

REI No.: 2021-002

Date: 5 April 2021

**REQUEST FOR THE EXPRESSION OF INTEREST for the  
PROCUREMENT OF 3RD PARTY CUSTOMER SATISFACTION FEEDBACK  
VALIDATION**

1. The John Hay Management Corporation (JHMC), through the JHMC Corporate Budget for CY 2020, intends to apply the sum of **Three Hundred Thousand Pesos (PhP 350,000.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of 3rd Party Customer Satisfaction Feedback Validation. Bids received in excess of the ABC shall be automatically rejected.

Location	Description
Baguio City	Procurement of 3rd Party Customer Satisfaction Feedback Validation

2. The JHMC now calls for the submission of proposal for the procurement of Consultancy Services to handle and implement the project. A copy of the Terms of Reference (TOR) is attached hereto for your ready reference (Annex "A").

Interested proponent must submit their quotations/proposals (signed by you or your duly authorized representative) with attached **Professional License/ Curriculum Vitae and all other requirements stated in the TOR** not later than **13 April 2021 (Tuesday) at 5:00 PM** to the address below:

FLORENCE JOY MALLARE-ABAD  
Head, BAC Secretariat  
John Hay Management Corporation  
Cottage 625, Camp John Hay, Baguio City  
[bac@jhmc.com.ph](mailto:bac@jhmc.com.ph)

3. The proposals shall contain the following:
  - Profile highlighting related projects;
  - Scope of work and implementation methodology;
  - Mayor's/ Business Permit/ BIR Certificate of Registration, in lieu thereof;
  - PhilGEPs Registration Number;
  - Notarized Omnibus Sworn Statement;
  - Professional License/ Curriculum Vitae and
  - Income Tax Return

*Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number*

4. For other details please refer to the attached Terms of Reference (TOR).
5. The JHMC reserves the right to accept or reject any bid, to annul the procurement process, and to reject all proposal at any time prior to contract award, without thereby incurring any liability to the affected proponent.
6. For further information, please refer to:

FLORENCE JOY MALLARE-ABAD  
Head, BAC Secretariat  
John Hay Management Corporation (JHMC)  
Cottage 625, JHMC Office Complex  
John Hay Special Economic Zone  
Camp John Hay, Baguio City  
email address: [bac@jhmc.com.ph](mailto:bac@jhmc.com.ph)

Approved for Posting:

**(SGD.) JANE THERESA G. TABALINGCOS**  
BAC Chairperson

CON-05