DAP Project Team.
21 July 2023	Presentation of the JHMC Risk Manual to the Top Management.
02 August 2023	Presentation of the JHMC Risk Manual to the JHMC Employees by the DAP, and the virtual conduct of the Pledge of Commitment by the JHMC Employees, graced by the PCEO.
08 August 2023	Technical Guidance on Status Reporting as to RM Implementation.
05 September 2023	Presentation meeting for the RM Implementation Assessment.
07 September 2023	Presentation of the supporting documents for the RM Implementation per the ISO 31000 Clauses.
08 September 2023	Presentation of the findings of the DAP Resource Person, Engr. Charlie A. Marquez, where JHMC garnered a remarkable 94.89% rating.
28 September 2023	Debriefing for the culmination for the SRMC undertaking by Ms. Angela Vargas and Ms. Meryl Vocalos, with Engr. Charlie A. Marquez.

Conferred on **08 September 2023**, JHMC received an impressive rating of **94.89%** as a result of the assessment of the effectiveness of the implementation of the RMS in the Organization, after months of workshop and learnings for the enhancement of its existing risk management.

Result of the Assessment of Effectiveness

Commendable Findings	Partial	Non-Conformity (Zero)
2	5	2
Percentage of Fulfillment Status		94.89%



The JHMC received a **remarkable 94.89% rating** on 08 September 2023 based on the assessment of the DAP Resource Person, Engr. Charlie A. Marquez.



The JHMC Team during the QMS Management Review and Debriefing for the Technical Assistance on SRMC with the DAP Project Team at Plaza de Castiel Hotel, San Juan, La Union held on 28-29 September 2023.

C.3.3 2023 Legal Risk Assessment Survey (LRAS)

To ensure that legal risks are anticipated and managed, the Annual LRAS was conducted to assess possible legal risks confronted by all JHMC Offices. This is in addition to the risk assessment and management procedures embodied in the updated JHMC Quality Manual and the JHMC Internal Audit Manual.

For 2023, the LRAS was administered from **18-19 December 2023** which was participated by **87.5%** of the JHMC employees. As a result, a “Quick Guide” to all employees on the basic features of the GOCC such as JHMC in order to instill legal awareness among JHMC employees as to the concept of a non-chartered GOCC for employees to have a better understanding of JHMC’s mandate as a GOCC which knowledge could prove valuable to further enhance JHMC employees’ capacity to perform their respective functions toward achieving JHMC’s plans and programs.

C.4 Good Governance Conditions

For 2023, the JHMC has **fully complied** with the Good Governance Conditions (GGCs) and Other Conditions and Requirements (OCRs) as provided in Sections 11 and 12 of the GCG MC No. 2023-01 “Performance Evaluation System (PES) for the GOCC Sector” dated 19 January 2023, including that of the GGCs as provided by the AO25 IATF Memorandum Circulars.

C.5 Participation to House Bill Deliberations

- ✓ **House Bill 9428: “An Act Declaring Portions of the Land Transferred to the Bases Conversion and Development Authority in Camp John Hay Reservation Area Under Republic Act No. 7227”**

The Technical and Legal Team of the BCDA and JHMC, in collaboration with the Technical Working Group (TWG) for the review and inputs to this House Bill and contributed to the BCDA Position Paper submitted on 05 December 2023 to the Chairperson of the House Committee on Natural Resources, Cong. Elpidio F. Barzaga.

C.6 Process Review and Streamlining Efforts

Compliance to EODB Law and OP-ARTA directives on streamlining and process improvement and in compliance to the ISO 9001:2015 standards on continual improvement, **a total of sixteen (16) meetings** for the updating of the Citizen’s Charter and operational processes based on recent issuances from the applicable regulatory agencies and the guidance from the ISO 9001:2015, with the evaluation and recommendation for revisions by the OPCEO-CPU, as follows: