

REI No.: 2023-001

Date: 9 March 2023

**REQUEST FOR EXPRESSION OF INTEREST**  
PROCUREMENT OF CONSULTING SERVICES FOR THE ON-CALL PROFESSIONAL  
ELECTRICAL ENGINEER, PROFESSIONAL MECHANICAL ENGINEER,  
REGISTERED SANITARY ENGINEER AND MASTER PLUMBER TO BE ASSIGNED  
TO THE JHSEZ-OFFICE OF THE BUILDING OFFICIAL.

1. The John Hay Management Corporation (JHMC), through the JHMC Corporate Budget for CY 2023, intends to apply the sum of Three Hundred Sixty Thousand Pesos (Php360,000.00), being the Approved Budget for the Contract (ABC) to payments for a multi-year contract, for the procurement of a firm to provide services for On-Call Professional Electrical Engineer, Professional Mechanical Engineer, Registered sanitary Engineer and Master Plumber. Bids received in excess of the ABC shall be automatically rejected.
2. The JHMC now calls for the submission of proposal for the procurement of Consultancy Services to perform the services required by the Terms of Reference (TOR). A copy of the Terms of Reference (TOR) is attached hereto for your ready reference as Annex "A".
3. Interested proponents must submit their sealed quotations/proposals (signed by the firm's duly authorized representative) together with the hereunder listed requirements:
  - Mayor's/ Business Permit;
  - Curriculum Vitae, photocopy of valid Professional License and valid Professional Tax Receipt for each professional to be assigned to the contract;
  - Certification of Good Standing issued within the year by the Professional Affiliations as stated in the TOR;
  - PhilGEPs Registration Number of the Prospective Firm;
  - Notarized Omnibus Sworn Statement (May be downloaded from the GPPB website);
  - Company Profile including list of applications filed by each professional with the Office of the Building Official of any City/Municipality/Economic Zones for the past two (2) years (2021-2022).

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPs Registration Number

4. The proposals shall be evaluated using the Quality Cost Based Evaluation (QCBE) wherein both the technical and financial proposals will be considered in the ranking of consultants.  
  
The technical proposal shall be given a weight (T) of seventy (70) percent while the financial proposal shall have weight (F) of thirty (30) percent.
5. Submission of sealed proposals with the requirements stated in item 3 of this REI must be submitted **on or before 9:00 A.M. of 15 March 2023** at the address below.
6. In case of electronic submission of proposal with the requirements stated in item 3 of this REI, such must be submitted **on or before 9:00 A.M. of 15 March 2023** using a password-protected compressed archive folder.
7. Prospective consultants must submit manually or electronically. No combination in the submission of proposals and requirements.
8. Late submission shall not be accepted.
9. The JHMC reserves the right to accept or reject any bid, to annul the procurement process, and to reject all proposal at any time prior to contract award, without thereby incurring any liability to the affected proponent.
10. For further information, please refer to:

**DARWIN C. PEREZ**  
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Cottage 627, John Hay Management Corporation  
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Approved for Posting:

**(SGD.) JANE THERESA G. TABALINGCOS**  
BAC Chairperson