

RFQ NO.: 2023-026
RFQ TYPE: **Goods and Services**

DATE: 17 March 2023

REQUEST FOR QUOTATION

- The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2023 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **Sixty Thousand Pesos (PhP 60,000.00)** for the **Procurement of Catering Services during monitoring of sanitation cutting operations and meeting with the Inspectorate Team** as described below:

Unit	Item Description	Quantity
	Catering services during monitoring of sanitation cutting operations and meeting with the Inspectorate Team	
Pax	1. Five (5) days Tree cutting/felling operations: AM & PM snacks with drinks Lunch: 2 meat dishes, one fish and one vegetable dish with dessert: fresh fruits/consumable sweets	60
Pax	2. Exit Conference with the Inspectorate Team: AM & PM snacks with drinks Lunch: 2 meat dishes, one fish and one vegetable dish with dessert: fresh fruits	12
Pax	3. Final Inspection of the completed Sanitation Cutting Operations: AM & PM snacks with drinks Lunch: 2 meat dishes, one fish and one vegetable dish with dessert: fresh fruits	10
Pax	4. Five days hauling/retrieval operations: AM snacks with drinks Lunch: one meat dish and one fish dish with dessert: consumable sweets	50

Quotations received in excess of the ABC shall be automatically rejected.

- All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.

3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
5. Quotations must be delivered or emailed on or before **29 March 2023, 9:00 AM** to the address below:

DARWIN C. PEREZ

Head, BAC Secretariat
John Hay Management Corporation
John Hay Special Economic Zone
Baguio City
Contact Number: (074) 422-4360
Email address: bac@jhmc.com.ph

6. The proposal/s shall contain the following:
 - Proposal
 - PhilGEPS Registration Number
 - Mayor's/ Business Permit

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

(SGD.) JANE THERESA G. TABALINGCOS
BAC Chairperson

GDS-40/SVP