

**Republic of the Philippines  
Office of the President**

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**JHMC**

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**JOHN HAY MANAGEMENT CORPORATION**  
a member of **The BCDA Group**

**RISK MANAGEMENT  
COMMITTEE**

**REPORT**

**CY 2022**

## **I. JHMC Board Risk Management Committee**

The Risk Management Committee has nine (9) members, to wit:

Chairperson: BGen. Eduardo B. Davalan (Ret.)

Members: PBGen. Ronaldo F. De Jesus (Ret.)  
Catherine A. De la Rosa  
Charito R. Dulay  
PMGen. Rufino G. Ibay Jr. (Ret.)  
Atty. Rudolph Steve E. Jularbal  
Gloria F. Peralta  
Atty. Ceasar G. Oracion  
Atty. Christian Paul L. Ulpindo

Ms. Peralta was appointed as a Member of the Committee on February 14, 2022. Atty. Oracion and Atty. Ulpindo's membership ended on February 14, 2022.

## **II. Committee Members' Responsibilities**

The Committee shall be responsible for the following:

1. Performing oversight risk management functions specifically in the areas of managing credit, market, liquidity, operational, legal, reputational, and other risks of the GOCC, and crisis management, which shall include receiving from Senior Management periodic information on risk exposures and risk management activities;
2. Developing the Risk Management Policy of the GOCC, ensuring compliance with the same and ensuring that the risk management process and compliance are embedded throughout the operations of the GOCC, especially at the Board and Management level; and
3. Providing quarterly reporting and updating the Board on key risk management issues as well as *ad hoc* reporting and evaluation on investment proposals.

## **III. Accomplishments**

The following are the accomplishments of the Risk Management Committee for CY 2022:

1. Reviewed and recommended the following policies for the Board's approval:
  - a. Amended JHMC Quality Manual
  - b. Amended Freedom of Information Manual
  - c. Amended JHMC Solid Waste Management Manual
  - d. Contract Preparation Policy
  - e. Amended Guidelines in the Management of Social Media Accounts

- f. Amended Citizen's Charter of the Special Economic Zone Administration Department (SEZAD).
  - g. Guidelines for the Implementation of Occupational Safety and Health Plans and Programs
  - h. Disposition Policies and Guidelines for the Barangay Segregation Program Phase 1 – Barangay Hillside
  - i. Procedures and Guidelines in the Abatement of Illegal Structures and Illegal Construction in the John Hay Special Economic Zone (JHSEZ) and John Hay Reservation Area (JHRA).
  - j. CY 2021-2025 Road Map on Environment Management for Camp John Hay
2. Reviewed and recommended the following Terms of Reference and Scope of Services for the Board's approval:
    - a. Scope of Services for the Procurement of Security Services for the JHSEZ (Area of Responsibility 1) and JHRA (Area of Responsibility 2) for CY 2023
    - b. Terms of Reference for the Procurement of Consulting Services for the Valuation of Four (4) Lots of BCDA Properties located in Camp John Hay, Baguio City
3. Reviewed and recommended the following Contracts and Agreements for the Board's approval:
    - a. Consultancy Services Contract for a Third Party to Conduct the JHMC Customer Satisfaction Survey for CY 2022
    - b. Contract for Various ICT Equipment
    - c. Contract for the Procurement of Furniture, Fixtures, and Equipment for the JHMC Office Building
    - d. Consultancy Services Contract for the Design of the JHMC Sewage Treatment Plan
    - e. Contract for the Completion of Gates 1, 2 & 4 and Installation of Inspection Bay Areas
    - f. Contract for the Rehabilitation of Cottage 629
    - g. Contract for the Slope Protection at the JHMC Office Complex
    - h. Contract for the Infrastructure Project for the Rectification of Interior and Exterior Flooring of Voice of America (VOA) Log Home 20A
    - i. Contract for the Rehabilitation of VOA Log Home 5
    - j. Consultancy Contract for the Appraisal of Four (4) Lots of BCDA Properties located at Camp John Hay, Baguio City
    - k. Deed of Absolute Sale for the Disposition of Unserviceable Motor Vehicles of JHMC
    - l. Memorandum of Agreement (MOA) among JHMC, Department of Public Works and Highways – Baguio City District Engineering Office (DPWH-BCDEO), and Engr. Arnel I. Piel, doing business under the name A.I.P Construction, for the construction and use of the temporary access road located at Lot 12 of the BCDA property for the DPWH-BCDEO Project: "Construction of Purok 4, Barangay Happy Hollow Farm-to-Market Road in Baguio City"

4. Reviewed the ongoing legal matters and cases involving JHMC and recommended actions for the Board's approval.
5. Reviewed and recommended the following projects for the Board's approval:
  - a. The revised project for the Development and Implementation of the Land and Asset Management Information System
  - b. The Joint Project with the University of the Philippines-Baguio, Department of Environment and Natural Resources-Cordillera Administrative Region (DENR-CAR), Watershed and Water Resources Research Development and Extension Center (WRRDEC), and Benguet State University (BSU) for the Promotion of Native Plant Species in Camp John Hay for Environmental Sustainability
6. Reviewed the following:
  - a. Proposed JHMC Reorganization
  - b. Performance Evaluation of the Security Provider

#### IV. Meetings

A total of twenty (20) meetings were conducted by the Risk Management Committee in 2022.

No.	Date of Meetings
1.	January 18, 2022
2.	January 26, 2022 (joint meeting with Special Committee on CJHDevCo Concerns and 19 Conditionalities)
3.	February 14, 2022 (joint meeting with Finance Committee; Governance Committee; and Nominations Remunerations and Organizational Development Committee)
4.	February 28, 2022
5.	March 14, 2022 (joint meeting with Governance Committee)
6.	March 28, 2022 (joint meeting with Finance Committee)
7.	May 23, 2022 (joint meeting with Finance Committee)
8.	June 13, 2022 (joint meeting with Business Development Committee)
9.	June 27, 2022 (joint meeting with the Nominations, Remunerations and Organizational Development Committee)
10.	July 11, 2022
11.	July 26, 2022 (joint meeting with Governance Committee)
12.	August 08, 2022
13.	August 22, 2022
14.	September 12, 2022
15.	September 26, 2022
16.	October 12, 2022 (joint meeting with Special Committee on CJHDevCo Concerns and 19 Conditionalities)
17.	October 24, 2022
18.	November 14, 2022

No.	Date of Meetings
19.	November 28, 2022 (joint meeting with the Nominations, Remunerations and Organizational Development Committee)
20.	December 09, 2022 (joint meeting with the Nominations, Remunerations and Organizational Development Committee)

#### V. Attendance Record of the Members

The Attendance Record of the Members of the Risk Management Committee for CY 2022 is as follows:

Members	Date of Meetings				
	18-Jan-22	26-Jan-22	14-Feb-22	28-Feb-22	14-Mar-22
Eduardo B. Davalan	P	P	P	P	P
Catherine A. De la Rosa	P	P	P	P	P
Ronaldo F. De Jesus	P	P	P	P	P
Charito R. Dulay	P	P	P	P	P
Rufino G. Ibay Jr.	P	P	P	P	P
Rudolph Steve E. Jularbal	P	P	P	P	P
Gloria F. Peralta	NA	NA	NA	P	P
Cesar G. Oracion	P	P	P	NA	NA
Christian Paul L. Ulpindo	P	P	P	NA	NA

Members	Date of Meetings				
	28-Mar-22	23-May-22	13-Jun-22	27-Jun-22	11-Jul-22
Eduardo B. Davalan	P	P	P	P	P
Catherine A. De la Rosa	P	A	P	P	P
Ronaldo F. De Jesus	P	P	P	P	P
Charito R. Dulay	P	P	P	P	P
Rufino G. Ibay Jr.	P	P	P	P	P
Rudolph Steve E. Jularbal	P	P	P	P	P
Gloria F. Peralta	P	P	P	P	P
Cesar G. Oracion	NA	NA	NA	NA	NA
Christian Paul L. Ulpindo	NA	NA	NA	NA	NA

Members	Date of Meetings				
	26-Jul-22	8-Aug-22	22-Aug-22	12-Sep-22	26-Sep-22
Eduardo B. Davalan	P	P	P	P	P
Catherine A. De la Rosa	P	P	P	P	P
Ronaldo F. De Jesus	P	P	P	P	P
Charito R. Dulay	P	P	P	P	P
Rufino G. Ibay Jr.	P	P	P	P	P
Rudolph Steve E. Jularbal	P	P	P	P	P
Gloria F. Peralta	P	P	P	P	P
Ceasar G. Oracion	NA	NA	NA	NA	NA
Christian Paul L. Ulpindo	NA	NA	NA	NA	NA

Members	Date of Meetings				
	12-Oct-22	24-Oct-22	14-Nov-22	28-Nov-22	9-Dec-22
Eduardo B. Davalan	P	P	P	P	P
Catherine A. De la Rosa	P	P	P	P	P
Ronaldo F. De Jesus	P	P	P	P	P
Charito R. Dulay	P	P	P	P	P
Rufino G. Ibay Jr.	P	P	P	P	P
Rudolph Steve E. Jularbal	P	P	P	P	P
Gloria F. Peralta	P	P	P	P	P
Ceasar G. Oracion	NA	NA	NA	NA	NA
Christian Paul L. Ulpindo	NA	NA	NA	NA	NA

*Legend:*

*P - present*

*A - absent*

*NA – not applicable (the Director is not yet or no longer a Member of the Committee)*