

RFQ NO.: 2021-006
RFQ TYPE: Goods

DATE: 16 March 2021

REQUEST FOR QUOTATION

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2021 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) at **Ninety Thousand Three Hundred Ninety-Nine Pesos (PhP 90,399.00)** for the Procurement of Supplies and Materials for the Conduct of Tourism Events as described below:

Unit	Item Description	Quantity
	C1S Paper Flyers; A4 Size (250s)	30
	C1S Paper Flyers; Legal Size (250s)	30
	C1S inks 100 ml; 5 each color (yellow, black, blue, magenta, light magenta, cyan, green)	35
	Wooden Plaque Trophy (with engraved Camp John Hay Logo)	30
	Photo Paper, Legal Size; 10pcs/pack; Color: white	20
<i>Note: To be procured by LOT</i>		

Quotations received in excess of the ABC shall be automatically rejected.

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
5. Quotations must be delivered on or before **23 March 2021, 5:00 PM** to the address below:

FLORENCE JOY MALLARE-ABAD
Head, BAC Secretariat
John Hay Management Corporation
Cottage 625, Camp John Hay, Baguio City
E-mail: bac@jhmc.com.ph

6. The proposal/s shall contain the following:

- Proposal
- PhilGEPS Registration Number
- Mayor's/ Business Permit

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

7. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

(SGD) JANE THERESA G. TABALINGCOS
BAC Chairperson

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