

RFQ NO.: 2023-064
RFQ TYPE: **Goods and Services**

DATE: 30 August 2023

REQUEST FOR QUOTATION

- The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2023 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **Seventy Thousand Pesos (PhP 70,000.00)** for the **Procurement of Catering Services for Surveillance 2 Audit: ISO 9001:2015 Certification Maintenance** as described below:

Unit	Item Description	Quantity
lot	<p>Procurement of Catering Services for Surveillance 2 Audit: ISO 9001:2015 Certification Maintenance</p> <p><i>Meals good for 95 pax</i></p> <p><i>1. AM Snacks - pastry dishes and canned fruit juice</i></p> <p><i>2. Lunch - one (1) soup dish, two meat dishes (chicken and pork), one (1) fish dish, one (1) vegetable dish, rice, dessert: assorted fruits, drinks: canned or bottled soda</i></p> <p><i>3. PM Snacks - Filipino kakanin and canned fruit juice</i></p> <p><i>4. Other materials to be used.</i></p> <p><i>Note: Materials to be used in the catering should be environment-friendly (e.g. no plastic utensils, reusable utensils and the like)</i></p>	1

Quotations received in excess of the ABC shall be automatically rejected.

- All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
- The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
- The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.

5. Quotations must be delivered or emailed on or before **6 September 2023, 9:00 AM** to the address below:

DARWIN C. PEREZ

Head, BAC Secretariat
John Hay Management Corporation
John Hay Special Economic Zone
Baguio City
Contact Number: (074) 422-4360
Email address: bac@jhmc.com.ph

6. The proposal/s shall contain the following:
- Proposal
 - PhilGEPS Registration Number
 - Mayor's/ Business Permit

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

(SGD.) JANE THERESA G. TABALINGCOS
BAC Chairperson

GDS-125/SVP

<i>Name and Signature</i>	
<i>Company Name</i>	
<i>Address</i>	
<i>Contact Number</i>	
<i>Date</i>	