

SCOPE OF SERVICES FOR THE PROCUREMENT OF JHMC EMPLOYEE UNIFORM FOR THE PANAGBENGA FLOAT PARADE

I. BACKGROUND

A number of events and activities that are scheduled to take place in the CY 2024 were established and organized by the Business Development Department of the John Hay Management Corporation (JHMC-BDD).

In accordance with the successful implementation of the activities and meaningful participation of JHMC Employees in the celebration of the 2024 Panagbenga Flower Festival, procurement of JHMC Employees' Uniform for the Float Parade has been included in the Department's Approved Project Procurement Management Plan for CY 2024 and subsequently incorporated in the JHMC's Approved Corporate Operating Budget (COB).

II. OBJECTIVE

The objective of this procurement is to procure the services of a single provider who is expected to deliver the ordered meals during the celebration of the 2024 Panagbenga Flower Festival (Float Parade).

III. APPROVED BUDGET

The Approved Budget for this program is indicated in the Approved Indicative Annual Procurement Plan (APP) for CY 2024 under the following items:

PROCURABLE ITEM	PAP CODE	APPROVED BUDGET
Procurement of JHMC Uniform for the Parade	GDS - 044	PHP 150,000.00
TOTAL		PHP 150,000.00

IV. MODE OF PAYMENT

JHMC shall pay the Winning Bidder the amount for the services rendered. BDD shall process the payment within twenty (20) business/working days from the receipt of the Billing Statement, Charge Invoice, and/or Statement of Account from the Winning Bidder.


V. OTHER TERMS AND CONDITIONS


1. The Approved Budget for the Contract (ABC) includes applicable taxes, delivery, and other charges.
2. The Winning Bidder shall deliver the items completely, in good condition and with excellent quality.
3. The Winning Bidder shall ensure that all deliveries are made on time and within the contract's budget.
4. JHMC follows the existing government financial policies, laws, rules, and regulations for this procurement.

VI. MODE OF PROCUREMENT

The approved mode based on the CY 2024 Annual Procurement Plan (APP) is Small Value Procurement (SVP).

VII. SPECIFICATIONS

ITEM	SPECIFICATIONS	UNIT/S	QUANTITY	SAMPLE PICTURE																								
Panagbenga T-Shirt	<p>Material: Full Sublimation Fabric: Polyester, 220 GSM Thick (Imported Fabric) Design: Customized Embellishments: CJH logo, JHMC Logo, BCDA Logo Size/s: XS – 3XL Size Chart:</p> <table border="1" data-bbox="371 678 1117 986"> <thead> <tr> <th>Sizes</th> <th>Width</th> <th>Length</th> </tr> </thead> <tbody> <tr> <td>XS</td> <td>18</td> <td>25</td> </tr> <tr> <td>SMALL</td> <td>19</td> <td>26</td> </tr> <tr> <td>MEDIUM</td> <td>20</td> <td>27</td> </tr> <tr> <td>LARGE</td> <td>21</td> <td>28</td> </tr> <tr> <td>XL</td> <td>22</td> <td>29</td> </tr> <tr> <td>2XL</td> <td>23</td> <td>30</td> </tr> <tr> <td>3XL</td> <td>24</td> <td>31</td> </tr> </tbody> </table>	Sizes	Width	Length	XS	18	25	SMALL	19	26	MEDIUM	20	27	LARGE	21	28	XL	22	29	2XL	23	30	3XL	24	31	Pieces	115	<p data-bbox="1742 456 2031 496">Panagbenga Shirt</p> <p data-bbox="1845 504 1928 539"><i>Design 3</i></p> 
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Lanyard	Material: Sublimation / Silk Screen Print Design: Customized Embellishments: CJH logo and JHMC Logo	Pieces	150	 <p>Lanyard Design</p>
Cap	Material: Sublimated Cap Design: Customized Color: Army Green and White	Pieces	115	