

JOHN HAY MANAGEMENT CORPORATION

EMPLOYEE TRAININGS/SEMINARS/FORA/DEVELOPMENTAL ACTIVITIES ATTENDED FOR CY 2021

		TITLE OF TRAININGS/SEMINARS/FORA/DEVELOPMENTAL ACTIVITIES ATTENDED FOR CY 2021													
	NAME OF EMPLOYEE	January	February	March	April	May	June	July	August	September	October	November	December	# of hours	REMARKS: at least 16 hours of training/seminar/ fora/ developmental activity requirement
1	Adviento, Mark Jason Bustarde			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)  Health and Wellness Kick Off Program 11 March 2021 (2)	NAP's Briefing on Records Disposition Administration 05 April 2021 (2)	Crucial Conversation 20 - 21 May 2021 (8)  Workshop on Streamlining and Process Improvement 20 May 2021 (8)	Streamlining and Process Improvement Workshop 01 June 2021 (8)  Strategic Performance Management System (SPMS) Orientation 04 June 2021 (8)  Streamlining and Process Improvement Workshop 10 June 2021 (8)  Freedom of Information (FOI) Receiving Officers and Decision Makers 25 June 2021 (3)	Root Cause Analysis Training 30 July 2021 (8)	Data Privacy Training 27 August 2021 (8)	Staff Meeting: DICT Orientation on the Digital Signature 15 September 2021 (8)  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Gender and Development Training: Gender Mainstreaming Evaluation Framework 21 & 28 September 2021 (4)  Staff Meeting: HRIS Orientation 30 September 2021 (3)	Gender and Development Training: Gender Mainstreaming Evaluation Framework 08 October 2021 (2)  Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)  Gender and Development Training: Formulation of 2022 GPB 14 & 15 October 2021 (4)  Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 & 22 October 2021 (11)  Review of Operations	Eliminating Barriers, Challenging Norms through Access to Information 12 November 2021 (3)  Environmental Management System Management Review 16 November 2021 (8)  Gender and Development Training: Integration of GAD Targets in the IPCR 24 November 2021 (4)		136	

2	Akia, Bobby Viray			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)	Workshop on Right of Way Acquisition Law 26 and 27 April 2021 (8)	Workshop on Streamlining and Process Improvement 20 May 2021 (8)	Streamlining and Process Improvement Workshop 01 June 2021 (8)  Strategic Performance Management System (SPMS) Orientation 04 June 2021 (8)  Streamlining and Process Improvement Workshop 10 June 2021 (8)  Google Workspace End – user Training Workshop 08 June, 2021 (3)  Freedom of Information (FOI) Receiving Officers and Decision Makers 25 June 2021 (3)	Root Cause Analysis Training 30 July 2021 (8)		Staff Meeting: DICT Orientation on the Digital Signature 15 September 2021 (8)  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation 30 September 2021 (3)	Review of Operations Manual & Citizen's Charter 26 October 2021 (8)  RA 9184 28 - 29 October 2021 (8)	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)  Environmental Management System Management Review 16 November 2021 (8)	Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 09, 10, 14 December 2021 (24)	119	
3	Antonio, Lara Melissa Cabotaje		Project Finance and Procurement 25 February 2021 (2)	Implementation and Enforcement, Monitoring 04 March 2021 (2)  Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)  Health and Wellness Kick Off Program 11 March 2021 (2)	NAP's Briefing on Records Disposition Administration 05 April 2021 (2)	Structure Analysis and Design of Enforced Concrete Building Structures using Bentley STAAD.PRO and RCDC May 10 - 13, 2021 (16)	Strategic Performance Management System (SPMS) Orientation 04 June 2021 (8)	Root Cause Analysis Training 30 July 2021 (8)	Quality Management System Awareness 05 August 2021 (4)	Staff Meeting: DICT Orientation on the Digital Signature 15 September 2021 (8)  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation 30 September 2021 (3)	RA 9184 28 - 29 October 2021 (8)			61	

4	Apaling, Beviemne Malatco			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)	Workshop on Right of Way Acquisition Law 26 and 27 April 2021 (8)	Workshop on Streamlining and Process Improvement 20 May 2021 (8)  *Gearing Towards the Better Normal Upholding Organizational Excellence Amid COVID 19 Crisis 14 May 2021	Streamlining and Process Improvement Workshop 01 June 2021 (8)  Strategic Performance Management System (SPMS) Orientation 04 June 2021 (8)  Google Workspace End – user Training Workshop (3) 08 June, 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021  Freedom of Information (FOI) Receiving Officers and Decision Makers (3) 25 June 2021	Root Cause Analysis Training (8) 30 July 2021	Design Counts: The Design Innovation Ecosystem of Baguio City (3) 19 August 2021	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	RA 9184 28 - 29 October 2021 (8)	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)  Environmental Management System Management Review 16 November 2021 (8)  Data Privacy 23 November 2021 (8)	Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 09, 10 December 2021 (16)	122	
5	Ayeo-eo, Joey Bongdoen			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)  Health and Wellness Kick Off Program (2) 11 March 2021			Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 & 22 October 2021 (11)  RA 9184 28 - 29 October 2021 (8)			50	

6	Bahatan, Beryl Blanche Singca		<p>Online Workshop for Data Privacy Awareness and Compliance Privacy Impact Assessment and Cyber Security Threats (24) 15 - 17 February 2021</p> <p>OADR Webinar Series (OWS) Season 2 (S2), Episode 1 (EP1): Introduction to RA No. 9285 and Episode 2 (EP2): Introduction to EO No 97, S. 2021 (6) 26 February 2021</p>	<p>Virtual Advanced Excel Workshop (12) 01, 08, 15 March 2021</p> <p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p> <p>Health and Wellness Kick Off Program (2) 11 March 2021</p>	<p>NAP's Briefing on Records Disposition Administration (2) 05 April 2021</p>	<p>Workshop on Streamlining and Process Improvement (8) 20 May 2021</p>	<p>Streamlining and Process Improvement Workshop (8) 01 June 2021</p> <p>Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021</p> <p>Streamlining and Process Improvement Workshop (8) 10 June 2021</p> <p>Regional Conference for Peace and Development (RCPD) (4) 10 June 2021</p> <p>Freedom of Information (FOI) Receiving Officers and Decision Makers (3) 25 June 2021</p>	<p>Root Cause Analysis Training (8) 30 July 2021</p>	<p>Data Privacy Training 27 August 2021 (8)</p>	<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Gender and Development Training: Gender Mainstreaming Evaluation Framework 08 October 2021 (2)</p> <p>Gender and Development Training: Formulation of 2022 GPB 14 &amp; 15 October 2021 (4)</p> <p>Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)</p> <p>RA 9184 28 - 29 October 2021 (8)</p> <p>Staff Meeting: HRIS Orientation (3) 30 September 2021</p>	<p>Gender and Development Training: Gender Mainstreaming Evaluation Framework 08 October 2021 (2)</p> <p>Gender and Development Training: Formulation of 2022 GPB 14 &amp; 15 October 2021 (4)</p> <p>Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)</p> <p>RA 9184 28 - 29 October 2021 (8)</p>	<p>Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)</p> <p>Gender and Development Training: Integration of GAD Targets in the IPCR 24 November 2021 (4)</p>	<p>Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 09 December 2021 (8)</p> <p>Review of Operations Manual &amp; Citizen's Charter 17 December 2021 (8)</p>	168	
7	Banatao, Albert Arcalas			<p>Webinar of Forest Restoration (2) 22 March 2021</p> <p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p>		<p>Workshop on Streamlining and Process Improvement (8) 20 May 2021</p>	<p>Streamlining and Process Improvement Workshop (8) 01 June 2021</p> <p>Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021</p> <p>Google Workspace End – user Training Workshop (3) 08 June, 2021</p> <p>Streamlining and Process Improvement Workshop (8) 10 June 2021</p>	<p>Root Cause Analysis Training (8) 30 July 2021</p>		<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Staff Meeting: HRIS Orientation (3) 30 September 2021</p>	<p>RA 9184 28 - 29 October 2021 (8)</p>	<p>Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)</p>		78	

8	Bayog, Renegade Cuadra			Virtual Advanced Excel Workshop (12) 01, 08, 15 March 2021  Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)		Crucial Conversation (8) 20 - 21 May 2021	Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)  Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 & 22 October 2021 (11)  RA 9184 28 - 29 October 2021 (8)  Training/Orientation on the Proper Operation and Care of Generator Sets 29 October 2021 (2)	Environmental Management System Management Review 16 November 2021 (8)  Data Privacy 23 November 2021 (8)		90	
9	Belino, Juvy Rimas	LEAVE	LEAVE	LEAVE	LEAVE	LEAVE	LEAVE	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Review of Operations Manual & Citizen's Charter 26 October 2021 (8)  RA 9184 28 - 29 October 2021 (8)	Environmental Management System Management Review 16 November 2021 (8)  Data Privacy 23 November 2021 (8)		49	Indefinite Leave

10	Bello, Zaldy Apilado			<p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p> <p>Health and Wellness Kick Off Program (2) 11 March 2021</p>		<p>Workshop on Streamlining and Process Improvement (8) 20 May 2021</p>	<p>Streamlining and Process Improvement Workshop (8) 01 June 2021</p> <p>Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021</p> <p>Streamlining and Process Improvement Workshop (8) 10 June 2021</p> <p>Google Workspace End – user Training Workshop (3) 08 June, 2021</p> <p>Freedom of Information (FOI) Receiving Officers and Decision Makers (3) 25 June 2021</p>	Root Cause Analysis Training (8) 30 July 2021	Design Counts: The Design Innovation Ecosystem of Baguio City 19 August 2021 (3 hours)	<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Staff Meeting: HRIS Orientation (3) 30 September 2021</p>	<p>Orientation on Anti - Sexual Harassment Law 26 October 2021 (2)</p> <p>RA 9184 28 - 29 October 2021 (8)</p>	<p>Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)</p> <p>Data Privacy 23 November 2021 (8)</p>	<p>Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 09, 10, 14 December 2021 (24)</p>	110	
11	Bogsit, Mcvay Bataclao		<p>*Request for participation for the Project Title an Assessment of the Impact of ISO 9001:2015 Quality Management System (QMS) on Government Agencies 28 February 2021</p>	<p>Virtual Advanced Excel Workshop (12) 01, 08, 15 March 2021</p> <p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p>			<p>Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021</p>	Root Cause Analysis Training (8) 30 July 2021	<p>Quality Management System Awareness 05 August 2021 (4 hours)</p> <p>All About VAT Essentials 25 August 2021 (3 hours)</p> <p>Data Privacy Training 27 August 2021 (8 hours)</p>	<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Staff Meeting: HRIS Orientation (3) 30 September 2021</p>	<p>Review of Operations Manual &amp; Citizen's Charter 07 October 2021 (8)</p> <p>RA 9184 28 - 29 October 2021 (8)</p>			70	
12	Boncodin, Rodel Maglaya			<p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p> <p>Health and Wellness Kick Off Program (2) 11 March 2021</p>			<p>Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021</p>	Root Cause Analysis Training (8) 30 July 2021		<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Staff Meeting: HRIS Orientation (3) 30 September 2021</p>	<p>RA 9184 28 - 29 October 2021 (8)</p>			37	

13	Bolawin, Geraldine Mastisio		MATERNITY LEAVE	MATERNITY LEAVE	NAP's Briefing on Records Disposition Administration (2) 05 April 2021	Crucial Conversation (8) 20 - 21 May 2021	Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Virtual Advanced Training Workshop (12) 21, 28 and 28 June 2021	Root Cause Analysis Training (8) 30 July 2021	Quality Management System Awareness 05 August 2021 (4 hours)  Data Privacy Training 27 August 2021 (8 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 & 22 October 2021 (11)  RA 9184 28 - 29 October 2021 (8)  Training/Orientation on the Proper Operation and Care of Generator Sets 29 October 2021 (2)			82	
14	Cabuhat, Mary Ellen Sengco		Online Workshop for Data Privacy Awareness and Compliance Privacy Impact Assessment and Cyber Security Threats (24) 15 - 17 February 2021	Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)		Workshop on Streamlining and Process Improvement (8) 20 May 2021	Streamlining and Process Improvement Workshop (8) 01 June 2021  Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021  Google Workspace End – user Training Workshop (3) 08 June, 2021  Freedom of Information (FOI) Receiving Officers and Decision Makers (3) 25 June 2021	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	RA 9184 28 - 29 October 2021 (8)	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)  Environmental Management System Management Review 16 November 2021 (8)  Data Privacy 23 November 2021 (8)	Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 09, 10, 14 December 2021 (24)  Review of Operations Manual & Citizen's Charter 17 December 2021 (8)	149	
15	Calpasi, Peter Balangoy Jr.		Forest Fire Management (8) 04 February 2021	Webinar of Forest Restoration (2) 22 March 2021  Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)			Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021	Root Cause Analysis Training (8) 30 July 2021	Data Privacy Training 27 August 2021 (8 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	RA 9184 28 - 29 October 2021 (8)			53	

16	Certeza, April Dianne Dofredo			<p>Virtual Advanced Excel Workshop (12) 01, 08, 15 March 2021</p> <p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p> <p>Health and Wellness Kick Off Program (2) 11 March 2021</p>			<p>Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021</p>	<p>Root Cause Analysis Training (8) 30 July 2021</p>	<p>Data Privacy Training 27 August 2021 (8 hours)</p>	<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Staff Meeting: HRIS Orientation (3) 30 September 2021</p>	<p>Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 &amp; 22 October 2021 (11)</p> <p>RA 9184 28 - 29 October 2021 (8)</p>			68	
17	Chopchopen, Beverly Anongos			<p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p> <p>Health and Wellness Kick Off Program (2) 11 March 2021</p>			<p>Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021</p> <p>Virtual Advanced Training Workshop (12) 21, 28 and 28 June 2021</p>	<p>Root Cause Analysis Training (8) 30 July 2021</p>	<p>All About VAT Essentials 25 August 2021 (3 hours)</p>	<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Virtual Orientation and Training on GOCC's Liabilities and Monitoring System 06 September 2021 (4)</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Staff Meeting: HRIS Orientation (3) 30 September 2021</p>	<p>Review of Operations Manual &amp; Citizen's Charter 07 October 2021 (8)</p> <p>RA 9184 28 - 29 October 2021 (8)</p>	<p>Data Privacy 23 November 2021 (8)</p>		69	



18	Colcol, Edsel Undalos			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)		Workshop on Streamlining and Process Improvement (8) 20 May 2021	Streamlining and Process Improvement Workshop (8) 01 June 2021  Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021  Google Workspace End – user Training Workshop (3) 08 June, 2021  Freedom of Information (FOI) Receiving Officers and Decision Makers (3) 25 June 2021	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)  Orientation on Anti - Sexual Harassment Law 26 October 2021 (2)  Review of Operations Manual & Citizen's Charter 19 October 2021 (8)  RA 9184 28 - 29 October 2021 (8)	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)  Environmental Management System Management Review 16 November 2021 (8)  Data Privacy 23 November 2021 (8)	Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 09, 10, 14 December 2021 (24)	131	
19	Dawagui, Julie-Ann Sucalo			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)  Health and Wellness Kick Off Program (2) 11 March 2021	NAP's Briefing on Records Disposition Administration (2) 05 April 2021		Streamlining and Process Improvement Workshop (8) 01 June 2021  Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Virtual Advanced Training Workshop (12) 21, 28 and 28 June 2021	Root Cause Analysis Training (8) 30 July 2021	All About VAT Essentials 25 August 2021 (3 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Essential Skills for Superior Supervision: A Supervisory Development Webinar 20 - 22 September 2021 (12)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Review of Operations Manual & Citizen's Charter 07 October 2021 (8)  RA 9184 28 - 29 October 2021 (8)	Data Privacy 23 November 2021 (8)		90	

20	<b>Delos Reyes, Ponciano Jr. Estipular</b>			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)			Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 & 22 October 2021 (11)  RA 9184 28 - 29 October 2021 (8)  Training/Orientation on the Proper Operation and Care of Generator Sets 29 October 2021 (2)			48	
21	<b>Del Prado, Zyrrelle Aguda</b>	*1st Quarter Regional Gender and Development Council Meeting (4) 21 January 2021	*Request for participation for the Project Title an Assessment of the Impact of ISO 9001:2015 Quality Management System (QMS) on Government Agencies 28 February 2021	Virtual Advanced Excel Workshop (12) 01, 08, 15 March 2021  Civil Society Organization Hangouts for Women and LGBTQI+ Community (3) 23 March 2021  Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)  Earthquake Drill 11 March 2021  Health and Wellness Kick Off Program (2) 11 March 2021	NAP's Briefing on Records Disposition Administration (2) 05 April 2021  Better Budget Dataquest: Integrating Transparency in Gender and Development" Virtual Orientation (2) 12 April 2021	Crucial Conversation (8) 20 - 21 May 2021  Workshop on Streamlining and Process Improvement (8) 20 May 2021	Streamlining and Process Improvement Workshop (8) 01 June 2021  Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021  Freedom of Information (FOI) Receiving Officers and Decision Makers (3) 25 June 2021	Root Cause Analysis Training (8) 30 July 2021	Data Privacy Training 27 August 2021 (8 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Gender and Development Training: Gender Mainstreaming Evaluation Framework 21& 28 September 2021 (4)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Gender and Development Training: Gender Mainstreaming Evaluation Framework 08 October 2021 (2)  Gender and Development Training: Formulation of 2022 GPB 14 & 15 October 2021 (4)  RA 9184 28 - 29 October 2021 (8)	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)  Environmental Management System Management Review 16 November 2021 (8)  Gender and Development Training: Integration of GAD Targets in the IPCR 24 November 2021 (4)	Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 14 December 2021 (8)	144	

22	Demot, Philip George D.	Cascading & Presentation of the Updated National Disaster Risk Reduction and Management Plan 2021 - 2030 (4) 21 January 2021	Forest Fire Management (8) 04 February 2021	Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)  Earthquake Drill 11 March 2021		Workshop on Streamlining and Process Improvement (8) 20 May 2021	Streamlining and Process Improvement Workshop (8) 01 June 2021  Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021  Google Workspace End – user Training Workshop (3) 08 June, 2021  Regional Conference for Peace and Development (RCPD) (4) 10 June 2021  Freedom of Information (FOI) Receiving Officers and Decision Makers (3) 25 June 2021	Root Cause Analysis Training (8) 30 July 2021	Quality Management System Awareness 05 August 2021 (4 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Gender and Development Training: Gender Mainstreaming Evaluation Framework 21& 28 September 2021 (4)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Gender and Development Training: Gender Mainstreaming Evaluation Framework 08 October 2021 (2)  Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)  Gender and Development Training: Formulation of 2022 GPB 14 & 15 October 2021 (4)  Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 & 22 October 2021 (11)  RA 9184 28 - 29	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)  Environmental Management System Management Review 16 November 2021 (8)	Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 09, 10 December 2021 (16)	143	
23	Demot, Rowena Faye Cabusas			Virtual Advanced Excel Workshop (12) 01, 08, 15 March 2021  Baguio Basic VISITA Visitor Management Training (2) 26 March 2021  Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)  Health and Wellness Kick Off Program (2) 11 March 2021		Crucial Conversation (8) 20 - 21 May 2021  Workshop on Streamlining and Process Improvement (8) 20 May 2021	Streamlining and Process Improvement Workshop (8) 01 June 2021  Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021	Root Cause Analysis Training (8) 30 July 2021	Data Privacy Training 27 August 2021 (8 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Essential Skills for Superior Supervision: A Supervisory Development Webinar 20 - 22 September 2021 (12)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	New Challenges and Opportunities in the Health and Wellness Tourism Industry 27 October 2021 (3.5)  RA 9184 28 - 29 October 2021 (8)			106.5	

24	Domingo, Evangeline Talavera			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)	NAP's Briefing on Records Disposition Administration (2) 05 April 2021		Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Virtual Advanced Training Workshop (12) 21, 28 and 28 June 2021	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	RA 9184 28 - 29 October 2021 (8)	Data Privacy 09 November 2021 (8)		57	
25	Esposo, Jennylyn Anengyao			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)  Health and Wellness Kick Off Program (2) 11 March 2021			Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Virtual Advanced Training Workshop (12) 21, 28 and 28 June 2021	Root Cause Analysis Training (8) 30 July 2021	All About VAT Essentials 25 August 2021 (3 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Essential Skills for Superior Supervision: A Supervisory Development Webinar 20 - 22 September 2021 (12)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Review of Operations Manual & Citizen's Charter 07 October 2021 (8)  RA 9184 28 - 29 October 2021 (8)	Data Privacy 23 November 2021 (8)		80	
26	Figuerres, Ferdinand Loyola		Governance and Collaboration (2) 04 February 2021	Implementation and Enforcement, Monitoring (2) 04 March 2021  Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)	Workshop on Right of Way Acquisition Law (8) 26 and 27 April 2021	Workshop on Streamlining and Process Improvement (8) 20 May 2021  Structure Analysis and Design of Enforced Concrete Building Structures using Bentley STAAD.PRO and RCDC (16) May 10 13, 2021	Streamlining and Process Improvement Workshop (8) 01 June 2021  Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Google Workspace End – user Training Workshop (3) 08 June, 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)  Review of Operations Manual & Citizen's Charter 26 October 2021 (8)  RA 9184 28 - 29 October 2021 (8)	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)  Environmental Management System Management Review 16 November 2021 (8)	Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 10 December 2021 (8)	126	

27	Garcia, Allan Razon			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)		Workshop on Streamlining and Process Improvement (8) 20 May 2021	Streamlining and Process Improvement Workshop (8) 01 June 2021  Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021  Google Workspace End – user Training Workshop (3) 08 June, 2021  Freedom of Information (FOI) Receiving Officers and Decision Makers (3) 25 June 2021	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Gender and Development Training: Formulation of 2022 GPB 14 & 15 October 2021 (4)  RA 9184 28 - 29 October 2021 (8)	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)  Environmental Management System Management Review 16 November 2021 (8)		89	
28	Gunaden, Beverlee Quela			Virtual Advanced Excel Workshop (12) 01, 08, 15 March 2021  Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)  Earthquake Drill 11 March 2021  Health and Wellness Kick Off Program (2) 11 March 2021	NAP's Briefing on Records Disposition Administration (2) 05 April 2021	Crucial Conversations (8) 20 May 2021  Workshop on Streamlining and Process Improvement (8) 20 May 2021  *Gearing Towards the Better Normal Upholding Organizational Excellence Amid COVID 19 Crisis 14 May 2021	Streamlining and Process Improvement Workshop (8) 01 June 2021  Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Google Workspace End – user Training Workshop (3) 08 June, 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021	Root Cause Analysis Training (8) 30 July 2021	Quality Management System Awareness 05 August 2021 (4 hours)  Data Privacy Training 27 August 2021 (8 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)  Review of Operations Manual & Citizen's Charter 07, 19, 26 October, 17 December 2021 (32)  RA 9184 28 - 29 October 2021 (8)	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)	Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 09, 10, 14 December 2021 (24)	170	

29	Honnag, Febellyn Aower			Virtual Advanced Excel Workshop (12) 01, 08, 15 March 2021  Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)  Health and Wellness Kick Off Program (2) 11 March 2021	NAP's Briefing on Records Disposition Administration (2) 05 April 2021	Workshop on Streamlining and Process Improvement (8) 20 May 2021	Streamlining and Process Improvement Workshop (8) 01 June 2021  Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Google Workspace End – user Training Workshop (3) 08 June, 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021	Root Cause Analysis Training (8) 30 July 2021	Data Privacy Training 27 August 2021 (8 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	ISO 14001: Lead Auditor Training Course 09, 16, 23, 30 October and 06 November 2021 (40)  Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)  Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 & 22 October 2021 (11)  RA 9184 28 - 29 October 2021 (8)	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)  Environmental Management System Management Review 16 November 2021 (8)	Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 14 December 2021 (8)	165	
30	Ibayan, Jerry Gawidan	Cascading & Presentation of the Updated National Disaster Risk Reduction and Management Plan 2021 - 2030 (4) 21 January 2021	Forest Fire Management (8) 04 February 2021	Virtual Advanced Excel Workshop (12) 01, 08, 15 March 2021  Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)  Earthquake Drill 11 March 2021	NAP's Briefing on Records Disposition Administration (2) 05 April 2021		Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Regional Conference for Peace and Development (RCPD) (4) 10 June 2021	Root Cause Analysis Training (8) 30 July 2021	Data Privacy Training 27 August 2021 (8 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)  Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 & 22 October 2021 (11)  RA 9184 28 - 29 October 2021 (8)	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)	Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 10 December 2021 (8)	104	

31	Kedweng, Chisamay Badbaden			Virtual Advanced Excel Workshop (12) 01, 08, 15 March 2021  Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)		Crucial Conversation (8) 20 - 21 May 2021	Streamlining and Process Improvement Workshop (8) 01 June 2021  Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021  Google Workspace End – user Training Workshop (3) 08 June, 2021	Root Cause Analysis Training (8) 30 July 2021	Data Privacy Training 27 August 2021 (8 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	RA 9184 28 - 29 October 2021 (8)	Environmental Management System Management Review 16 November 2021 (8)	Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 09 December 2021 (8)	102	
32	Laguinday, Mae As - as												Review of Operations Manual & Citizen's Charter 17 December 2021 (8)  Quality Management System Orientation for New Employees 23 December 2021 (4)	12	Appointed: 11 December 2021

33	Latawan, Danny Betaga			<p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p> <p>Earthquake Drill 11 March 2021</p> <p>Health and Wellness Kick Off Program (2) 11 March 2021</p>		<p>Workshop on Streamlining and Process Improvement (8) 20 May 2021</p>	<p>Streamlining and Process Improvement Workshop (8) 01 June 2021</p> <p>Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021</p> <p>Google Workspace End – user Training Workshop (3) 08 June, 2021</p> <p>Streamlining and Process Improvement Workshop (8) 10 June 2021</p> <p>Prime HR The Journey: Recruitment Selection and Placement (12) 23 - 25 June, 2021</p> <p>Freedom of Information (FOI) Receiving Officers and Decision Makers (3) 25 June 2021</p>	<p>Root Cause Analysis Training (8) 30 July 2021</p>	<p>Prime HR: The Journey Learning and Development (CSC) 04 &amp; 05 August 2021 (8 hours)</p>	<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Prime HR The Journey Rewards and Recognition 28 - 29 September 2021 (8)</p> <p>Gender and Development Training: Gender Mainstreaming Evaluation Framework 21&amp; 28 September 2021 (4 )</p> <p>Staff Meeting: HRIS Orientation (3) 30</p>	<p>Gender and Development Training: Gender Mainstreaming Evaluation Framework 08 October 2021 (2)</p> <p>Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)</p> <p>Gender and Development Training: Formulation of 2022 GPB 14 &amp; 15 October 2021 (4)</p> <p>RA 9184 28 - 29 October 2021 (8)</p>	<p>Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)</p> <p>Environmental Management System Management Review 16 November 2021 (8)</p> <p>Data Privacy 23 November 2021 (8)</p>	<p>Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 09, 10, 14 December 2021 (24)</p>	158	
34	Lopez, Anna Maria Guilas			<p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p>		<p>Workshop on Streamlining and Process Improvement (8) 20 May 2021</p>	<p>Streamlining and Process Improvement Workshop (8) 01 June 2021</p> <p>Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021</p> <p>Google Workspace End – user Training Workshop (3) 08 June, 2021</p> <p>Streamlining and Process Improvement Workshop (8) 10 June 2021</p> <p>Virtual Advanced Training Workshop (12) 21, 28 and 28 June 2021</p>	<p>Root Cause Analysis Training (8) 30 July 2021</p>		<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Staff Meeting: HRIS Orientation (3) 30 September 2021</p>	<p>Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)</p> <p>RA 9184 28 - 29 October 2021 (8)</p>	<p>Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)</p> <p>Environmental Management System Management Review 16 November 2021 (8)</p> <p>Data Privacy 23 November 2021 (8)</p>	<p>Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 14 December 2021 (8)</p>	110	



35	Lositano, Eldie Lita			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)			Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 & 22 October 2021 (11)  RA 9184 28 - 29 October 2021 (8)			46	
36	Mallare-Abad, Florence Joy			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)			Streamlining and Process Improvement Workshop (8) 01 June 2021  Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Virtual Advanced Training Workshop (12) 21, 28 and 28 June 2021	Root Cause Analysis Training (8) 30 July 2021	All About VAT Essentials 25 August 2021 (3 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Essential Skills for Superior Supervision: A Supervisory Development Webinar 20 - 22 September 2021 (12)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Review of Operations Manual & Citizen's Charter 07 October 2021 (8)  RA 9184 28 - 29 October 2021 (8)	Data Privacy 23 November 2021 (8)		86	
37	Mejia, Editha Malong		Forest Fire Management (8) 04 February 2021	Workshop on the Designation of Attainment and Non-attainment Areas in CAR (24) 02 - 04 March 2021  Webinar of Forest Restoration (2) 22 March 2021  Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)	NAP's Briefing on Records Disposition Administration (2) 05 April 2021	Crucial Conversation (8) 20 - 21 May 2021  Online Hazardous Waste Management System Orientation Workshop for Hazardous Waste Generators, Transporters and TSD Facilities (8) 25 May 2021	Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	ISO 14001: Lead Auditor Training Course 09, 16, 23, 30 October and 06 November 2021 (40)  RA 9184 28 - 29 October 2021 (8)	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)  Environmental Management System Management Review 16 November 2021 (8)  Data Privacy 23 November 2021 (8)	Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 10 December 2021 (8)	171	

38	Meraña, Ronaldo Zeta			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)			Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Staff Meeting: HRIS Orientation (3) 30 September 2021	RA 9184 28 - 29 October 2021 (8)			35	
39	Novencido, Arlene Reyes			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)	NAP's Briefing on Records Disposition Administration (2) 05 April 2021		Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021  Virtual Advanced Training Workshop (12) 21, 28 and 28 June 2021	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Gender and Development Training: Gender Mainstreaming Evaluation Framework 08 October 2021 (2)  Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 & 22 October 2021 (11)  Review of Operations Manual & Citizen's Charter 19 October 2021 (8)  RA 9184 28 - 29 October 2021 (8)	Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)  Gender and Development Training: Gender Mainstreaming Evaluation Framework 08 October 2021 (2)  Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 & 22 October 2021 (11)  Review of Operations Manual & Citizen's Charter 19 October 2021 (8)  RA 9184 28 - 29 October 2021 (8)	Environmental Management System Management Review 16 November 2021 (8)  Data Privacy 23 November 2021 (8)  Gender and Development Training: Integration of GAD Targets in the IPCR 24 November 2021 (4)		110	
40	Novencido, Daniel III Castillo			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)  Health and Wellness Kick Off Program (2) 11 March 2021			Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Virtual Advanced Training Workshop (12) 21, 28 and 28 June 2021	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)  RA 9184 28 - 29 October 2021 (8)	Environmental Management System Management Review 16 November 2021 (8)  Data Privacy 23 November 2021 (8)		73	

41	Panganiban, Luzviminda Nigos		Evidence Based Design and Effective Use of Data (2) 18 February 2021	Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)		Crucial Conversation (8) 20 - 21 May 2021  Workshop on Streamlining and Process Improvement (8) 20 May 2021	Streamlining and Process Improvement Workshop (8) 01 June 2021  Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Google Workspace End – user Training Workshop (3) 08 June, 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Gender and Development Training: Gender Mainstreaming Evaluation Framework 21& 28 September 2021 (4)  Staff Meeting: HRIS Orientation (3) 30 September 2021	ISO 14001: Lead Auditor Training Course 09, 16, 23, 30 October and 06 November 2021 (40)  Gender and Development Training: Gender Mainstreaming Evaluation Framework 08 October 2021 (2)  Gender and Development Training: Formulation of 2022 GPB 14 & 15 October 2021 (4)  RA 9184 28 - 29 October 2021 (8)	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)  Environmental Management System Management Review 16 November 2021 (8)		144	
42	Pascua, Noel Crisanto Tadifa			Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)  Health and Wellness Kick Off Program (2) 11 March 2021			Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021	Root Cause Analysis Training (8) 30 July 2021	Design Counts: The Design Innovation Ecosystem of Baguio City 19 August 2021 (3 hours)  Data Privacy Training 27 August 2021 (8 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Essential Skills for Superior Supervision: A Supervisory Development Webinar 20 - 22 September 2021 (12)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)  Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 & 22 October 2021 (11)  RA 9184 28 - 29 October 2021 (8)	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)  Environmental Management System Management Review 16 November 2021 (8)		95	

43	Perez, Darwin Cachero			<p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p> <p>Health and Wellness Kick Off Program (2) 11 March 2021</p>	<p>NAP's Briefing on Records Disposition Administration (2) 05 April 2021</p>	<p>Workshop on Streamlining and Process Improvement (8) 20 May 2021</p>	<p>Streamlining and Process Improvement Workshop (8) 01 June 2021</p> <p>Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021</p> <p>Google Workspace End – user Training Workshop (3) 08 June, 2021</p> <p>Streamlining and Process Improvement Workshop (8) 10 June 2021</p> <p>Freedom of Information (FOI) Receiving Officers and Decision Makers (3) 25 June 2021</p>	<p>Root Cause Analysis Training (8) 30 July 2021</p>		<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)</p> <p>Gender and Development Training: Gender Mainstreaming Evaluation Framework 21&amp; 28 September 2021 (4)</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Staff Meeting: HRIS Orientation (3) 30 September 2021</p>	<p>Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)</p> <p>Gender and Development Training: Formulation of 2022 GPB 14 &amp; 15 October 2021 (4)</p> <p>Review of Operations Manual &amp; Citizen's Charter 19 October 2021 (8)</p> <p>RA 9184 28 - 29 October 2021 (8)</p>	<p>Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)</p> <p>Environmental Management System Management Review 16 November 2021 (8)</p> <p>Data Privacy 23 November 2021 (8)</p>	<p>Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 09 December 2021 (8)</p>	125	
44	Quiño, Benjamin Padsingan Jr.			<p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p> <p>Earthquake Drill 11 March 2021</p> <p>Health and Wellness Kick Off Program (2) 11 March 2021</p>		<p>Workshop on Streamlining and Process Improvement (8) 20 May 2021</p>	<p>Streamlining and Process Improvement Workshop (8) 01 June 2021</p> <p>Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021</p> <p>Google Workspace End – user Training Workshop (3) 08 June, 2021</p> <p>Streamlining and Process Improvement Workshop (8) 10 June 2021</p>	<p>Root Cause Analysis Training (8) 30 July 2021</p>		<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Staff Meeting: HRIS Orientation (3) 30 September 2021</p>	<p>Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)</p> <p>Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 &amp; 22 October 2021 (11)</p> <p>RA 9184 28 - 29 October 2021 (8)</p>	<p>Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)</p> <p>Environmental Management System Management Review 16 November 2021 (8)</p> <p>Data Privacy 23 November 2021 (8)</p>	<p>Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 09 December 2021 (8)</p>	103	

45	Quisoben-Maguilao, Lea Contada		*Request for participation for the Project Title an Assessment of the Impact of ISO 9001:2015 Quality Management System (QMS) on Government Agencies 28 February 2021	Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)  Health and Wellness Kick Off Program (2) 11 March 2021		Crucial Conversation (8) 20 - 21 May 2021  Workshop on Streamlining and Process Improvement (8) 20 May 2021  *Gearing Towards the Better Normal Upholding Organizational Excellence Amid COVID 19 Crisis 14 May 2021	Streamlining and Process Improvement Workshop (8) 01 June 2021  Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Google Workspace End – user Training Workshop (3) 08 June, 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021  Freedom of Information (FOI) Receiving Officers and Decision Makers (3) 25 June 2021	Root Cause Analysis Training (8) 30 July 2021	Quality Management System Awareness 05 August 2021 (4 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)  Gender and Development Training: Formulation of 2022 GPB 14 & 15 October 2021 (4)  Review of Operations Manual & Citizen's Charter 07, 19, 26 October, 17 December 2021 (32)  RA 9184 28 - 29 October 2021 (8)	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)  Environmental Management System Management Review 16 November 2021 (8)  Data Privacy 23 November 2021 (8)	Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 09, 10, 14 December 2021 (24)	171	
46	Ramirez, Jun Ceasar Salazar			Virtual Advanced Excel Workshop (12) 01, 08, 15 March 2021  Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)			Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021	Root Cause Analysis Training (8) 30 July 2021		Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Gender and Development Training: Gender Mainstreaming Evaluation Framework 08 October 2021 (2)  Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 & 22 October 2021 (11)  Gender and Development Training: Formulation of 2022 GPB 14 & 15 October 2021 (4)  Gender and Development Training: Integration of GAD Targets in the IPCR 21 & 29 October 2021 (4)  RA 9184 28 - 29 October 2021 (8)	Data Privacy 23 November 2021 (8)		92	

47	Rillon, Ruth Maureen Castro		<p>Online Workshop for Data Privacy Awareness and Compliance Privacy Impact Assessment and Cyber Security Threats (24) 15 - 17 February 2021</p> <p>OADR Webinar Series (OWS) Season 2 (S2), Episode 1 (EP1): Introduction to RA No. 9285 and Episode 2 (EP2): Introduction to EO No 97, S. 2021 (6) 26 February 2021</p>	<p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p> <p>Earthquake Drill 11 March 2021</p> <p>Health and Wellness Kick Off Program (2) 11 March 2021</p>			<p>Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021</p> <p>Google Workspace End – user Training Workshop (3) 08 June, 2021</p> <p>Regional Conference for Peace and Development (RCPD) (4) 10 June 2021</p> <p>Freedom of Information (FOI) Receiving Officers and Decision Makers (3) 25 June 2021</p>	Root Cause Analysis Training (8) 30 July 2021						58	Resigned 29 August 2021
48	Romero, Lanie Rose Dumpit			<p>Virtual Advanced Excel Workshop (12) 01, 08, 15 March 2021</p> <p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p> <p>Earthquake Drill 11 March 2021</p> <p>Health and Wellness Kick Off Program (2) 11 March 2021</p>		Crucial Conversation (8) 20 - 21 May 2021	Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021	Root Cause Analysis Training (8) 30 July 2021	Data Privacy Training 27 August 2021 (8 hours)	<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Gender and Development Training: Gender Mainstreaming Evaluation Framework 08 October 2021 (2)</p> <p>Gender and Development Training: Gender Mainstreaming Evaluation Framework 21 &amp; 28 September 2021 (4)</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Staff Meeting: HRIS Orientation (3) 30 September 2021</p>	<p>Gender and Development Training: Gender Mainstreaming Evaluation Framework 08 October 2021 (2)</p> <p>Gender and Development Training: Formulation of 2022 GPB 14 &amp; 15 October 2021 (4)</p> <p>Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)</p> <p>Orientation on Anti - Sexual Harassment Law 26 October 2021 (2)</p> <p>Gender and Development Training: Integration of GAD Targets in the IPCR 21 &amp; 29</p>	Environmental Management System Management Review 16 November 2021 (8)		93	

49	Santos, John Ronald Corpuz			<p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p> <p>Earthquake Drill 11 March 2021</p> <p>Health and Wellness Kick Off Program (2) 11 March 2021</p>		Crucial Conversation (8) 20 - 21 May 2021	Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021	Root Cause Analysis Training (8) 30 July 2021	Data Privacy Training 27 August 2021 (8 hours)	<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Staff Meeting: HRIS Orientation (3) 30 September 2021</p>	<p>Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)</p> <p>Review of Operations Manual &amp; Citizen's Charter 19 October 2021 (8)</p> <p>RA 9184 28 - 29 October 2021 (8)</p>			65	
50	Tabalingcos, Jane Theresa Gregorio			<p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p>		Workshop on Streamlining and Process Improvement (8) 20 May 2021	<p>Streamlining and Process Improvement Workshop (8) 01 June 2021</p> <p>Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021</p> <p>Streamlining and Process Improvement Workshop (8) 10 June 2021</p> <p>Google Workspace End – user Training Workshop (3) 08 June, 2021</p> <p>Freedom of Information (FOI) Receiving Officers and Decision Makers (3) 25 June 2021</p>	<p>Public Service Values Program (14) 13, 15, 20, 22, 27 and 29, 2021</p> <p>Root Cause Analysis Training (8) 30 July 2021</p>	<p>Gender, Diversity and Social Inclusion 16, 18, 23 and 26 August 2021 (11 hours)</p> <p>Leadership in the Digital Era 09, 11, 25 &amp; 27 August 2021 (14 hours)</p>	<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Gender and Development Training: Gender Mainstreaming Evaluation Framework 21&amp; 28 September 2021 (4)</p> <p>Staff Meeting: HRIS Orientation (3) 30 September 2021</p>	<p>Gender and Development Training: Gender Mainstreaming Evaluation Framework 08 October 2021 (2)</p> <p>RA 9184 28 - 29 October 2021 (8)</p>	<p>Designing and Developing Microlearning 03, 05, 09 &amp; 12 November 2021</p> <p>Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)</p> <p>Environmental Management System Management Review 16 November 2021 (8)</p> <p>Data Privacy 23 November 2021 (8)</p>	<p>Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 09, 10, 14 December 2021 (24)</p>	166	

51	Tagle, Jose Batang			<p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p> <p>Earthquake Drill 11 March 2021</p>	<p>NAP's Briefing on Records Disposition Administration (2) 05 April 2021</p>		<p>Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021</p> <p>Streamlining and Process Improvement Workshop (8) 10 June 2021</p> <p>Virtual Advanced Training Workshop (12) 21, 28 and 28 June 2021</p>	<p>Government Internal Auditors Summit (16) 01 - 02 July 2021</p> <p>Information Technology and Information Security (8) 24 July 2021</p> <p>Root Cause Analysis Training (8) 30 July 2021</p>		<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Staff Meeting: HRIS Orientation (3) 30 September 2021</p>	<p>RA 9184 28 - 29 October 2021 (8)</p> <p>Data Privacy 23 November 2021 (8)</p>			93	
52	Tan, Anne Bernadette Escoto			<p>Virtual Advanced Excel Workshop (12) 01, 08, 15 March 2021</p> <p>Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)</p>	<p>NAP's Briefing on Records Disposition Administration (2) 05 April 2021</p>	<p>Workshop on Streamlining and Process Improvement (8) 20 May 2021</p>	<p>Streamlining and Process Improvement Workshop (8) 01 June 2021</p> <p>Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021</p> <p>Google Workspace End – user Training Workshop (3) 08 June, 2021</p> <p>Streamlining and Process Improvement Workshop (8) 10 June 2021</p>	<p>Root Cause Analysis Training (8) 30 July 2021</p>		<p>Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021</p> <p>Health &amp; Wellness Closing Program 24 September 2021 (2)</p> <p>Staff Meeting: HRIS Orientation (3) 30 September 2021</p>	<p>RA 9184 28 - 29 October 2021 (8)</p> <p>Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8)</p>	<p>Project Management Team Meeting on Deliberation of the Proposed Office Performance Commitment Review (OPCR) 2022 14 December 2021 (8)</p>		92	



53	Tecan, Josephine Quela		Request for participation for the Project Title an Assessment of the Impact of ISO 9001:2015 Quality Management System (QMS) on Government Agencies 28 February 2021	Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department) Earthquake Drill 11 March 2021 Health and Wellness Kick Off Program (2) 11 March 2021			Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021 Google Workspace End – user Training Workshop (3) 08 June, 2021 Virtual Advanced Training Workshop (12) 21, 28 and 28 June 2021	Root Cause Analysis Training (8) 30 July 2021	All About VAT Essentials 25 August 2021 (3 hours)	Virtual Orientation and Training on GOCC's Liabilities and Monitoring System 06 September 2021 (4) Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021 Essential Skills for Superior Supervision: A Supervisory Development Webinar 20 - 22 September 2021 (12) Health & Wellness Closing Program 24 September 2021 (2) Staff Meeting: HRIS Orientation (3) 30 September 2021	Review of Operations Manual & Citizen's Charter 07 October 2021 (8) RA 9184 28 - 29 October 2021 (8)	Roll out of the Board of Director amended Strategic Performance Management System Manual of JHMC 12 November 2021 (8) Environmental Management System Management Review 16 November 2021 (8) Data Privacy 23 November 2021 (8)		103	
54	Uda, Adriyel Alcedo								Data Privacy Training 27 August 2021 (8 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021 Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4) Health & Wellness Closing Program 24 September 2021 (2) Staff Meeting: HRIS Orientation (3) 30 September 2021	Constructors Performance Evaluators (CPE's) Accreditation Training 13 - 15 October 2021 (24) RA 9184 28 - 29 October 2021 (8)			55	

55	Umali, Jannessy A.			Virtual Advanced Excel Workshop (12) 01, 08, 15 March 2021  Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)		Workshop on Streamlining and Process Improvement (8) 20 May 2021	Streamlining and Process Improvement Workshop (8) 01 June 2021  Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021	Root Cause Analysis Training (8) 30 July 2021			New Challenges and Opportunities in the Health and Wellness Tourism Industry 27 October 2021 (3.5)  RA 9184 28 - 29 October 2021 (8)	Data Privacy 23 November 2021 (8)		71.5	Maternity Leave
56	Villanueva, Avigale C.	*1st Quarter Regional Gender and Development Council Meeting (4) 21 January 2021		Roll-out of the Amended Contract Monitoring Policy Online Orientation (Legal Department)  Earthquake Drill 11 March 2021  Health and Wellness Kick Off Program (2) 11 March 2021	NAP's Briefing on Records Disposition Administration (2) 05 April 2021  Better Budget Dataquest: Integrating Transparency in Gender and Development" Virtual Orientation (2) 12 April 2021	Crucial Conversation (8) 20 - 21 May 2021	Strategic Performance Management System (SPMS) Orientation (8) 04 June 2021  Streamlining and Process Improvement Workshop (8) 10 June 2021  Google Workspace End – user Training Workshop (3) 08 June, 2021  Regional Conference for Peace and Development (RCPD) (4) 10 June 2021  Prime HR The Journey: Recruitment Selection and Placement (12) 23 - 25 June, 2021	Prime HR The Journey Performance Management (8) 8 - 9 July 2021  Root Cause Analysis Training (8) 30 July 2021	Quality Management System Awareness 05 August 2021 (4 hours)  Prime HR: The Journey Learning and Development (CSC) 04 & 05 August 2021 (8 hours)  Data Privacy Training 27 August 2021 (8 hours)	Staff Meeting: DICT Orientation on the Digital Signature (8) 15 September 2021  Executive Seminar on Regulatory Management System and Regulatory Impact Assessment 16 September 2021 (4)  Health & Wellness Closing Program 24 September 2021 (2)  Prime HR The Journey Rewards and Recognition 28 - 29 September 2021 (8)  Staff Meeting: HRIS Orientation (3) 30 September 2021	Quality Management System Core Team Review of the QMS Manual and Quality Procedure 15 October 2021 (4)  Safety and Security Related Knowledge (First Aid and Basic Life Support) and Conduct of Drill 21 & 22 October 2021 (11)  Orientation on Anti - Sexual Harassment Law 26 October 2021 (2)  RA 9184 28 - 29 October 2021 (8)			135	





























































Yellow bar