

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form. Otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hos68>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: JOHN HAY MANAGEMENT CORP/OF
Region: CAR
Address: CAMP JOHN HAY, LOGAN ROAD 1

Agency Code/UACS: X427
Organization Type: GOCC

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
Contact Person: BENJAMIN P. QUINO, JR.
Position: GS MANAGER
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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec				Q4	Q4 AVERAGE
PART I, AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191801-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	3	0	497	497	20,740.72	0	0	437	437	21,748.72	0	3	497	497	20,740.72	3	0	497	497	20,740.72	1628	50.96	82,963.86
2	12191801-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	451.36	0.03
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	box	3	0	2	2	70.72	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	2	35.36	70.72
4	60121413-CB-P02	CLEARBOOK, Legal size	box	3	0	3	3	115.44	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	38.48	115.44
5	60121534-ER-P01	ERASER, plastic/rubber	piece	3	0	15	15	140.40	0	0	15	15	140.40	0	3	15	15	140.40	3	3	15	15	140.40	60	9.36	561.60
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	26.36	0.03
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	3	0	18	18	804.96	0	0	18	18	804.96	0	3	18	18	804.96	3	3	18	18	804.96	72	44.72	3,219.84
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	57.20	0.03
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	26.30	0.03
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	3	0	339	339	15,160.08	0	0	339	339	15,160.08	0	3	339	339	15,160.08	3	0	339	339	15,160.08	1356	44.72	60,640.32
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	57.20	0.03
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	26.20	0.03
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	3	0	3	3	137.28	0	0	3	3	137.28	0	3	3	3	137.28	3	0	3	3	137.28	12	45.76	549.12
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	57.20	0.03
15	60121124-WR-P01	WRAPPING PAPER	pack	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	214.24	0.03
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DG-C03	DOCUMENT CAMERA	unit	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	25,536.16	0.03
17	45111695-MR-P01	MULTIMEDIA PROJECTOR	unit	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	18,470.40	0.03
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	3	0	123	123	2,620.80	0	0	123	120	2,620.83	0	3	120	120	2,620.80	3	0	123	123	2,620.80	480	21.84	10,493.23
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	3	0	84	84	1,659.84	0	0	84	84	1,659.84	0	3	84	84	1,659.84	3	0	84	84	1,659.84	336	19.76	6,639.36
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	92.56	0.03
CLEANING EQUIPMENT AND SUPPLIES																										
21	47131812-IF-A01	AIR FRESHENER	can	3	0	57	57	4,979.52	0	0	57	57	4,979.52	0	3	57	57	4,979.52	3	0	57	57	4,979.52	228	87.36	19,918.08
22	47131804-BR-S01	BROOM (Walls Tambo)	piece	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	127.92	0.03
23	47131804-BR-T01	BROOM (Walls Ting-ting)	piece	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	23.92	0.03
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	3	0	51	51	2,280.72	0	0	51	51	2,280.72	0	3	51	51	2,280.72	3	0	51	51	2,280.72	204	44.72	9,127.68
25	47131835-CL-P01	CLEANER, Scouring Powder	can	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	36.36	0.03
26	47131811-DE-B02	DETERGENT BAR	bar	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	9.36	0.03
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	3	0	12	12	1,063.80	0	0	12	12	1,063.83	0	3	12	12	1,063.80	3	0	12	12	1,063.80	48	88.40	4,243.23
28	47131809-DS-A01	DISINFECTANT SPRAY	can	3	0	69	69	10,435.23	0	0	69	69	13,405.20	0	3	69	69	13,405.20	3	0	69	69	10,435.23	276	15.180	41,620.83
29	47131801-DU-P01	DUST PAN	piece	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	46.80	0.03
30	47131809-FW-P03	FLOOR WAX, paste type, red	can	3	0	0	0	0.03	0	0	3	3	0.32	0	3	0	0	3.20	3	0	0	0	0.00	3	135.20	0.03

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
31	4713183-FC-A01	FURNITURE CLEANER	can	3	0	21	21	4,761.12	0	0	21	21	4,761.12	0	3	21	21	4,761.12	3	0	21	21	4,761.12	84	226.72	19,044.48	
32	73121812-HS-L01	HAND SOAP, liquid	bottle	3	0	60	60	2,963.55	0	0	60	60	2,963.55	0	3	60	60	2,963.55	3	0	60	60	2,963.55	276	42.95	11,854.23	
33	4712184-HB-A01	MOP BUCKET	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	2,286.33	0.00	
34	47131813-NH-H12	MOPHANDLE, heavy duty	piece	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	134.16	0.00	
35	47131619-NH-A01	MOPHEAD, made of rayon	piece	3	0	3	3	342.12	0	0	3	3	342.12	0	0	3	3	342.12	3	0	3	3	342.12	12	114.04	1,368.48	
36	47131501-RG-C01	RAGS	roll	3	0	3	3	171.60	0	0	3	3	171.60	0	0	3	3	171.60	3	0	3	3	171.60	12	57.20	686.43	
37	47131602-SC-H01	SCOURING PAD	pack	3	0	7	7	626.38	0	0	7	7	626.38	0	3	7	7	626.38	3	0	7	7	626.38	28	89.44	2,534.32	
38	47121701-TB-P04	TRASHBAG, XL size	pack/roll	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	133.00	0.00	
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	59.28	0.00	
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	3	0	78	78	7,219.68	0	0	78	78	7,219.68	0	3	78	78	7,219.68	3	0	78	78	7,219.68	312	92.58	28,678.72	
41	47121702-WB-P01	WASTEBASKET	piece	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	43.68	0.00	
COLOR COMPOUNDS AND DISPERSIONS																											
42	12171703-SI-P01	INK, for stamp pad	bottle	3	0	6	6	187.20	0	0	6	6	187.20	0	3	6	6	187.20	3	0	6	6	187.20	24	31.20	748.83	
CONSUMER ELECTRONICS																											
43	52161535-DV-A01	DIGITAL VOICE RECORDER	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	4,803.76	0.00	
FACE MASK																											
44	42131713-SM-H06	FACE MASK	box	3	0	13	13	520.30	0	0	13	13	521.00	0	3	13	13	520.00	3	0	13	13	520.00	43	52.30	2,280.03	
FILMS																											
45	13111200-AC-F01	ACETATE	roll	3	0	6	6	6,289.92	0	0	6	6	6,289.92	0	3	6	6	6,289.92	3	0	6	6	6,289.92	24	1,348.32	25,159.68	
46	13111201-CF-P12	CARBON FILM, Legal size	box	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	256.68	0.00	
FIRE FIGHTING EQUIPMENT																											
47	46191601-FE-A01	FIRE EXTINGUISHER, dry chemical	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,398.83	0.00	
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	5,613.25	0.00	
FLAG OR ACCESSORIES																											
49	55121505-PH-P01	PHILIPPINE NATIONAL FLAG	piece	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	284.64	0.00	
FURNITURE AND FURNISHINGS																											
50	56121504-CH-A01	MONOBLOC CHAIR, beige	piece	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	375.44	0.00	
51	56121504-CH-W01	MONOBLOC CHAIR, white	piece	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	372.32	0.00	
52	56121519-TM-S01	MONOBLOC TABLE, white	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,348.88	0.00	
53	56121519-TM-S02	MONOBLOC TABLE, beige	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,348.88	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
54	40121604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,380.38	0.00	
55	40121604-EF-S01	ELECTRIC FAN, industrial, ground type	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,108.68	0.00	
56	40121604-EF-S01	ELECTRIC FAN, stand type	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,256.72	0.00	
57	40121604-EF-W01	ELECTRIC FAN, wall mount	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	914.16	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
58	43211507-D5-X03	DESKTOP, for Basic Users	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	24,793.60	0.00	
59	43211507-D5-X03	DESKTOP, for Mid-Range Users	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	42,399.40	0.00	
60	4321827-HD-X02	EXTERNAL HARD DRIVE	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,318.38	0.00	
61	4322013-FO-U04	FLASH DRIVE	piece	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	224.64	0.00	
62	43211503-LAP-P04	LAPTOP, for Mid-range Users	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	42,380.30	0.00	
63	43211503-LAP-P03	LAPTOP, Lightweight	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	46,800.30	0.00	
64	43211708-MO-O02	COMPUTER MOUSE, Wireless	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	169.52	0.00	
65	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	33,315.84	0.00	
66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	11,314.64	0.00	
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	23,083.34	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
68	39121628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	81.12	0.00	
69	39121628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	385.82	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
70	31221813-GL-L01	GLUE, all-purpose	jar	3	0	6	6	424.32	0	0	6	6	424.32	0	3	6	6	424.32	3	0	6	6	424.32	24	78.72	1,697.28	
71	31151804-SW-H01	STAPLE WIRE, heavy duty (blinder type), 23/13	box	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	22.55	0.00	
72	31151804-SW-H01	STAPLE WIRE, standard	box	3	0	12	12	285.12	0	0	12	12	285.12	0	3	12	12	285.12	3	0	12	12	285.12	48	23.76	1,140.48	
73	31221502-TA-E01	TAPE, electrical	roll	3	0	0	0	0.00	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	19.45	0.00	
74	31221503-TA-H01	TAPE, masking, 24mm	roll	3	0	27	27	1,673.76	0	0	27	27	1,673.76	0	3	27	27	1,673.76	3	0	27	27	1,673.76	128	61.88	6,683.04	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
75	31231503-TA-402	TAPE, masking, 48 mm	roll	3	0	12	12	1,453.82	0	0	12	12	1,453.82	0	3	12	12	1,453.82	3	0	12	12	1,453.82	48	121.15	5,815.06
76	31231517-TA-401	TAPE, packaging, 48 mm	roll	3	0	18	18	542.88	0	0	18	18	542.88	0	3	18	18	542.88	3	0	18	18	542.88	72	30.16	2,171.52
77	31231512-TA-T01	TAPE, transparent, 24mm	roll	3	0	27	27	308.88	0	0	27	27	308.88	0	3	27	27	308.88	3	0	27	27	308.88	108	11.44	1,235.52
78	31231512-TA-T02	TAPE, transparent, 48 mm	roll	3	0	15	15	358.80	0	0	15	15	358.80	0	3	15	15	358.80	3	0	15	15	358.80	60	23.92	1,435.20
79	31151507-TW-P01	TWINE, plastic	roll	3	0	0	0	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	70.72	0.93
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	4111504-RU-P02	RULER, flexible, plastic, 450mm	piece	3	0	0	0	187.20	0	0	0	0	187.20	0	3	0	0	187.20	3	0	0	0	187.20	36	20.80	748.80
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121812-BL-403	BLADE, for general purpose cutter/Utility knife	tube	3	0	63	63	969.30	0	0	60	60	963.00	0	3	60	60	963.00	3	0	60	63	969.30	240	16.20	3,840.00
82	44121602-PB-P01	BINDING AND PUNCHING MACHINE	unit	3	0	0	0	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	10,104.64	0.93
83	44121807-CA-C01	CALCULATOR, Compact	unit	3	0	3	3	861.12	0	0	3	3	861.12	0	3	3	3	861.12	3	0	3	3	861.12	12	287.04	3,444.48
84	44121713-CH-W01	CHALK, white enamel	box	3	0	0	0	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	32.97	0.93
85	44122105-BF-C11	CLIP, backfold, 19mm	box	3	0	33	33	308.88	0	0	33	33	308.88	0	3	33	33	308.88	3	0	33	33	308.88	132	9.36	1,235.52
86	44122105-BF-C12	CLIP, backfold, 25mm	box	3	0	32	32	499.20	0	0	32	32	499.20	0	3	32	32	499.20	3	0	32	32	499.20	128	15.60	1,999.84
87	44122105-BF-C13	CLIP, backfold, 32mm	box	3	0	24	24	648.96	0	0	24	24	648.96	0	3	24	24	648.96	3	0	24	24	648.96	96	27.24	2,595.84
88	44122105-BF-C14	CLIP, backfold, 50mm	box	3	0	12	12	723.84	0	0	12	12	723.84	0	3	12	12	723.84	3	0	12	12	723.84	48	60.32	2,895.36
89	44121801-CT-R02	CORRECTION TAPE	piece	3	0	2	2	23.06	0	0	2	2	23.06	0	3	2	2	23.06	3	0	2	2	23.06	8	11.53	92.24
90	44121812-CU-H11	CUTTER/UTILITY KNIFE, for general purpose	piece	3	0	0	0	285.48	0	0	0	0	285.48	0	3	0	0	285.48	3	0	0	0	285.48	36	31.72	1,141.80
91	44115115-DK-B01	DATA FILE BOX	piece	3	0	75	75	5,790.00	0	0	75	75	5,790.00	0	3	75	75	5,790.00	3	0	75	75	5,790.00	330	72.20	23,860.00
92	44122011-DF-F11	DATA FOLDER	piece	3	0	0	0	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	66.64	0.93
93	44122002-DS-M11	DATER STAMP	piece	3	0	0	0	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	456.78	0.93
94	44121506-EN-D11	ENVELOPE, Documentary, A4	box	3	0	2	2	1,689.64	0	0	2	2	1,689.64	0	3	2	2	1,689.64	3	0	2	2	1,689.64	6	842.32	5,053.92
95	44121506-EN-D12	ENVELOPE, Documentary, legal	box	3	0	2	2	2,156.95	0	0	2	2	2,156.95	0	3	2	2	2,156.95	3	0	2	2	2,156.95	8	1,378.48	8,027.84
96	44121506-EN-M11	ENVELOPE, Expanding, Kraft	box	3	0	1	1	1,374.88	0	0	1	1	1,374.88	0	3	1	1	1,374.88	3	0	1	1	1,374.88	4	1,374.88	5,499.52
97	44121506-EN-M12	ENVELOPE, Expanding, Plastic	box	3	0	1	1	30.49	0	0	1	1	30.49	0	3	1	1	30.49	3	0	1	1	30.49	4	30.49	121.96
98	44121506-EN-M13	ENVELOPE, Mailing	box	3	0	0	0	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	456.96	0.93
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	3	0	1	1	528.32	0	0	1	1	528.32	0	3	1	1	528.32	3	0	1	1	528.32	4	528.32	2,113.28
100	44115112-ER-B01	ERASER, rub, for blackboard/whiteboard	piece	3	0	3	3	36.99	0	0	3	3	36.99	0	3	3	3	36.99	3	0	3	3	36.99	12	12.33	147.96
101	44122118-FA-P01	FASTENER	box	3	0	36	36	3,427.04	0	0	36	36	3,427.04	0	3	36	36	3,427.04	3	0	36	36	3,427.04	144	94.64	13,628.16
102	44115115-FO-K01	FILE ORGANIZER, expanding, plastic, legal	piece	3	0	0	0	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	85.20	0.93
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	3	0	0	0	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	22.88	0.93
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	3	0	0	0	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	26.30	0.93
105	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	3	0	3	3	873.60	0	0	3	3	873.60	0	3	3	3	873.60	3	0	3	3	873.60	12	291.20	3,494.40
106	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	3	0	0	0	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	388.88	0.93
107	44122011-FO-L01	FOLDER, L-type, A4	pack	3	0	0	0	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	187.54	0.93
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	3	0	0	0	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	238.57	0.93
109	44122027-FO-P01	FOLDER, preassembled	box	3	0	4	4	3,810.56	0	0	4	4	3,810.56	0	3	4	4	3,810.56	3	0	4	4	3,810.56	16	552.64	15,242.24
110	44122011-FO-T02	FOLDER with tabs, A4	pack	3	0	11	11	4,278.56	0	0	11	11	4,278.56	0	3	11	11	4,278.56	3	0	11	11	4,278.56	44	388.96	17,114.24
111	44122011-FO-T04	FOLDER with tabs, Legal	pack	3	0	6	6	2,564.64	0	0	6	6	2,564.64	0	3	6	6	2,564.64	3	0	6	6	2,564.64	24	427.44	10,258.56
112	44122080-IT-T01	INDEX TAB	box	3	0	42	42	2,650.62	0	0	42	42	2,650.62	0	3	42	42	2,650.62	3	0	42	42	2,650.62	168	83.11	10,632.48
113	44115115-MF-B02	MAGAZINE FILE BOX, Large	piece	3	0	0	0	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	126.88	0.93
114	44121716-MA-F11	MARKER, Fluorescent	set	3	0	18	18	767.52	0	0	18	18	767.52	0	3	18	18	767.52	3	0	18	18	767.52	72	42.64	3,070.80
115	44121708-MF-B01	MARKER, Permanent, Black	piece	3	0	24	24	374.40	0	0	24	24	374.40	0	3	24	24	374.40	3	0	24	24	374.40	96	15.60	1,497.60
116	44121708-MF-B02	MARKER, Permanent, Blue	piece	3	0	33	33	468.00	0	0	33	33	468.00	0	3	33	33	468.00	3	0	33	33	468.00	132	15.60	1,872.00
117	44121708-MF-B03	MARKER, Permanent, Red	piece	3	0	12	12	187.20	0	0	12	12	187.20	0	3	12	12	187.20	3	0	12	12	187.20	48	15.60	748.80
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	3	0	12	12	124.80	0	0	12	12	124.80	0	3	12	12	124.80	3	0	12	12	124.80	48	10.40	499.20
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	3	0	12	12	124.80	0	0	12	12	124.80	0	3	12	12	124.80	3	0	12					

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE			
128	44122037-AB-P13	BINDING RING/COMB, plastic, 32 mm	piece	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	274.23	0.03
129	44122193-RU-B01	RUBBER BAND No. 18	box	3	0	3	3	496.38	0	0	3	3	496.38	0	3	3	3	496.08	3	0	3	3	496.08	12	155.35	1,084.32
130	44121993-SF-P21	STAMP PAD, felt	piece	3	0	3	3	127.92	0	0	3	3	127.92	0	3	3	3	127.92	3	0	3	3	127.92	12	42.64	511.68
131	44121618-SG-P21	SCISSORS, symmetrical/asymmetrical	pair	3	0	18	18	748.80	0	0	18	18	748.80	0	3	18	18	748.80	3	0	18	18	748.80	72	41.60	2,995.20
132	44121615-ST-S01	STAPLER, standard type	piece	3	0	9	9	1,313.40	0	0	9	9	1,313.40	0	3	9	9	1,313.40	3	0	9	9	1,313.40	36	145.60	5,241.60
133	44121615-ST-B01	STAPLER, heavy duty (bindar)	unit	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	954.72	0.03
134	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	3	0	6	6	287.34	0	0	6	6	287.34	0	3	6	6	287.04	3	0	6	6	287.04	24	47.84	1,144.16
135	44121605-TD-T21	TAPE DISPENSER, table top	piece	3	0	6	6	468.30	0	0	6	6	468.30	0	3	6	6	468.00	3	0	6	6	468.00	24	78.30	1,872.00
PAPER MATERIALS AND PRODUCTS																										
136	14111525-CA-A31	CARTOLINA, assorted colors	pack	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	90.48	0.03
137	14111506-CF4-11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	953.68	0.03
138	14111506-CF4-12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	1,240.48	0.03
139	14111506-CF4-22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	1,652.56	0.03
140	14111506-CF4-21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	1,108.64	0.03
141	14111506-CF4-31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	853.84	0.03
142	14111506-CF4-32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	1,678.68	0.03
143	14111606-LL-C31	LOOSELEAF COVER	bundle	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	794.95	0.03
144	14111514-HP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	3	0	92	92	3,556.80	0	0	92	90	3,556.80	0	3	90	90	3,556.80	3	0	90	92	3,556.80	360	39.52	14,227.20
145	14111514-HP-S04	NOTEPAD, stick-on, 76mm x 130mm	pad	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	63.44	0.03
146	14111514-HP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	60.32	0.03
147	14111514-HP-S02	STENO NOTEBOOK	piece	3	0	51	51	1,219.92	0	0	51	51	1,219.92	0	3	51	51	1,219.92	3	0	51	51	1,219.92	234	23.92	4,879.68
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	3	0	459	459	82,583.28	0	0	459	459	82,583.28	0	3	459	459	82,583.28	3	0	459	459	82,583.28	1836	179.92	330,333.12
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	3	0	63	63	13,300.56	0	0	63	63	13,300.56	0	3	63	63	13,300.56	3	0	63	63	13,300.56	252	211.12	53,232.24
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	163.28	0.03
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	185.12	0.03
152	14111531-PP-B01	PAD PAPER, ruled	pad	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	35.36	0.03
153	14111503-PA-P01	PAPER, parchment	box	3	0	5	5	946.40	0	0	5	5	946.40	0	3	5	5	946.40	3	0	5	5	946.40	23	189.28	3,785.60
154	14111531-RE-B01	RECORD BOOK, 500 PAGES	book	3	0	12	12	873.60	0	0	12	12	873.60	0	3	12	12	873.60	3	0	12	12	873.60	48	72.80	3,494.40
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	3	0	18	18	1,890.72	0	0	18	18	1,890.72	0	3	18	18	1,890.72	3	0	18	18	1,890.72	72	105.04	7,560.48
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	3	0	18	18	524.16	0	0	18	18	524.16	0	3	18	18	524.16	3	0	18	18	524.16	72	29.12	2,096.64
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	3	0	63	63	6,982.80	0	0	63	60	6,352.80	0	3	60	60	6,952.80	3	0	60	63	6,952.80	240	103.88	24,211.20
PERFUMES OR COLOGNES OR FRAGRANCES																										
158	53131528-HS-S01	HAND SANITIZER	bottle	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	87.36	0.03
PESTICIDES OR PEST REPELLENTS																										
159	10191509-TH-A01	INSECTICIDE	can	3	0	12	12	3,095.04	0	0	12	12	3,095.04	0	3	12	12	3,095.04	3	0	12	12	3,095.04	48	257.92	12,380.16
PRINTED PUBLICATIONS																										
160	53131524-HA-A31	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	32.21	0.03
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44123109-BP-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	6,947.20	0.03
2	44123105-CA-C24	INK CARTRIDGE, CANON CL-741, Colored	cart	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	1,126.32	0.03
3	44123105-CA-C22	INK CARTRIDGE, CANON CL-811, Colored	cart	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	1,178.32	0.03
4	44123105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	861.12	0.03
5	44123105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	890.32	0.03
6	44123105-EP-B17	INK CARTRIDGE, EPSON C13T564133 (T6641), Black	cart	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	231.90	0.03
7	44123105-EP-C17	INK CARTRIDGE, EPSON C13T564233 (T6642), Cyan	cart	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	242.20	0.03
8	44123105-EP-M17	INK CARTRIDGE, EPSON C13T664333 (T6643), Magenta	cart	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	242.20	0.03
9	44123105-EP-Y17	INK CARTRIDGE, EPSON C13T664433 (T6644), Yellow	cart	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	242.20	0.03
10	44123105-HP-B43	INK CARTRIDGE, HP C2P36AA (HP62), Black	cart	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	852.80	0.03
11	44123105-HP-T43	INK CARTRIDGE, HP C2P36AA (HP62), Tri-color	cart	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	1,246.32	0.03
12	44123105-HP-B09	INK CARTRIDGE, HP C3511AA (HP21), Black	cart	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	913.00	0.03
13	44123105-HP-T18	INK CARTRIDGE, HP C3512AA (HP22), Tri-color	cart	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	1,253.52	0.03
14	44123105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	3	0	0	3	0.03	0	0	3	3	0.30	0	3	0	0	3.00	3	0	0	0	0.00	3	883.88	0.03
15	44123105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	3	0																					

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE			
18	441.23105-H19-Y40	INK CARTRIDGE, HP C0974AA (HP92XL), Yellow	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	823.68	0.03
19	441.23105-H19-B43	INK CARTRIDGE, HP C0975AA (HP92XL), Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,541.28	0.03
20	441.23105-H19-B73	INK CARTRIDGE, HP C0951WA (HP61), Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	856.30	0.03
21	441.23105-H19-T20	INK CARTRIDGE, HP C0952WA (HP61), Tri-color	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,285.20	0.03
22	441.23105-H19-B49	INK CARTRIDGE, HP C0955A (HP62), Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	935.00	0.03
23	441.23105-H19-C49	INK CARTRIDGE, HP C0956A (HP62), Cyan	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	743.00	0.03
24	441.23105-H19-B43	INK CARTRIDGE, HP C0945AA (HP95XL), Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,970.80	0.03
25	441.23105-H19-C43	INK CARTRIDGE, HP C0946AA (HP95XL), Cyan	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,517.36	0.03
26	441.23105-H19-M43	INK CARTRIDGE, HP C0947AA (HP95XL), Magenta	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,517.36	0.03
27	441.23105-H19-Y43	INK CARTRIDGE, HP C0948AA (HP95XL), Yellow	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,517.36	0.03
28	441.23105-H19-B36	INK CARTRIDGE, HP C0932AA (HP734), Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	419.12	0.03
29	441.23105-H19-T36	INK CARTRIDGE, HP C0933AA (HP734), Tri-color	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	419.12	0.03
30	441.23105-H19-B33	INK CARTRIDGE, HP C2137AA (HP678), Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	404.56	0.03
31	441.23105-H19-T33	INK CARTRIDGE, HP C2138AA (HP678), Tri-color	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	404.56	0.03
32	441.23105-H19-B42	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	312.00	0.03
33	441.23105-H19-C33	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	256.86	0.03
34	441.23105-H19-M32	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	256.86	0.03
35	441.23105-H19-Y33	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	256.86	0.03
36	441.23105-H19-T43	INK CARTRIDGE, HP F0V26AA (HP800), Tri-color	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	424.32	0.03
37	441.23105-H19-B43	INK CARTRIDGE, HP F0V27AA (HP800), Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	424.32	0.03
38	441.23105-H19-C50	INK CARTRIDGE, HP L3S51AA (HP955), Cyan Original	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	982.80	0.03
39	441.23105-H19-M50	INK CARTRIDGE, HP L3S54AA (HP955), Magenta Original	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	982.80	0.03
40	441.23105-H19-Y50	INK CARTRIDGE, HP L3S57AA (HP955), Yellow Original	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	982.80	0.03
41	441.23105-H19-B52	INK CARTRIDGE, HP L3S60AA (HP955), Black Original	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,294.80	0.03
42	441.23105-H19-C48	INK CARTRIDGE, HP L3S63AA (HP955A), Cyan Original	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,239.52	0.03
43	441.23105-H19-M48	INK CARTRIDGE, HP L3S66AA (HP955A), Magenta	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,339.52	0.03
44	441.23105-H19-Y48	INK CARTRIDGE, HP L3S69AA (HP955A), Yellow	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,339.52	0.03
45	441.23105-H19-B48	INK CARTRIDGE, HP L3S72AA (HP955A), Black Original	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	1,817.92	0.03
46	441.23105-H19-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	468.00	0.03
47	441.23105-H19-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	468.00	0.03
48	441.23105-H19-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	468.00	0.03
49	441.23105-H19-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	774.80	0.03
50	441.2312-EP-R05	RIBBON CARTRIDGE, EPSON C13015516 (#8751), Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	72.43	0.03
51	441.2312-EP-R12	RIBBON CARTRIDGE, EPSON C13015632, Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	72.94	0.03
52	441.2312-EP-R07	RIBBON CARTRIDGE, EPSON C13015531 (5015085)	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	818.48	0.03
53	441.23109-BN-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	6,760.23	0.03
54	441.23103-BN-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,567.22	0.03
55	441.23103-BN-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	5,002.40	0.03
56	441.23103-BN-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	5,879.44	0.03
57	441.23103-BN-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	4,564.56	0.03
58	441.23103-BN-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	7,716.80	0.03
59	441.23103-BN-M13	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	7,716.80	0.03
60	441.23103-BN-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	7,716.80	0.03
61	441.23103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	13,399.36	0.03
62	441.23103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,099.20	0.03
63	441.23103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,603.60	0.03
64	441.23103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	6,942.30	0.03
65	441.23103-HP-B21	TONER CARTRIDGE, HP CE276A, Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,741.92	0.03
66	441.23105-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,242.72	0.03
67	441.23103-HP-B23	TONER CARTRIDGE, HP CE311A, Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	2,350.40	0.03
68	441.23105-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	2,610.40	0.03
69	441.23103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	2,610.40	0.03
70	441.23105-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	2,610.40	0.03
71	441.23103-HP-B24	TONER CARTRIDGE, HP CE321A, Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3</											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
73	441.23103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,383.63	0.03	
74	441.23103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,383.63	0.03	
75	441.23103-HP-B25	TONER CARTRIDGE, HP CE350A, Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	7,872.80	0.03	
76	441.23103-HP-B26	TONER CARTRIDGE, HP CE401A, Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	6,786.30	0.03	
77	441.23103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	10,103.60	0.03	
78	441.23103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	10,193.34	0.03	
79	441.23103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	10,103.60	0.03	
80	441.23103-HP-B27	TONER CARTRIDGE, HP CE411A, (HP305), Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,837.63	0.03	
81	441.23103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	5,488.30	0.03	
82	441.23103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	5,488.30	0.03	
83	441.23103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	6,011.30	0.03	
84	441.23103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	4,590.80	0.03	
85	441.23103-HP-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	7,332.30	0.03	
86	441.23103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	2,878.72	0.03	
87	441.23103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	9,246.80	0.03	
88	441.23103-HP-B55	TONER CARTRIDGE, HP CF283A, LaserJet Pro M411/M425	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	4,689.40	0.03	
89	441.23103-HP-B51	TONER CARTRIDGE, HP CF283XC	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	8,999.92	0.03	
90	441.23103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	7,808.30	0.03	
91	441.23103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,394.72	0.03	
92	441.23103-HP-B51	TONER CARTRIDGE, HP CF283XC (HP83XC), Black Compact L	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,796.30	0.03	
93	441.23103-HP-B54	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	9,828.30	0.03	
94	441.23103-HP-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	13,726.30	0.03	
95	441.23103-HP-B61	TONER CARTRIDGE, HP CF353A, Black LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	2,574.30	0.03	
96	441.23103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	2,652.30	0.03	
97	441.23103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	2,652.30	0.03	
98	441.23103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	2,652.30	0.03	
99	441.23103-HP-B61	TONER CARTRIDGE, HP CF362A (HP508A), Black LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	7,388.40	0.03	
100	441.23103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	8,814.30	0.03	
101	441.23103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	8,814.30	0.03	
102	441.23103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	8,814.30	0.03	
103	441.23103-HP-B62	TONER CARTRIDGE, HP CF432A (HP201A), Black LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,988.30	0.03	
104	441.23103-HP-C62	TONER CARTRIDGE, HP CF431A (HP201A), Cyan LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,660.80	0.03	
105	441.23103-HP-Y62	TONER CARTRIDGE, HP CF432A (HP201A), Yellow LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,660.80	0.03	
106	441.23103-HP-M62	TONER CARTRIDGE, HP CF433A (HP201A), Magenta LaserJet	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,660.80	0.03	
107	441.23103-HP-B63	TONER CARTRIDGE, HP CF413A (HP410A), Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,908.30	0.03	
108	441.23103-HP-B64	TONER CARTRIDGE, HP CF413XC (HP410XC), Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	6,848.40	0.03	
109	441.23103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	5,336.80	0.03	
110	441.23103-HP-Y64	TONER CARTRIDGE, HP CF411XC (HP410XC), Yellow	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	8,522.30	0.03	
111	441.23103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	5,336.30	0.03	
112	441.23103-HP-Y64	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	8,522.80	0.03	
113	441.23103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	5,336.80	0.03	
114	441.23103-HP-M64	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	8,522.80	0.03	
115	441.23103-HP-B64	TONER CARTRIDGE, HP Q2612A, Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	3,744.30	0.03	
116	441.23103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.00	3	0	0	0	0.00	3	4,888.30	0.03	
SOFTWARE																											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
11	43232701-6PT-210	Network applications software	license	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
12	43232802-6PT-211	Network management software	license	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
13	43232903-6PT-212	Networking software	license	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
14	43233004-6PT-213	Operating environment software	license	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
15	43233105-6PT-214	Security and protection software	license	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
16	43233206-6PT-215	Utility and device driver software	license	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-TS-001	BALLPEN	piece	3	0	0	102	102	2,550.00	0	0	132	132	2,550.00	0	3	102	102	2,550.30	3	0	102	102	2,550.00	438	25.30	10,230.93
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	3	0	0	0	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
3	80141505-TS-003	LAMINATING FILM	pack	3	0	0	0	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
4	80141505-TS-004	STICKER PAPER	pack	3	0	9	9	9,000.00	0	0	9	9	9,000.00	0	3	9	9	9,000.30	3	0	9	9	9,000.00	36	1,200.33	36,036.33	
8	80141505-TS-005	DOUBLE SIDED TAPE	roll	3	0	0	0	0.03	0	0	9	9	450.30	0	3	9	9	450.00	3	0	9	9	450.00	27	50.30	1,350.93	
6	80141505-TS-006	PHOTO PAPER	pack	3	0	9	9	585.33	0	0	9	9	585.30	0	3	9	9	585.00	3	0	9	9	585.00	36	65.30	2,340.93	
7	80141505-TS-007	BLEACHING SOLUTION	bottle	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
8	80141505-TS-008	CERTIFICATE FRAME	piece	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
12	80141505-TS-012	SMART TELEVISION	unit	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
13	80141505-TS-013	WHITE BOARD	piece	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
14	80141505-TS-014	MICROPHONE	unit	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
15	80141505-TS-015	MEDAL	piece	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
16	80141505-TS-016	DISHWASHING LIQUID	bottle	3	0	33	33	7,530.00	0	0	33	33	7,530.00	0	3	33	33	7,530.00	3	0	33	33	7,530.00	120	252.00	30,300.00	
17	80141505-TS-017	PLASTIC FASTENER	box	3	0	0	0	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
18	80141505-TS-018	STEEL FILING CABINET	piece	3	0	0	0	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
19	80141505-TS-019	VELLUM BOARD PAPER	pack	3	0	72	72	3,960.00	0	0	72	72	3,960.00	0	3	72	72	3,960.30	3	0	72	72	3,960.00	288	55.30	15,840.93	
20	80141505-TS-020	EXTENSION CORD	piece	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
21	80141505-TS-021	PAINT	gallon	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
22	80141505-TS-022	COLORING PAPER	pack	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
23	80141505-TS-023	BOYD PAPER	ream	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
24	80141505-TS-024	PUSH PEN	pack	3	0	3	3	150.33	0	0	3	3	150.30	0	3	3	3	150.00	3	0	3	3	150.00	12	50.30	620.93	
25	80141505-TS-025	DOOR MAT	piece	3	0	0	0	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
26	80141505-TS-026	GLUE STICK (PASTE)	piece	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	3	0	6	6	90.03	0	0	6	6	90.30	0	3	6	6	90.00	3	0	6	6	90.00	24	15.30	360.93	
28	80141505-TS-028	DEODORANT CAME	piece	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
29	80141505-TS-029	DISPOSABLE GLOVES	box	3	0	0	0	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
30	80141505-TS-030	OFFICE CHAIR	piece	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
31	80141505-TS-031	MANILA PAPER	pack	3	0	0	0	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
33	80141505-TS-033	PADLOCK	piece	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
34	80141505-TS-034	MOBILE PHONE	unit	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
35	80141505-TS-035	COMPACT DISC	piece	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
36	80141505-TS-036	AMPLIFIER	unit	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
37	80141505-TS-037	STORAGE BOX	piece	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
38	80141505-TS-038	PLASTIC ENVELOPE	piece	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
39	80141505-TS-039	DOCUMENT SCANNER	unit	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
40	80141505-TS-040	WATER DISPENSER	unit	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
41	80141505-TS-041	PARACETAMOL	pack	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
42	80141505-TS-042	GLUE GUN	unit	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
43	80141505-TS-043	INKJET PRINTER	unit	3	0	0	3	0.03	0	0	3	3	0.33	0	3	0	0	3.30	3	0	0	0	0.00	3	0.30	0.93	
44	80141505-TS-044	SPEAKERS	unit	3	0	0	3																				

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI-BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL	P	1,070,743.89
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	P	107,074.39
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	P	-
D. GRAND TOTAL (A + B + C)	P	1,177,818.18
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

REYNALDO P. QUIRO JR.
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:
*included in the CY 2024 budget proposal

JENNYLYN A. ESPOSO
Accountant / Budget Officer

Approved by:

ESTHER RAZON GARCIA
Head of Office/Agency
OPCFO-2023-1457

Date Prepared: _____