

FOR : **FLORENCE JOY R. MALLARE**
Business Development Manager

FROM : **APRIL JOY B. COSTALES**
Business Development and Marketing Assistant

DATE : **02 October 2023**

SUBJECT : **Specifications of the Raffle Prizes, Trophies, and Prizes for the Sports fest and Art Contest.**

With the ongoing celebration of the 120th Camp John Hay Anniversary and in preparation for the awarding ceremony of winners, this is to respectfully transmit to you the following list of proposed raffle prizes, trophies and prizes and its respective specifications.

I. APPROVED BUDGET

The procurement of a Raffle Prizes, Trophies and Prizes for the Sports Fest and Art Contest has an approved budget integrated on the JHMC's Annual Procurement Plan (APP) for FY 2023:

Procurable Item	PAP Code	Mode of Procurement	Budget
Raffle Prizes, Trophies and Prizes for the Sports Fest and Art Contest	GDS-98	NP-53.9 – SVP	PHP 150,000.00

II. SPECIFICATIONS (please see attached photo for reference)

NO.	PARTICULARS		QUANTITY	
1	BASKETBALL	Basketball Winners	Champion Trophy	1
			1 st Place Trophy	1
			2 nd Place Trophy	1
		Mythical 5	Medal	5
		Most Valuable Player	Medal	1
2	VOLLEYBALL	Volleyball Winners	Champion Trophy	1
			1 st Place Trophy	1
		Most Valuable Player	Medal	1
3	ART CONTEST	Art Contest Winners	Champion Trophy	1
			1 st Place Trophy	1



			2 nd Place Trophy	1
4	Special Awards	Best Muse	Trophy	1
5	Raffle Items/prizes		Official Basketball	6 pieces
			Official Volleyball	2 pieces
			3 Layer Organizer	10 pieces
			Tumbler	5 pieces
			Power Bank	5 units
			Graphic Tablet	2 units
			Sketch Pad	10 pieces
			Sports Towel	10 pieces
			Electric Kettle	5 Units
			Microwave Oven	3 units
			Air Fryer	2 Units

For your review and approval.

Thank you.