

RFQ NO.: 2023-85
RFQ TYPE: Goods and Services

DATE: 16 October 2023

REQUEST FOR QUOTATION

- The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2023 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **One Hundred Eighty Thousand Pesos (PhP 180,000.00)** for the **Procurement of Catering Services for 300 pax and other Event Services for the Camp Wide Anniversary Celebration** as described below:

Unit	Item Description	Quantity
lot	<p>Catering Services for 300 pax and other Event Services for the Camp Wide Anniversary Celebration</p> <p>a. Morning Snacks (Cheese Burger, Fries and Juice) b. Packed Lunch (3 viands, Rice and Water) c. Assorted Event Decorations: - 10 Dozens Long Inflatable Balloons: 5 doz. Green color and 5 doz. White color - 10 pieces Artificial Grass Mat (40cm x 60 cm) for wall decors - 30 pieces 100cm Artificial Silk White Wisteria Flower Vines Hanging Rattan Flowers Decor d. Drum and Lyre Band Performers e. Cultural Dance Group Performers</p> <p>Terms of Delivery: October 25, 2023</p>	1

Quotations received in excess of the ABC shall be automatically rejected.

- All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
- The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
- The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.

4. Quotations must be delivered or emailed on or before **20 October 2023, 9:00 AM** to the address below:

DARWIN C. PEREZ
Head, BAC Secretariat
John Hay Management Corporation
John Hay Special Economic Zone
Baguio City
Contact Number: (074) 422-4360
Email address: bac@jhmc.com.ph

5. The proposal/s shall contain the following:
- Proposal
 - PhilGEPS Registration Number
 - Mayor's/ Business Permit

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

6. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
7. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

(SGD.) JANE THERESA G. TABALINGCOS
BAC Chairperson

GDS-96/SVP

Name and Signature	
Company Name	
Address	
Contact Number	
Date	