

SECRETARY'S CERTIFICATE

REPUBLIC OF THE PHILIPPINES) Sc.
BAGUIO CITY)

I, **TEDDY ESTEBAN F. RIGOROSO**, of legal age, married, with office address at the Rigoroso Galindez and Rabino Law Offices, 901 Fil Garcia Tower, 140 Kalayaan Avenue, Diliman, Quezon City, Metro Manila, Philippines, being the Corporate Secretary of JHMC, after having been duly sworn in accordance with law, hereby CERTIFY, that during the 207th Regular Meeting of the JHMC Board of Directors held on September 22, 2020 in the Executive Office, John Hay Management Corporation (JHMC), Camp John Hay, Baguio City, where a quorum was present, upon motion made and duly seconded, the Board passed and approved the following resolution:

*John Hay Management Corporation
Board Resolution No. 2020-0922-162*

Resolve, as it is hereby **resolved**, that the **John Hay Management Corporation ("JHMC") Board of Directors** hereby **approves** the Amended Annual Procurement Plan for the First Semester of CY 2020; and

Resolved, finally, that this Resolution shall take effect immediately on September 22, 2020 and shall supersede all prior JHMC resolutions, instructions, memoranda, circulars, or instruments inconsistent herewith.


This certification is subject to the final approval of the Minutes of the September 22, 2020 JHMC Board meeting.

IN WITNESS WHEREOF, I have set my hand this 30th day of SEP. 2020 in BAGUIO CITY.


ATTY. TEDDY ESTEBAN F. RIGOROSO
Corporate Secretary

SUBSCRIBED AND SWORN TO before me this 30th day of SEP. 2020 in BAGUIO CITY,
affiant exhibiting to me his IBP Identification Card No. 42240.

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Series of 2020


ATTY. MARY ELLEN S. CABUHAT
Notary Public for and in Baguio City
Notarial Commission until December 31, 2020
IBP No. 04280; Baguio City; 01/29/2020
PTR No. 4576834; Baguio City; 01/29/2020
MCLE Compliance No. VI-0004316 valid until 04/18/2022
Roll of Attorneys No. 55866

JOHN HAY MANAGEMENT CORPORATION ANNUAL PROCUREMENT PLAN FOR CY 2020

Revised September 2020

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
INFRASTRUCTURE PROJECTS													
INFRA 01	Renovation of two (2) damaged stations - Kadaklan Control Point and Ranger Station, to include establishment of restrooms	SSD	No	Competitive Bidding	First Quarter	First Quarter	Second Quarter	Second Quarter	Corporate Budget	500,000.00	500,000.00		
INFRA 03	Renovation of Gates 1, 2 & 4 - to include installation of inspection bay areas	SSD	No	Competitive Bidding	Fourth Quarter	Fourth Quarter	Fourth Quarter	Fourth Quarter	Corporate Budget	2,100,000.00	2,100,000.00		
INFRA 04	Fencing of Historical Core (Historical Core and Manor boundary)	BDD	No	Competitive Bidding	Fourth Quarter	Fourth Quarter	Fourth Quarter	Fourth Quarter	Corporate Budget	700,000.00	700,000.00		
INFRA 05	Rehabilitation of Bell House Phase 3	EAMD-PMD	No	Competitive Bidding	Fourth Quarter	Fourth Quarter	Fourth Quarter	Fourth Quarter	Corporate Budget	6,000,000.00		6,000,000.00	
INFRA 06	Slope Protection at Barangay Hillside	EAMD-PMD	No	Competitive Bidding	Fourth Quarter	Fourth Quarter	Fourth Quarter	Fourth Quarter	Corporate Budget	1,000,000.00		1,000,000.00	
INFRA 07	Improvement of the Main Road and selected Secondary Roads within the John Hay Special Economic Zone	EAMD-PMD	No	Competitive Bidding	Third Quarter	Fourth Quarter	Fourth Quarter	Fourth Quarter	Corporate Budget	74,453,760.00		74,453,760.00	
CONSULTING SERVICES													
CON 01	Third Party Customer Satisfaction Feedback Validation	CRO	Yes	NP-53.9 - Small Value Procurement	December 2019	N/A	First Quarter	First Quarter	Corporate Budget	300,000.00	300,000.00		
CON 02	Design and Development of Environment and Forest Management Information System (EFMIS)	ASD-ICTD	No	Competitive Bidding	First Quarter	First Quarter	First Quarter	First Quarter	Corporate Budget	2,000,000.00	2,000,000.00		
CON 04	On-call Master Plumber, Mechanical & Sanitary Engineer	EAMD-PMD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	360,000.00	360,000.00		
CON 05	Tree Survey with Health Assessment	EAMD-EMD	No	Competitive Bidding	First Quarter	Fourth Quarter	Fourth Quarter	Fourth Quarter	Corporate Budget	26,826,000.00		26,826,000.00	
GOODS (AND SERVICES)													
TRANSPORTATION EQUIPMENT													
GDS 25	Motorcycle, 2 units for SSD organic personnel	ASD-GSD	Yes	NP-53.9 - Small Value Procurement	November 2019	N/A	First Quarter	First Quarter	Corporate Budget	230,000.00		230,000.00	
GDS 79	Transportation Equipment: Pick-up with engine displacement not exceeding 3000 cc for diesel	ASD-GSD	No	NP-53.1 Two Failed Biddings	Third Quarter	Third Quarter	Fourth Quarter	Fourth Quarter	Corporate Budget	1,700,000.00		1,700,000.00	
GDS 80	Transportation Equipment: Sports Utility Vehicles (2 units) with engine displacement not exceeding 2400 cc for diesel	ASD-GSD	No	NP-53.1 Two Failed Biddings	Third Quarter	Third Quarter	Fourth Quarter	Fourth Quarter	Corporate Budget	3,655,000.00		3,655,000.00	
OFFICE EQUIPMENT AND FURNITURE & FIXTURES													
GDS 09	Laptops, 5 units	ASD-ICTD	Yes	Shopping	November 2019	N/A	N/A	First Quarter	Corporate Budget	340,000.00		340,000.00	
GDS 10	Desktop Computers, 2 units	ASD-ICTD	Yes	Shopping	November 2019	N/A	N/A	First Quarter	Corporate Budget	100,000.00		100,000.00	
GDS 11	Scanners, heavy duty, 2 units	ASD-ICTD	Yes	Shopping	November 2019	N/A	N/A	First Quarter	Corporate Budget	120,000.00		120,000.00	For FSD and SEZAD
GDS 12	Monochrome printer (heavy duty)	ASD-ICTD	Yes	Shopping	November 2019	N/A	N/A	First Quarter	Corporate Budget	60,000.00		60,000.00	
GDS 14	Uninterruptible Power Supply (Rack Type), 2 units	ASD-ICTD	Yes	Shopping	November 2019	N/A	N/A	First Quarter	Corporate Budget	120,000.00		120,000.00	
GDS 15	Server Rack Cabinet	ASD-ICTD	Yes	Shopping	November 2019	N/A	N/A	First Quarter	Corporate Budget	60,000.00		60,000.00	
GDS 16	Computer Server	ASD-ICTD	No	Shopping	Fourth Quarter	N/A	N/A	Fourth Quarter	Corporate Budget	200,000.00		200,000.00	

JOHN HAY MANAGEMENT CORPORATION ANNUAL PROCUREMENT PLAN FOR CY 2020

Revised September 2020

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GDS 17	Refrigerator 8 cu/ft	SEZAD	No	Shopping	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	20,000.00		20,000.00	
GDS 18	Steel Cabinets, 3 units	SEZAD	No	Shopping	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	60,000.00		60,000.00	
GDS 20	Fax Machine	SEZAD	No	Shopping	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	35,000.00		35,000.00	
GDS 21	ID Machine with QR code and peripherals	SEZAD	No	Shopping	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	150,000.00		150,000.00	
GDS 24	Concrete Chipper, heavy duty, big	ASD-GSD	Yes	Shopping	November 2019	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	35,000.00		35,000.00	
GDS 126	Additional rainwater harvesting system for selected areas of the JHMC AOR	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	100,000.00		100,000.00	
GDS 83	Fire Hydrant Booster, 2 units	ASD-GSD	No	Shopping	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	100,000.00		100,000.00	
GDS 159	Computer Tablets	ASD-ICTD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	275,000.00		275,000.00	
GDS 160	Computer Laptops, webcam, router, cables and connectors	ASD-ICTD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	820,550.00		820,550.00	
GDS 161	Conference Microphone System and portable wireless microphones	ASD-ICTD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	75,000.00		75,000.00	
TRAINING AND SEMINAR EXPENSES													
GDS 62	Lease of venue, including meals and services for event coverage: Training and Seminars on R.A. 9184	ASD-HRSD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	400,000.00	400,000.00		
GDS 64	Lease of venue, including meals and services for event coverage: Training and Seminars on Safety & Security-related knowledge	ASD-HRSD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	180,000.00	180,000.00		
GDS 66	Lease of Venue, including accommodation and meals for the Conduct of the Operations Planning	CPU	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Second Quarter	Second Quarter	Corporate Budget	100,000.00	100,000.00		
GDS 67	Lease of Venue, including accommodation and Meals for the Conduct of the Departmental Planning	CPU	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Second Quarter	Second Quarter	Corporate Budget	160,000.00	160,000.00		
GDS 68	Lease of Venue, including accommodation and Meals for the Quarterly Performance Review	CPU	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	Corporate Budget	200,000.00	200,000.00		
SUPPLIES AND MATERIALS EXPENSE													
GDS 01a	Common Supplies and Equipment (CSE)	ASD-GSD	No	NP-53.5 Agency-to-Agency	N/A	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	300,000.00	300,000.00		
GDS 01b	Common Supplies and Equipment (CSE) not available at DBM-PS for competitive bidding	ASD-GSD	No	Shopping	Third Quarter	Third Quarter	Fourth Quarter	Fourth Quarter	Corporate Budget	762,460.00	762,460.00		
GDS 01c	Common Supplies and Equipment (CSE) not available at DBM-PS for direct contracting	ASD-GSD	No	Direct Contracting	First to Fourth Quarter	First to Fourth Quarter	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	1,007,540.00	1,007,540.00		
GDS 01d	Common Supplies and Equipment (CSE) not available at DBM-PS for shopping	ASD-GSD	No	Shopping	First to Fourth Quarter	First to Fourth Quarter	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	100,000.00	100,000.00		
GDS 01e	Common Supplies and Equipment (CSE) not available at DBM-PS for SVP	ASD-GSD	No	NP-53.9 - Small Value Procurement	First to Fourth Quarter	First to Fourth Quarter	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	80,000.00	80,000.00		

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Revised September 2020

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GDS 02a	Other office supplies, materials and semi-expendable machinery, equipment, furniture and fixtures for locators	SEZAD	No	Shopping	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	100,000.00	100,000.00		For locators (e.g. PVC ID card, IDP printer ribbon, etc.) includes 4 seater gang chair, table and chairs at the CCA
GDS 03	Semi-expendable machinery, equipment, furniture, fixtures, supplies and materials for BCDA Cottages & VOA Lohomes	ASD-GSD	No	Shopping	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	100,000.00	100,000.00		
GDS 04	Waste Collection Bins	Business Center	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	100,000.00	100,000.00		Fund Source: CUSA
GDS 05	Various Supplies and Materials for CUSA-paying locators	Business Center	No	Shopping	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	100,000.00	100,000.00		Fund Source: CUSA
GDS 77	Accountable Forms (Official Receipts)	ASD-GSD	No	NP-53.5 Agency-to-Agency	N/A	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	50,000.00	50,000.00		
	COMMUNICATION EXPENSES												
GDS 26	Annual Subscription: Webhosting	ASD-ICTD	No	Direct Contracting	N/A	N/A	Second Quarter	Second Quarter	Corporate Budget	60,000.00	60,000.00		
GDS 27	Annual Subscription: Domain Name	ASD-ICTD	No	Direct Contracting	N/A	N/A	Second Quarter	Second Quarter	Corporate Budget	2,000.00	2,000.00		
GDS 28	Annual Subscription: SSL Certificate	ASD-ICTD	No	Direct Contracting	N/A	N/A	Second Quarter	Second Quarter	Corporate Budget	18,000.00	18,000.00		
GDS 29	Corporate Email subscription	ASD-ICTD	No	Direct Contracting	N/A	N/A	Second Quarter	Second Quarter	Corporate Budget	220,000.00	220,000.00		
GDS 22	Network Security	ASD-ICTD	No	Direct Contracting	N/A	N/A	Second Quarter	Second Quarter	Corporate Budget	120,000.00	120,000.00		
GDS 30	Subscription: Autodesk Collection Apps	ASD-ICTD	No	Direct Contracting	N/A	N/A	Third Quarter	Third Quarter	Corporate Budget	400,000.00	400,000.00		
	GENERAL SERVICES												
GDS 08	Solid Waste Collection services for CUSA-paying locators	Business Center	Yes	Competitive Bidding	December 2019	First Quarter	First Quarter	First Quarter	Corporate Budget	936,000.00	936,000.00		Fund Source: CUSA
GDS 32a	Ambient Air Monitoring Within The JHSEZ	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	130,000.00	130,000.00		
GDS 32b	Laboratory testing of wall and ceiling samples from JHMC AOR Structures for Asbestos Fiber Presence	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	70,000.00	70,000.00		
GDS 32c	Hazardous Waste Management	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	200,000.00	200,000.00		
GDS 33	Lumberjack Services for Sanitation Cutting of 100 trees	EAMD-EMD	No	NP-53.2 Emergency Cases	N/A	N/A	Third to Fourth Quarter	Third to Fourth Quarter	Corporate Budget	775,000.00	775,000.00		
GDS 131	Lumberjack Services for emergency retrieval of typhoon fallen trees	EAMD-EMD	No	NP-53.2 Emergency Cases	N/A	N/A	As Necessary	As Necessary	Corporate Budget	150,000.00	150,000.00		
GDS 34	Gardening Services	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	794,000.00	794,000.00		
GDS 35	General Forest Care	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	Fourth Quarter	Fourth Quarter	Fourth Quarter	Corporate Budget	611,000.00	611,000.00		
GDS 36	Siphoning services	ASD-GSD	No	NP-53.9 - Small Value Procurement	As Necessary	N/A	As Necessary	As Necessary	Corporate Budget	50,000.00	50,000.00		
GDS 37	Solid Waste Collection services (BCDA Cottages, Historical Core, CCA, AIM, JHMC Cottages and VOA loghome# 3 & 5)	ASD-GSD	Yes	NP-53.9 - Small Value Procurement	November 2019	N/A	N/A	First Quarter	Corporate Budget	240,000.00	240,000.00		
GDS 38	Janitorial Services: Contract for 9 janitors (including supplies)	ASD-GSD	Yes	Competitive Bidding	November 2019	First Quarter	First Quarter	First Quarter	Corporate Budget	1,900,000.00	1,900,000.00		
GDS 39	Janitorial Services: Ground maintenance - CUSA	Business Center	Yes	NP-53.9 - Small Value Procurement	November 2019	N/A	N/A	First Quarter	Corporate Budget	612,000.00	612,000.00		Fund Source: CUSA

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GDS 40	Laundry Services: JHMC Office Complex (Cottage 629), Bell House, BCDA Cottages, VOA Loghomes	ASD-GSD	Yes	NP-53.9 - Small Value Procurement	November 2019	N/A	N/A	First Quarter	Corporate Budget	475,000.00	475,000.00		
	EMS PLANNING AND IMPLEMENTATION												
GDS 142	Catering and services for event coverage: EMS planning and implementation activities	EAMD-EMD	No	NP-53.9 - Small Value Procurement	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	200,000.00	200,000.00		
GDS 122	Green Campaign IEC washable mask and reusable spray bottles	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	25,000.00	25,000.00		
GDS 123	Water Aerators (with handle / nozzle control, heavy duty use)	EAMD-EMD	No	Shopping	Third Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	10,000.00	10,000.00		
GDS 124	Supplies and materials for hazardous waste management	EAMD-EMD	No	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	70,000.00	70,000.00		Spill deck-pallet, wheeled bins, 2 transparent bins for electronic discards
GDS 125	Tarpaulin printing and signages for EMS campaigns and promotion	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	15,000.00	15,000.00		
GDS 127	Water quality maintenance and management	EAMD-EMD	No	Shopping	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	40,730.00	40,730.00		
GDS 128	Ecological Awareness Campaign Shirts, 2 designs, Dry fit type, full sublimation	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Third to Fourth Quarter	N/A	Third to Fourth Quarter	Third to Fourth Quarter	Corporate Budget	100,000.00	100,000.00		
	FOREST MANAGEMENT												
GDS 130	Tokens for Inspectorate Team for Sanitation Cutting	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	28,000.00	28,000.00		
GDS 132	Supplies and materials for pest prevention / control activities	EAMD-EMD	No	Shopping	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	30,000.00	30,000.00		
GDS 133	Repair and maintenance of greenhouse	EAMD-EMD	No	Shopping	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	90,000.00	90,000.00		
GDS 134	Catering and services for event coverage: training on Nursery and Landscape Management	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	30,000.00	30,000.00		
GDS 135	Catering and services for event coverage: Tree planting and maintenance activities	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	80,000.00	80,000.00		
GDS 136	Supplies and Materials for the Tree planting and maintenance activities	EAMD-EMD	No	Shopping	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	20,000.00	20,000.00		
GDS 137	Medical and laboratory test expenses as part of DENRO renewal requirements	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	50,000.00	50,000.00		
GDS 138	Catering and services for event coverage: DENRO training by DENR-CAR	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	25,000.00	25,000.00		
GDS 139	Catering and services for event coverage: IEC activities	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	60,000.00	60,000.00		
GDS 140	Installation of IEC signages on Forest Fire Protection within the JASD-HRSDA	EAMD-EMD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	75,000.00	75,000.00		
GDS 141	Supplies and materials for linkage with the Academe for forest management-related programs/activities	EAMD-EMD	No	Shopping	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	20,000.00	20,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	REPAIRS AND MAINTENANCE - FURNITURE, FIXTURE AND EQUIPMENT												
GDS 42	Rehabilitation of existing equipment, furniture & fixtures, except IT equipment	ASD-GSD	No	Shopping	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	150,000.00	150,000.00		
GDS 43	Repair, replacement or upgrade of ICT equipment: Replacement (parts or unit) and outsourcing services	ASD-ICTD	No	NP-53.9 - Small Value Procurement	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	100,000.00	100,000.00		
GDS 44	Repair, replacement or upgrade of ICT equipment: upgrading of CPUs	ASD-ICTD	No	NP-53.9 - Small Value Procurement	First Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	100,000.00	100,000.00		
GDS 45	Repair, replacement or upgrade of ICT equipment: relocation of lightning arrester	ASD-ICTD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	50,000.00	50,000.00		
GDS 46	Repair, replacement or upgrade of BCDA equipment	ASD-GSD	No	Shopping	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	50,000.00	50,000.00		Includes replacement of battery and propeller for the drone
GDS 47	Updating of the Document Management System: Special Economic Zone Regulatory Information System (SEZRIS)	ASD-ICTD	No	Direct Contracting	N/A	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	100,000.00	100,000.00		
GDS 48	Updating of the Document Management System: Helpdesk Information System (HIS)	ASD-ICTD	No	Direct Contracting	N/A	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	100,000.00	100,000.00		
GDS 49	Updating of the Document Management System (HRIS)	ASD-ICTD	No	Direct Contracting	N/A	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	100,000.00	100,000.00		
GDS 31	Anti-virus software	ASD-ICTD	No	NP-53.9 - Small Value Procurement	First Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	60,000.00	60,000.00		
GDS 121	Repair and Maintenance: blades and replacement parts of the shredder	EAMD-EMD	No	Shopping	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	10,000.00	10,000.00		
	REPAIR AND MAINTENANCE - TRANSPORTATION EQUIPMENT												
GDS 50	Repair and Maintenance of JHMC Official Motor Vehicles under Shopping	ASD-GSD	No	Shopping	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	40,000.00	40,000.00		
GDS 51	Repair and Maintenance of JHMC Official Motor Vehicles under SVP	ASD-GSD	No	NP-53.9 - Small Value Procurement	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	240,000.00	240,000.00		
GDS 52	Repair and Maintenance of JHMC Official Motor Vehicles under DC	ASD-GSD	No	Direct Contracting	N/A	N/A	Per Programmed PMS schedule	Per Programmed PMS schedule	Corporate Budget	820,000.00	820,000.00		
	REPAIR AND MAINTENANCE - FACILITIES												
GDS 53	Labor and materials: restoration of epitaphs at the Cemetery of Negativism 1 and 2	BDD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	500,000.00	500,000.00		
GDS 54	Labor and materials: restoration / landscaping of the Secret Garden	BDD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	500,000.00	500,000.00		
GDS 55	Labor and materials: installation of benches / picnic tables (6) at the History Trail and Secret Garden	BDD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	400,000.00	400,000.00		
GDS 56	Labor and materials: installation of signages (street, warning, parking, etc.) leading to the Historical Core	BDD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	400,000.00	400,000.00		

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GDS 144	Labor and materials: fabrication and installation of additional signages along the five CJH Trails - Yellow Trail	BDD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	400,000.00	400,000.00		
GDS 57	Repairs and maintenance of BCDA Cottages, Historical Core Areas and CCA	ASD-GSD	No	Shopping	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	150,000.00	150,000.00		
GDS 58	Various tools, equipment, machinery, construction materials and supplies for the improvement of the work station area of the drivers and maintenance personnel at the Carport	ASD-GSD	No	Shopping	Second Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	150,000.00	150,000.00		
GDS 59	Various tools, equipment, machinery, construction materials and supplies for the rehabilitation of Bellhouse Warehouse 1	ASD-GSD	No	Shopping	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	150,000.00	150,000.00		
GDS 60	Repairs and maintenance of Cottages 625/626, 627/628, 629 and Former AIM	ASD-GSD	No	Shopping	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	150,000.00	150,000.00		
GDS 41	Pest and Termite Control Application Services	ASD-GSD	Yes	NP-53.9 - Small Value Procurement	November 2019	N/A	N/A	First Quarter	Corporate Budget	160,000.00	160,000.00		
GDS 84	Various Construction Supplies for the Repair and Maintenance of VOA log Home 3 and 5	ASD-GSD	No	Shopping	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	765,190.00	765,190.00		
ADVERTISING, PROMOTIONAL AND MARKETING EXPENSES													
GDS 97	Publication of job vacancies	ASD-HRSD	No	NP-53.9 - Small Value Procurement	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	40,000.00	40,000.00		
GDS 114	Publication for Labor Center job fairs, openings, workshops	SEZAD	No	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	25,000.00	25,000.00		
GDS 145	Marketing Collaterals (corporate giveaways)	OPCEO	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	400,000.00	400,000.00		
GDS 146	Meals and snacks for meetings, coordination activities, runs and other events within the year scheduled on various dates of 2020, staggered delivery as the need arises, pax	BDD	No	NP-53.9 - Small Value Procurement	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	200,000.00	200,000.00		
GDS 147	Materials for the conduct of tourism events	BDD	No	Shopping	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	21,800.00	21,800.00		
GDS 148	Tarpaulin printing for forest bathing- size: 8 ft x 5 ft	BDD	No	NP-53.9 - Small Value Procurement	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	4,500.00	4,500.00		
GDS 149	Tarpaulin for forest bathing- size: 3 ft x 6 ft	BDD	No	NP-53.9 - Small Value Procurement	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	3,000.00	3,000.00		
GDS 150	Brochure/ information material printing, glossy, legal size, one-pager	BDD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	50,000.00	50,000.00		
GDS 151	Meals and Snacks for the ADP Committee/ Bidders (inclusive of a meal and snacks for 20 participants, 20 days at PhP 600.00 per participant per day), staggered delivery as the need arises, pax	BDD	No	NP-53.9 - Small Value Procurement	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	200,000.00	200,000.00		

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GDS13	Tent- 15 pcs, size: 3 m x 6 m , 4-pole tent, polyester-waterproof fabric), color: white, customized, fabricated	BDD	No	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	80,000.00	80,000.00		
GDS 06	Materials for organized bazaars	BDD	No	Shopping	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	20,000.00	20,000.00		
GDS 07	Tree markers for the Adopt-A-Tree Project	BDD	No	NP-53.9 - Small Value Procurement	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	45,000.00	45,000.00		Fund Source: Adopt-a-Tree Fund
GDS 111	Advertisements for public awareness under public/media relations activities	CRO	No	NP-53.9 - Small Value Procurement	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	50,000.00	50,000.00		
PRINTING AND BINDING EXPENSES													
GDS 112	Printing Cost for SEZAD permits	SEZAD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	100,000.00	100,000.00		
GDS 113	Printing of JHSEZ Vehicle Pass Stickers	SEZAD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	100,000.00	100,000.00		
GDS 78	Tarpaulin printing services for various notices	CPU, QMS, LD, SEZAD, CRO, SEZAD	No	NP-53.9 - Small Value Procurement	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	55,000.00	55,000.00		CPU: Design, lay-out and printing services QMS: Design, lay-out and printing services CRO: for community health development activity awareness (3 pcs., 8x5 feet, full color) SEZAD: for Labor Center
GDS 85	Design, lay-out and printing services: saddle stitch bound, magazine type	CPU	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	30,000.00	30,000.00		
GDS 86	Design, lay-out and printing services: perfect bound, softcover book	CPU	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	50,000.00	50,000.00		
REPRESENTATION EXPENSES													
GDS 74	Catering and services for event coverage: Quarterly Locators' Meeting	SEZAD	No	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	200,000.00	200,000.00		
RENT EXPENSES													
GDS 82	Rental of Automated Copier / Printer / Scanner (Photocopying Machine), 2 units	ASD-GSD	No	NP-53.9 - Small Value Procurement	First Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	395,000.00	395,000.00		
SUBSCRIPTION EXPENSE													
GDS 81	Newspaper Subscription	ASD-GSD	No	NP-53.9 - Small Value Procurement	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	45,000.00	45,000.00		
PUBLIC RELATIONS PROGRAM													
GDS 71	Catering and services for event coverage: Public and/or Media Relations Activities (3 activities)	CRO	No	NP-53.9 - Small Value Procurement	Third to Fourth Quarter	N/A	Third to Fourth Quarter	Third to Fourth Quarter	Corporate Budget	100,000.00	100,000.00		
GDS 108	Tokens / giveaways for the Public & Media Relations Activities	CRO	No	NP-53.9 - Small Value Procurement	Third to Fourth Quarter	N/A	Third to Fourth Quarter	Third to Fourth Quarter	Corporate Budget	100,000.00	100,000.00		
GDS 109	Catering and services for event coverage: Press Conferences (3 activities)	CRO	No	NP-53.9 - Small Value Procurement	As Necessary	N/A	As Necessary	As Necessary	Corporate Budget	70,000.00	70,000.00		
GDS 110	Tokens / giveaways for press conferences	CRO	No	NP-53.9 - Small Value Procurement	As Necessary	N/A	As Necessary	As Necessary	Corporate Budget	120,000.00	120,000.00		
BARANGAY SEGREGATION PROGRAM													

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GDS 115	Catering and services for event coverage under Barangay Segregation: Barangay Hillside	EAMD-LAMD	No	NP-53.9 - Small Value Procurement	Third to Fourth Quarter	N/A	Third to Fourth Quarter	Third to Fourth Quarter	Corporate Budget	45,000.00	45,000.00		Meetings of the Executive Committee (ExeCom), Arbitration and Awards Committee (AAC) and Project Management Office (PMO)
GDS 116	Catering and services for event coverage under Barangay Segregation: Portion of Country Club, Greenwater Village and Upper Dagsian	EAMD-LAMD	No	NP-53.9 - Small Value Procurement	Third to Fourth Quarter	N/A	Third to Fourth Quarter	Third to Fourth Quarter	Corporate Budget	120,000.00	120,000.00		Meetings of the Executive Committee (ExeCom), Arbitration and Awards Committee (AAC) and Project Management Office (PMO)
GDS 117	Office supplies and materials for Barangay Segregation Program	EAMD-LAMD	No	Shopping	Third to Fourth Quarter	N/A	Third to Fourth Quarter	Third to Fourth Quarter	Corporate Budget	27,000.00	27,000.00		
CORPORATE SOCIAL RESPONSIBILITY													
GDS 101	Supplies and materials: environmental awareness / campaigns for zero waste management in the JHRA	CRO	No	Shopping	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	45,000.00	45,000.00		
GDS 102	Tokens / giveaways for the environmental awareness campaigns	CRO	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	5,000.00	5,000.00		
GDS 103	Medical supplies and materials for CoViD19: community health development in the JHRA	CRO	No	Shopping	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	45,000.00	45,000.00		
GDS 104	Supplies and materials for community health development in the JHRA	CRO	No	Shopping	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	7,750.00	7,750.00		
GDS 105	Tokens / giveaways for community health development in the JHRA	CRO	No	Shopping	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	5,000.00	5,000.00		
GDS 106	Educational Equipment for Karunungan project for the public schools inside the JHRA	CRO	No	Shopping	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	45,000.00	45,000.00		
GDS 107	Supplies and Materials for the Karunungan Project	CRO	No	Shopping	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	55,000.00	55,000.00		
QUALITY MANAGEMENT SYSTEM													
GDS 87	Lease of venue, including meals and services for event coverage: Management Review	CPU-QMS	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	100,000.00	100,000.00		
GDS 88	Catering and services for event coverage: Internal Quality Audit Training	CPU-QMS	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	80,000.00	80,000.00		
GDS 89	Catering and services for event coverage: Surveillance 2 Audit for ISO 19001:2015 Certification Maintenance	CPU-QMS	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	80,000.00	80,000.00		
MISCELLANEOUS EXPENSES													
GDS 69	Lease of venue, including accommodation, meals and services for event coverage: Teambuilding Activities	ASD-HRSD	No	NP-53.10 Lease of Real Property and Venue	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	450,000.00	450,000.00		
GDS 75	Catering and services for event coverage: JHMC Anniversary Program	ASD-HRSD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	50,000.00	50,000.00		
GDS 76	Catering and services for event coverage: JHMC Year End Activities	ASD-HRSD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	500,000.00	500,000.00		
GDS 91	Health and Wellness Uniforms	ASD-HRSD	No	NP-53.9 - Small Value Procurement	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	72,000.00	72,000.00		
GDS 92	Catering and services for event coverage: Health and Wellness Opening Program	ASD-HRSD	No	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	27,000.00	27,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GDS 93	Catering and services for event coverage: Health and Wellness Closing Program	ASD-HRSD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	27,000.00	27,000.00		
GDS 94	Health and Wellness prizes and special awards	ASD-HRSD	No	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	15,000.00	15,000.00		
GDS 96	Conduct of Annual physical exam for employees	ASD-HRSD	No	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	143,000.00	143,000.00		
BOARD EXPENSES													
GDS 70	Lease of venue, including meals and services for event coverage: Board and Committee Meetings in Baguio City	OCS	No	NP-53.9 - Small Value Procurement	First Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	320,000.00	320,000.00		
GDS 118	Assorted grocery items for BOD meetings	OCS	No	Shopping	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	82,320.00	82,320.00		
GDS 119	Lease of venue to include accommodations, meals, function room and services for event coverage: Board and Management Strategic Planning	OCS	No	NP-53.10 Lease of Real Property and Venue	Third to Fourth Quarter	N/A	Third to Fourth Quarter	Third to Fourth Quarter	Corporate Budget	140,000.00	140,000.00		
EMERGENCY PROCUREMENT UNDER THE BAYANIHAN ACT													
GDS 152	Emergency Procurement of Well- Milled Rice for the Linkaging and Provision of Assistance to LGU regarding COVID 19	CRO	No	NP-53.2 Emergency Cases	N/A	N/A	Second Quarter	Second Quarter		804,600.00	804,600.00		
GDS 153	Procurement of Medical Supplies and Materials for COVID 19 Related Activities	ASD-GSD	No	NP-53.2 Emergency Cases	N/A	N/A	Second Quarter	Second Quarter		65,800.00	65,800.00		
GDS 154	Emergency Procurement of Various Supplies and Materials for COVID 19 Related Activities (Batteries for Thermal Scanner, Aerosol, Disinfectant Spray Cans, Antibacterial Soaps, etc)	ASD-GSD	No	NP-53.2 Emergency Cases	N/A	N/A	Second Quarter	Second Quarter		68,875.00	68,875.00		
GDS 155	Emergency Procurement of Services for COVID 19 Rapid Testing for JHMC Personnel (Volunteers)	ASD-GSD	No	NP-53.2 Emergency Cases	N/A	N/A	Second Quarter	Second Quarter		40,000.00	40,000.00		
EMERGENCY PROCUREMENT (COVID-19 RELATED)													
GDS 156	Various supplies and materials to be used for the swabbing activity	ASD-GSD	No	NP-53.2 Emergency Cases	N/A	N/A	Third Quarter	Third Quarter		27,110.00	27,110.00		
GDS 157	Procurement of customized washable face masks for COVID19	OPCEO	No	NP-53.2 Emergency Cases	N/A	N/A	Third Quarter	Third Quarter		36,000.00	36,000.00		
GDS 158	Various supplies and materials to be used for swabbing activities (part 2)	ASD-GSD	No	NP-53.2 Emergency Cases	N/A	N/A	Third Quarter	Third Quarter		32,900.00	32,900.00		
TOTAL										146,677,885.00	30,142,575.00	116,535,310.00	

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APPROVED BY:

THE JHMC BOARD OF DIRECTORS
Head of Procuring Entity