

RFQ NO.: 2021-061
RFQ TYPE: Goods and Services

DATE: 26 November 2021

REQUEST FOR QUOTATION

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2021 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **Seventy Thousand Pesos (PhP 70,000.00)** for the Repair and Maintenance of JHMC Official Vehicle (Chevrolet Trailblazer) as described below:

Unit	Item Description	Quantity
lot	<p>REPAIR AND MAINTENANCE OF JHMC OFFICIAL VEHICLE CHEVROLET TRAILBLAZER- WOE 253</p> <ul style="list-style-type: none">• 60,000 km periodic maintenance check up• **replacement of oil filter• **replacement of air filter• **replacement of fuel filter• **replacement of timing belt and tensioner• **replacement of drive belt and tensioner• **replacement of drive belt idler 1,23 and 4• **replacement of water pump• **replacement of aircon filter• **brake cleaner• **air cleaner	1

Quotations received in excess of the ABC shall be automatically rejected.

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
5. Quotations must be delivered or emailed on or before **7 December 2021, 5:00 PM** to the address below:

DARWIN C. PEREZ

Head, BAC Secretariat
John Hay Management Corporation
John Hay Special Economic Zone
Baguio City
Mobile Number: 0998 597 5163
Email address: bac@jhmc.com.ph

6. The proposal/s shall contain the following:
- Proposal
 - PhilGEPS Registration Number
 - Mayor's/ Business Permit

***Note:** Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number*

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

(SGD.) JANE THERESA G. TABALINGCOS
BAC Chairperson

GDS-79/ SVF