

RFQ NO.: 2022-035
RFQ TYPE: **Goods and Services**

DATE: 20 July 2022

REQUEST FOR QUOTATION

- The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2022 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **Fifty-Seven Thousand Five Hundred Pesos (PhP 57,500.00)** for the **Procurement of Immediate Repair and Maintenance of JHMC Official Vehicle with Plate No. WOE253** as described below:

Unit	Item Description	Quantity
Item	Repair and Maintenance of JHMC Official Vehicle with Plate No. WOE253 (Chevrolet Trailblazer) **90,000 km check up **change oil and oil filter **engine oil treatment **engine flushing **fuel system cleaner **anti-squeak **anti-bacterial **parts cleaner **replacement of pollen filter **replacement of air filter **REPLACEMENT OF WINDSHIELD	1

Quotations received in excess of the ABC shall be automatically rejected.

- All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
- The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
- The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
- Quotations must be delivered or emailed on or before **26 July 2022, 5:00 PM** to the address below:

DARWIN C. PEREZ

Head, BAC Secretariat
John Hay Management Corporation
John Hay Special Economic Zone
Baguio City
Mobile Number: 0998 597 5163
Email address: bac@jhmc.com.ph

6. The proposal/s shall contain the following:
- Proposal
 - PhilGEPS Registration Number
 - Mayor's/ Business Permit

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

(SGD.) JANE THERESA G. TABALINGCOS
BAC Chairperson

GDS-72/SVP