

SCOPE OF SERVICES FOR THE PROCUREMENT OF SERVICES FOR GENERAL PEST AND TERMITE CONTROL CY 2024

I. BACKGROUND

The JOHN HAY MANAGEMENT CORPORATION (JHMC), is a government – owned and controlled corporation, and a member of the Bases Conversion and Development Authority (BCDA) Group and the implementing arm in the Camp John Hay.

Its mandate is to manage and develop Camp John Hay as a premier tourist destination of Northern Philippines. It commits itself to create an investor – friendly climate for business development with fiscal incentives in its Special Economic Zone, while preserving an ecologically balanced environment and respecting the rich and diverse culture of its people with the promotion of eco-cultural tourism.

In compliance with Republic Act. No. 9184 known as “Government Procurement Act”, JHMC will be conducting an Alternative Mode – Small Value Procurement for the services for General Pest Control and Termite Control as indicated in the Annual Procurement Plan (APP) for CY 2024.

II. OBJECTIVE

This project aims to procure services for the Pest Control and Termite Control (for cockroaches, ants, rodents, flies, mosquitoes, termites and the like) by providing technical and labor requirements, chemicals, tools and equipment necessary for the execution of the services required.

III. COVERAGE

The areas covered for both pest and termite control application and services are as follows:

Historical Core

Bellhouse, Bellhouse Bodega, Bellhouse Warehouse, Materials Recovery Facility (MRF), Plant Nursery and Vermicomposting Facility, Ticketing Booth, Customs Clearance Area. Bellhouse Archive Room, Gardener’s Bunkhouse.

Ranger Stations / Guard Houses

Lucnab Ranger Station, Greenwater Control Point, Maridit Control Point, Kadaklan Control Point, Kadaklan Ranger Station, Happy Hollow Ranger Station, Hillside Ranger Station, Upper Dagsian Ranger Station, Country Club Control Point, Area 1 Ranger Station, Area 1 Warehouses, BCDA Area Guard House, Camper 1 & 2 Guard Houses

JHMC Office

JHMC new office building and Cottages 625-629 (including Basements), Carport (including Stockroom and Records Room)

VOA Loghomes 5

II. APPROVED BUDGET FOR THE CONTRACT

The Approved Budget for the Contract (ABC) is amounting to TWO HUNDRED FIFTY THOUSAND PESOS (PhP 250,000.00), inclusive of all applicable taxes and will be sourced from Corporate Operating Budget.

IV. DURATION OF CONTRACT

The program shall be for a period of one (1) year from effectivity. The contract shall be automatically extended without notice until a new service provider is procured.

V. SCOPE OR WORKS

V.1 TERMITE EXTERMINATION AND CONTROL SERVICES

A. Soil Treatment/Poisoning (or other methods for the same purpose):

This covers service treatment done either by cordoning, drilling, trenching or injection around the building close to the outside walls. This will control present infestation and reduce the possibility of future infestation.

Frequency of Service: One (1) General Treatment and quarterly for a period of one (1) year

B. Wood Drenching (or other methods for the same purpose):

The infested parts of the structure, concentrating on the floors, walls, baseboards, cracks and crevices, shall be treated by direct spraying. This will control all surface infestation on the spot and minimize future infestation.

Frequency of Service: One (1) General Treatment and Quarterly for a period of one (1) year

C. Termite Extermination and Control (or other methods for the same purpose):

This covers service treatment done by wood injection in places where termites are likely to hide or in places where there are signs of infestation (i.e., door jambs, electrical outlets, panel boards, double walling, ceiling and cabinets, etc.). This method gradually infects and kills the entire termite in the whole colony.

Frequency of Service: One (1) General Treatment and Quarterly for a period of one (1) year

D. Mound Demolition (if any):

Termite mounds are home of subterranean termites where the termite queen lives and lays eggs. These mounds shall be searched and if found, must be destroyed and thoroughly treat the area.

Frequency of Service: One (1) General Treatment and Quarterly for a period of one (1) year

V.2 PEST CONTROL SERVICES

A. General Pest Abatement Maintenance Program (or other methods for the same purpose):

This covers service treatment against all kinds of crawling pests on walls, floors, cracks and crevices, cabinets, baseboards and other various areas where there is pest infestation. This is done by direct manual spraying. Gel bait shall be applied for residual control of roaches.

Frequency of Service: Monthly for One (1) year

B. Power Misting (or other methods for the same purpose):

Power misting application by the use of an Ultra-Low Volume Machine (ULV) or Power Misting Machine. Power misting by the use of ULV is the process of converting water based liquid solution into tiny droplets and dispersed with pressure at controlled volume on the entire premises including peripheral areas to kill flying insects, cockroaches and other crawling insects and pests.

Frequency of Service: Monthly for One (1) year

C. Rodent Control (Baiting/Trapping):

Rodent baits shall be placed in strategic locations to exterminate rodents within the premises. Rat baits, glue boards, mat and other similar trapping devices shall also be placed inside the building at strategic locations to catch rodents alive without decomposition.

Frequency of Service: Monthly for One (1) year

VI. WARRANTY

The Contractor shall warrant that after the one (1) year treatment, the said areas are guaranteed free from termite reinfestation for a period of another six (6) months. A Warranty Certificate shall be issued before the last treatment. Should there be any evidence of termite within the warranty period, the Contractor shall immediately conduct re-treatment free of charge.

VII. OTHER PROVISIONS

The service provider shall observe and ensure compliance to the following:

1. Inspection of Chemicals and or Solutions
 - Chemicals and or Solutions to be used for every treatment shall be subject to prior inspection and approval of ASD-GSD, in proper coordination with the appropriate Inspection Committee.
2. Safety Measures in the Use of Pesticide and Termicide Chemicals and or Solutions
 - Chemicals and or solutions to be used must be registered with Fertilizer and Pest Authority (FPA) or the Food and Drug Administration (FDA), whichever is

applicable. *(the service provider is required to provide such documents as well as the Material Safety Data Sheet for these Chemicals being used)*

- All chemicals and or solutions to be used shall not pose as a health hazard to the occupants of the structure.
 - All safety precautions shall be strictly followed and observed in the application and handling of all Pesticide and Termicide Chemicals and or solutions.
 - Safety Orientation of JHMC concerned personnel on the significant.
3. Ensure that the structure areas, such as the offices, including floorings, walls, office furniture and fixtures, etc., will have no stain marks or droplets of chemicals and or solutions used.
 4. Conduct of regular inspection and preventive maintenance services to ensure success of the program in all covered areas and to undertake spot treatments if deemed necessary, at **no extra cost** to JHMC.
 5. An accomplishment report shall be regularly submitted, together with photo documentations, duly confirmed and acknowledged by JHMC's representative during the said treatment or activity.
 6. The conduct of services shall be properly coordinated with ASD-GSD for the proper advice to concerned personnel and should be in accordance with the stated frequency of services as proposed.

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