

## SCOPE OF SERVICES FOR THE PROCUREMENT OF ICT SUPPLIES FOR CY 2023

### 1. **Background:**

The ASD-GSD under Supply Unit ensures and maintains that all those supplies, materials, and equipment are necessary in the transaction of the official business of JHMC and consumed in its day-to-day operations are readily available when needed.

Thus, in order to satisfy the supply requirements of various JHMC departments; JHMC will conduct its public bidding for the Procurement of Various Office and Other Supplies for CY 2023. This is in compliance with Republic Act. No. 9184 known as the “Government Procurement Act”.

### 2. **Objective:**

The project aims to procure the item:

UNIT	ITEMS	ABC
Lot II	ICT Supplies	300,600.00

### 3. **Approved Budget for the Contract:**

The JHMC Approved Budget for the Contract (ABC) in the amount stated above. Inclusive of all applicable taxes like the 12% VAT, and will be sourced from Corporate Operating Budget.

### 4. **Technical Specifications:**

#### *Lot II: ICT Supplies*

Item Description	Unit	Qty
Computer Headset Multi-device headset with in-line controls Lightweight ROTATING MICROPHONE Microphone Type: Bi-directional Input Impedance: 22 Ohms Sensitivity (headphone): 122 dB +/-3 dB Sensitivity (microphone): -44 dBV/Pa +/- 2.5 dB Frequency response (Headset): 20Hz-20KHz Frequency response (Microphone): 100Hz-6.5KH	item	10

Wireless Mouse Height: 99 mm Width: 60 mm Depth: 39 mm Weight (with batteries): 75.2 g USB Receiver Height: 18.7 mm Width: 14.4 mm Depth: 6.1 mm Weight: 1.8 g SilentTouch Technology 90% noise reduced Left/Right-click, Middle click	item	10
Numeric Key Pad	item	2
Wired Keyboard Spill-resistant design 5 Adjustable keyboard height 10-Key Number pad	item	10
Wired Mouse Sensor technology: Optical tracking Number of buttons: 3 (Left/Right-click, Middle click) Scrolling: line-by-line Scroll Wheel: Yes, optical	item	10
Web Camera  Max Resolution: 720p/30fps Camera mega pixel: 1.2 Focus type: Fixed Lens type: plastic Built-in mic: mono Mic range: Up to 2.74 m Diagonal field of view (dFoV): 60°	item	10
Battery Charger, AA Heavy Duty Branded Capacity: 2550 mAh Charging time: Approx. 2 hrs quick charger with 4 AA battery Recharge up to 500 times charging cycles	item	10
Rechargeable Batteries, AA Heavy duty Branded Charge up to 2,100 times 4 pcs per pack	pack	10

<p>*** HP Color Laserjet Pro MFP M277n ***</p> <p>1. Laserjet Black - 201A - CF400A - 5 set  2. Laserjet Cyan - 201A - CF401A - 3 set  3. Laserjet Magenta - 201A - CF403A - 3 set  4. Laserjet Yellow - 201A - CF402A - 3 set</p>	lot	14
<p>Brother MFC-9140CDN</p> <p>1. Brother Drum - DR - 261CL Black - 3 set  2. Brother Drum - DR - 261CL Cyan - 2 set  3. Brother Drum - DR - 261CL Magenta - 2 set  4. Brother Drum - DR - 261CL Yellow - 2 set</p>	lot	9
<p>Soundbar with Subwoofer  Total power: 300W  Number of chchannels2.1  Subwoofer type: Wireless  Bass Boost  Adaptive Sound Lite  Power: .5W  Audio: Dolby  With Remote Control and Wall mount bracket</p>	item	1
<p>Professional Wireless Rechargeable Microphone,  2 microphone per set</p>	set	2
<p>Customized Records Box with JHMC Logo</p>	piece	100

**5. Delivery Terms:**

UNIT	ITEMS	DELIVERY SCHEDULE
Lot II	ICT Supplies	Within thirty (30) calendar days upon receipt of the approved Notice to Proceed (NTP)

The delivery site is at the JHMC Office – Camp John Hay, Loakan Road, Baguio City.

**6. Payment Terms:**

The payment shall be made within thirty (30) working days upon completion and acceptance, and upon submission of the billing statement including its supporting documents for payment processing (e.g., *delivery receipt, sales invoice, warranty certificate if applicable, and other documents required*). This shall be subject to applicable taxes, auditing and accounting rules and regulations, and existing rules and regulations of JHMC relative to payment of procurement contracts.

**7. Damages**

In cases of delay in the delivery of supplies, as required, the supplier shall be liable for liquidated damages of one-tenth of one percent (0.1%) of the cost of the unperformed portion or undelivered supplies for every day of delay and other form of damages as JHMC may deem applicable.