

18 November 2021

**MR. ALLAN R. GARCIA**

President and CEO  
John Hay Management Corporation  
John Hay Special Economic Zone  
Baguio City



Dear **President Garcia**:

We are pleased to inform you that the BCDA Board during the meeting held on 17 November 2021 has approved your 2022 operating budget in the amount of Php129,682,000, broken down as follows:

Particular	BCDA Funded	JHMC Funded	Total
Estate Management Fee	79,802,000	850,000	80,652,000
Land Related Cost	44,055,000		44,055,000
Regulatory and Historical Core		2,542,000	2,542,000
CUSA		2,433,000	2,433,000
<b>Total</b>	<b>123,857,000</b>	<b>5,825,000</b>	<b>129,682,000</b>

The approval of the 2022 budget is subject to the following conditions:

1. The BCDA-approved budget should be approved by the JHMC Board prior to its implementation;
2. All expenditures should be disbursed within the approved budget. Supplemental and realignments of budgets within the same expenditure group maybe allowed subject to the provisions of BCDA Financial Policy No. 503-1;
3. Budget for Personnel Services should not be realigned to any expense items, and vice-versa. Any change in the organizational structure that has present or future financial impact or increase in compensation package shall require BCDA and GCG's written approval prior to its implementation pursuant to Section 7 of Financial Policy No. 103-2 and Executive Order No. 36 and its implementing guidelines;
4. The approved budget shall be released based on the provisions of the Performance Agreement dated 13 February 2017 and BCDA Financial Policy No. 504-1;
5. Release of funds for the following shall be subject to actual disbursement:

Particulars	Amount (Php)
Leave Monetization	1,207,941
Retirement Benefits	804,501
<b>Total</b>	<b>2,012,443</b>

6. Implementation of infrastructure projects shall be in accordance with Republic Act No. 9184;
7. Payment for outstanding obligations shall be allowed provided the obligations had been previously budgeted, approved for implementation and contracted prior to 2022; and
8. Disbursement of the budget shall be in accordance with the government budgetary, accounting and auditing rules and regulations.

We are enclosing your 2022 approved budget for your reference.

Thank you.

Very truly yours,

  
**NENA D. RADOC**  
SVP and Chief Financial Officer





John Hay Management Corporation  
 Summary  
 Budget Year 2022

Particulars	2022 Approved Budget					2021 Approved Budget				
	Estate Management Fee	Land Related Cost	Regulatory and Historical Core	CUSA	Total	Estate Management Fee	Land Related Cost	Regulatory and Historical Core	CUSA	Total
Personnel Services	52,354,000		200,000		52,554,000	52,005,206		250,000		52,255,206
Maintenance & Other Operating Expenses	20,767,000	40,655,000	2,342,000	2,433,000	66,197,000	21,541,538	45,284,000	4,535,000	3,131,000	74,491,538
BOD Expenses	6,326,000				6,326,000	7,076,000				7,076,000
Capital Outlay	1,205,000	3,400,000			4,605,000	1,500,000	83,703,760			85,203,760
<b>Total</b>	<b>80,652,000</b>	<b>44,055,000</b>	<b>2,542,000</b>	<b>2,433,000</b>	<b>129,682,000</b>	<b>82,122,744</b>	<b>128,987,760</b>	<b>4,785,000</b>	<b>3,131,000</b>	<b>219,026,504</b>

Funded by JHMC Corporate funds

Particulars	Estate Management Fee	Regulatory and Historical Core	CUSA	Total
Personnel Services		200,000		200,000
MOOE				
R&M- Building & Facilities		150,000		150,000
Water & Illumination		452,000		452,000
Insurance Expenses		100,000		100,000
Professional Services		520,000	271,000	791,000
Environment/Sanitary Services		60,000	1,350,000	1,410,000
General Services		60,000	612,000	672,000
Janitorial Services		900,000		900,000
Representation		100,000		100,000
Office Supplies & Materials			200,000	200,000
BOD Expenses				
Travelling Expenses	500,000			500,000
Meal Expenses	350,000			350,000
<b>Total</b>	<b>850,000</b>	<b>2,542,000</b>	<b>2,433,000</b>	<b>5,825,000</b>

Subject to Actual Reimbursement

Particulars	Amount
Personnel Services	
Leave Monetization	1,207,941
Retirement Benefits	804,501
<b>Total</b>	<b>2,012,443</b>

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