

RFQ NO.: 2023-90
RFQ TYPE: Goods and Services

DATE: 24 October 2023

REQUEST FOR QUOTATION

- The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2023 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **Two Hundred Fifty Thousand Pesos (PhP 250,000.00)** for the **Procurement of Tokens/Giveaway for Public and/or Media Relations** as described below:

Unit	Item Description	Quantity
	Procurement of Tokens/Giveaway for Public and/or Media Relations <i>To be procured by lot</i>	
pc	BAYONG, piece, that could fit all the items listed	80
bottle	HONEY	80
pc	MUSCOVADO, 1 kg	80
pc	ARABICA COFFE, 500 grams	80
pc	GREEN TEA	80
bottle	LANG-AY WINE, local	80
pc	DIKET, 1kg	80
pc	BANANA BREAD, loaf	80
pack	CHOCO CHIPS	80
bottle	UBE JAM	80
pack	BUTTER COOKIES	80
<i>DELIVERY DATE: December 12, 2023 at the JHMC Office</i>		
<i>NOTE: all products must comply with environmental laws, rules, and regulations.</i>		

Quotations received in excess of the ABC shall be automatically rejected.

- All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.

3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
5. Quotations must be delivered or emailed on or before **8 November 2023, 9:00 AM** to the address below:

DARWIN C. PEREZ

Head, BAC Secretariat
John Hay Management Corporation
John Hay Special Economic Zone
Baguio City
Contact Number: (074) 422-4360
Email address: bac@jhmc.com.ph

6. The proposal/s shall contain the following:
 - Proposal
 - PhilGEPS Registration Number
 - Mayor's/ Business Permit

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

(SGD.) JANE THERESA G. TABALINGCOS
BAC Chairperson

GDS-112/SVP

<i>Name and Signature</i>	
<i>Company Name</i>	
<i>Address</i>	
<i>Contact Number</i>	
<i>Date</i>	