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**FOR APPROVAL**



**AULAN R. GARCIA**  
President and CEO

06-OCT-2023  
OPCEO-2023-1956

**RECOMMENDING APPROVAL**



**JANE THERESA G. TABALINGCOS**  
Vice President and COO

10062023  
OVPCOO-202310-BDD-444



**FLORENCE JOY R. MALLARE**  
Business Development Manager

**FROM**

  
**ROWENA FAYE C. DEMOT**  
Business Development and Marketing Officer

  
**APRIL JOY B. COSTALES**  
Business Development and Marketing Assistant

**DATE**

**05 October 2023**

**SUBJECT**

**Scope of Services for the Procurement of the Panagbenga Marker**

**I. BACKGROUND**


“Panagbenga Flower Festival” is a cultural festival that was conceptualized in year 1995 by the late Atty. Damaso E. Bangaet Jr., Managing Director of John Hay Poro Point Development Corporation (JPDC) for Camp John Hay, now John Hay Management Corporation (JHMC), and consequently launched in year 1996, billed as the “Birth of a Tradition”.

Moreover, the John Hay Management Corporation initiated the creation of the Panagbenga Marker located in the vacant grass patch along the pathway of the Historical Core, that was unveiled on 04 March 2012. It has served as an important reminder to all our guests and tourists as to the relevance of the Panagbenga Flower Festival in Camp John Hay and Baguio City.

This was inspired by the continuing efforts to be an instrument in promoting tourism in Camp John Hay and in the Cordillera Region. Through the years, this celebration is destined to capture the community spirit in action for posterity.

Unfortunately, on 21 August 2015, the Panagbenga Marker has been damaged at the height of the stormy weather. Upon assessment, the Panagbenga Marker is now beyond repair.

Below are the photos to fully describe the damage

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## II. OBJECTIVE

In support to the continual promotion of this exceptional festival, and to honor the remarkable efforts in initiating this perception, the John Hay Management Corporation through the Business Development Department, aims to rebuild the Panagbenga Marker as additional attraction in the Historical Core.

## III. DISCUSSION

In this regard, the Department requested the expertise and assistance of the Project Management Division to guarantee the creation of the unique and exceptional design of the Panagbenga Marker.

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#### IV. PROPOSED LAYOUT

(Please see Annex "A")

#### V. DURATION OF THE PROJECT

The project (*construction of the Panagbenga Marker*) is expected to be completed in a period of thirty (30) days, effective from the signing of the Purchase / Job Order.


#### VI. APPROVED BUDGET

The procurement of a Panagbenga Marker Installation has an approved budget integrated on the JHMC's Annual Procurement Plan (APP) for FY 2023:

Procurable Item	PAP Code	Mode of Procurement	Budget
Panagbenga Marker Installation	GDS-15	NP-53.9 – SVP	PHP 150,000.00

#### VII. OTHER TERMS AND CONDITIONS

1. The Winning Bidder shall furnish all labor, materials, services, tools and equipment necessary to perform and complete the project in good and workmanlike manner.
2. Construction work shall be commenced and completed within the time frames set forth in the Procurement.
3. The Winning Bidder shall settle and comply with all the necessary permits being issued by the John Hay Management Corporation – Special Economic Zone Administration Department (JHMC-SEZAD). JHMC shall provide the orientation with regard to its applicable permits, fees and charges.
4. The Winning Bidder shall provide a competent project overseer, who shall be responsible to be on-site and working on the direction, coordination, sequencing and all other required activities, covering the entire project duration and until acceptance of the work.
5. The Winning Bidder is entirely responsible for the safety of its workers in the project site until the project is completely turned over to JHMC.
6. Any changes or amendments to the project concept shall be made in writing and agreed by both parties.
7. Incidentals and other expenses not stipulated herein shall be under the account of the Winning Bidder and must therefore be settled accordingly.
8. Non-delivery or failure to comply on the above mentioned agreement would mean non-payment/cancellation of the Winning Bidder's contract with JHMC and may incur penalty for the damages.

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9. JHMC follows the existing government financial policies, laws, rules and regulations for this Procurement.

#### **VIII. MODE OF PAYMENT**

Payment to the Winning Bidder will be made by the John Hay Management Corporation through check, upon the fulfillment and acceptance of the project, subsequent to the submission of all relevant billing requirements by the Winning Bidder.

For your review and approval.

Thank you.

Republic of the Philippines Office of the President  <b>JHMC</b> JOHN HAY MANAGEMENT CORPORATION <small>a member of The BCDA Group</small>	JOHN HAY MANAGEMENT CORPORATION	Document Code	JHMC-Corp Plan-Form 01
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ANNEX "A"



**PERSPECTIVE 1 (FRONT)**  
Scale: NTS



**PERSPECTIVE 2 (TOP)**  
Scale: NTS





**PERSPECTIVE 3 (REAR)**  
Scale: NTS



**PERSPECTIVE 4**  
Scale: NTS



Republic of the Philippines Office of the President  <b>JHMC</b> JOHN HAY MANAGEMENT CORPORATION	PREPARED BY:	CHECKED BY:	APPROVED BY:	APPROVED BY:	PROJECT TITLE :	SHEET CONTENTS:	SET NO.
	<b>LEONARDO JR. B. BIASURA</b> ARCHITECT I	<b>LUZVIMINDA M. NIGOS-PANGANIBAN</b> PROJECT MANAGEMENT DEPARTMENT MANAGER	<b>FLORENCE JOY MALLARE</b> BUSINESS DEVELOPMENT DEPARTMENT MANAGER	<b>BOBBY V. AKIA</b> ENVIRONMENT & ASSET MANAGEMENT DEPARTMENT MANAGER	<b>PROPOSED PANAGBENGA PARK MARKER</b>	<b>PERSPECTIVES</b>	
	DATE :	DATE :	DATE :	DATE :	LOCATION :		