

RFQ NO.: 2022-061
RFQ TYPE: **Goods**

DATE: **25 October 2022**

REQUEST FOR QUOTATION

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2022 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) at **Seventy-Five Thousand Pesos (PhP 75,000.00)** for the Procurement for the Repair and Maintenance at the JHMC Complex (Frosting Film for 1st and 2nd Floor) as described below:

Unit	Item Description	Quantity
Lot	<p>Procurement for the Repair and Maintenance at the JHMC Complex (Frosting Film for 1st and 2nd Floor)</p> <p>1st Floor:</p> <ol style="list-style-type: none"> 1. OCS Board Office 2. Board Room 3. Pantry 4. Toilets 5. Lactation room 6. Main door & 2nd door <p>2nd floor:</p> <ol style="list-style-type: none"> 1. Conference Room 2. Office of the PCEO 3. EA of the PCEO office 4. EA of the VPCOO Office 5. Pantry 6. Storage 	1

Quotations received in excess of the ABC shall be automatically rejected.

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.

5. Quotations must be delivered on or before **2 November 2022, 9:00 AM** to the address below:

DARWIN C. PEREZ
Head, BAC Secretariat
John Hay Management Corporation
John Hay Special Economic Zone
Baguio City
Mobile Number: 0998 597 5163
Email address: bac@jhmc.com.ph

6. The proposal/s shall contain the following:
- Proposal
 - Mayor's/ Business Permit
 - PhilGEPS Registration Number

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

7. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

(SGD.) JANE THERESA G. TABALINGCOS
BAC Chairperson

GDS-59/Shopping 52.1 (b)