

SCOPE OF SERVICES FOR THE PROCUREMENT OF CUSTOMIZED PARACHUTE TENT FOR USE DURING A CORPORATE AND PAID EVENT AT CAMP JOHN HAY

I. BACKGROUND

As part of the John Hay Management Corporation's (JHMC) promotional and marketing activities, the Business Development Department (BDD) is responsible for organizing and executing various corporate and paid events held at Camp John Hay.

In accordance with this, the procurement of a customized parachute tent for use during a corporate and paid event at Camp John Hay was included in the BDD's CY 2023 Project Procurement Management Plan (PPMP), which was approved in the year's approved Corporate Operating Budget (COB).

II. OBJECTIVE/S

The objective of the procurement is to procure the services of a single provider who would deliver the customized parachute tent for use during a corporate and paid event at Camp John Hay.

III. APPROVED BUDGET

PROCURABLE ITEM	PAP CODE	BUDGET
		(in Php)
Procurement of Customized Parachute Tent for use during a Corporate and Paid Event at Camp John Hay	GDS-14	100,000.00
	Total	100,000.00

IV. REQUIREMENT & SPECIFICATION

ITEM	UNIT	QUANTITY	SPECIFICATIONS
Procurement of Customized Parachute Tent for use during a Corporate and Paid Event at Camp John Hay	Set	1	 Canopy: Size: 50 Feet Diameter Circular- Shaped Parachute Tent Canopy made of Compressed Nylon Fabric UV Resistant Water Resistant Color: Plain White Center Pole: Heavy duty steel poles with high strength reinforced joints, able to support a large amount of weight Adjustable Height up to 23-24 Feet Center Peak Easy to assemble



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V. SAMPLE PICTURES









VI. OTHER TERMS AND CONDITIONS

- 1. The Approved Budget for the Contract (ABC) is inclusive of applicable taxes, delivery and other charges.
- 2. Delivery shall be made within the specified time frame as set forth in the Purchase/Job Order.
- 3. All materials provided shall meet the quality standards as specified in the Purchase/Job Order.
- 4. The winning bidder shall ensure that all items delivered are in good condition and free from damage or defects.
- 5. The winning bidder shall be responsible for any damages or losses incurred as a result of improper delivery.
- 6. The winning bidder shall be responsible for all costs associated with delivery, including but not limited to, transportation, insurance, and other related costs.



- 7. All materials supplied are covered by a 6-months workmanship warranty, which covers defects in materials or workmanship during production. Damage caused by misuse or improper maintenance is not covered by the warranty.
- 8. JHMC follows the existing government financial policies, laws, rules and regulations for this procurement.

VII. MODE OF PROCUREMENT

The approved mode based on the CY 2023 Annual Procurement Plan (APP) is Small Value Procurement (SVP).

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