

RFQ NO.: 2021-040
RFQ TYPE: **Goods and Services**

DATE: 29 September 2021

REQUEST FOR QUOTATION

- The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2021 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **Three Hundred Fifty Thousand Pesos (PhP 350,000.00)** for the Procurement of Public & Media Relations Activities: Tokens / giveaways as described below:

Unit	Item Description	Quantity
	Packed per set and should be wrapped together with the woven basket in an eco-friendly Christmassy wrapper. <i>NOTE: Please see the description for the unit of measurement per item. Thank you. (UOM is not available in the said Inventory ID)</i>	
Pc	BEVERAGE = red, 750 ml, bottle, branded	140
Box	CHEESE = soft blue cheese, 100 grams, pack, branded	140
Pc	CHOCOLATE = diary milk, 150-190 grams, bar, branded	140
Pc	CRANBERRY JUICE = 1 liter, tetra pack, branded	140
Pc	PICKED OLIVES = pitted green olives, 140 grams, bottle, branded	140
Pc	PRETZEL = thin, crispy, 10 ounce, packed, branded	140
Pc	WOVEN BASKET = classic, rectangular woven basket, 52cm x 32cm x 9cm	140
Box	COOKIES = Assorted baked cookies	140
Pack	BISCUIT = Chocolate, vanilla or nuts flavored, 175 grams	140
Pack	GOUDA CHEESE = Sliced, 200 grams, branded	140

Quotations received in excess of the ABC shall be automatically rejected.

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
5. Quotations must be delivered or emailed on or before **12 October 2021, 5:00 PM** to the address below:

DARWIN C. PEREZ

Head, BAC Secretariat
John Hay Management Corporation
John Hay Special Economic Zone
Baguio City
Mobile Number: 0998 597 5163
Email address: bac@jhmc.com.ph

6. The proposal/s shall contain the following:
 - Proposal
 - PhilGEPS Registration Number
 - Mayor's/ Business Permit

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

(SGD) JANE THERESA G. TABALINGCOS
BAC Chairperson

GDS-97/ SVP