

RFQ NO.: 2022-008  
RFQ TYPE: Goods

DATE: 24 February 2022

## REQUEST FOR QUOTATION

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2022 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) at **Eighty-Five Thousand Pesos (PhP 85,000.00)** for the Procurement of Supplies for Youth and Sports Development inside the JHRA and Tuba as described below:

Unit	Item Description	Quantity
piece	PLASTIC ENVELOPE, expanding Plastic Envelope Colored Transparent Long with Handle	200
piece	PAINT BRUSH, 4 inches	10
can	PAINT, 4 liters/ can, colors, 5 chocolate brown, enamel, 5 white, enamel , 5 cream	15
pack	Parchment paper, 10 pcs/pack, A4, for Certificates	22
pack	Sticker paper,10 pcs/pack, matte (NOT GLOSSY), 10 pcs/pack	20
rolls	Resilient High Quality Cork Sheets, 8x4 feet6	2
box	BOND PAPER, BOX OF 5 REAMS, A4	5
box	FACE MASK, 50 pcs / box disposable medical mask	80
bag	CEMENT, BAGS OF 40KG	25
piece	HANDSOAP, antibacterial (bar, 75 grams	100
load	GRAVEL AND SAND / load	1
gallon	ALCOHOL, GALLONS, 70% isopropyl	25

**Quotations received in excess of the ABC shall be automatically rejected.**

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.

5. Quotations must be delivered on or before **8 March 2022, 5:00 PM** to the address below:

**DARWIN C. PEREZ**

Head, BAC Secretariat  
John Hay Management Corporation  
John Hay Special Economic Zone  
Baguio City  
Mobile Number: 0998 597 5163  
Email address: [bac@jhmc.com.ph](mailto:bac@jhmc.com.ph)

6. The proposal/s shall contain the following:
- Proposal
  - Mayor's/ Business Permit
  - PhilGEPS Registration Number

*Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number*

7. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

**(SGD) JANE THERESA G. TABALINGCOS**  
BAC Chairperson

*GDS 99/Shopping 52.1 (b)*