

SECRETARY'S CERTIFICATE

REPUBLIC OF THE PHILIPPINES) Sc.
~~Baguio City~~)

I, **TEDDY ESTEBAN F. RIGOROSO**, of legal age, married, with office address in Rigoroso Galindez Rabino Laron & Maristela Law Offices, 901 Fil Garcia Tower, 140 Kalayaan Avenue, Diliman, Quezon City, Metro Manila, Philippines, being the Corporate Secretary of the John Hay Management Corporation (JHMC), after having been duly sworn in accordance with law, hereby CERTIFY, that during the 211th Regular Meeting of the JHMC Board of Directors held on January 11, 2021 in the Conference Room, JHMC Office, Camp John Hay, Baguio City, where a quorum was present, upon motion made and duly seconded, the Board passed and approved the following resolution:

*John Hay Management Corporation
Board Resolution No. 2021-0111-003*

Resolve, as it is hereby **resolved**, that the **John Hay Management Corporation ("JHMC") Board of Directors** hereby **approves** the Annual Procurement Plan of JHMC for CY 2021; and

Resolved, finally, that this Resolution shall take effect immediately on January 11, 2021 and shall supersede all prior JHMC resolutions, instructions, memoranda, circulars, or instruments inconsistent herewith.

This certification is subject to the final approval of the Minutes of the January 11, 2021 JHMC Board meeting.

IN WITNESS WHEREOF, I have set my hand this JAN 28 2021 day of _____ 2021 in Baguio City


ATTY. TEDDY ESTEBAN F. RIGOROSO
Corporate Secretary

SUBSCRIBED AND SWORN TO before me this JAN 28 2021 day of _____ 2021 in Baguio City
affiant exhibiting to me his IBP Identification Card No. 42240.

Doc No.: 12
Page No.: 4
Book No.: III
Series of 2021


BEVIENN G. MALATEO
Notary Public
Unit: 307 30 2021
Roll No. 68547, 29 May 2017; Mia.
B.P. License No. 017403, 21 May 2017; Mia
CTR No. 4063701, 23 Dec. 2020; B.C.
MCLE Compliance VI-0015875
Baguio Masonic Center
132 Jundee Street, Baguio City
Email: bevienn.malateo@gmail.com

JOHN HAY MANAGEMENT CORPORATION Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
INFRASTRUCTURE SERVICES													
INFRA-07 (s.2020)	Procurement and Implementation of the Maintenance and Repair of Major Road and Secondary Roads	EAMD - PMD	YES	Competitive Bidding	Fourth Quarter 2020	Fourth Quarter 2020	First Quarter	First Quarter	Corporate Budget	74,453,760.00		74,453,760.00	Rebudgeted from 2020 COB
CONSULTANCY SERVICES													
CON-01	Design and Development of Land Asset Management Information system (LAMIS)	ASD - ICTD	NO	Competitive Bidding	First Quarter	First Quarter	First Quarter	First Quarter	Corporate Budget	2,000,000.00	2,000,000.00		
CON-02	Relocation Survey / Re-Establishment/ MONUMENTING of the Corners of the Open Spaces, Forest Areas, Community Facilities, Recreation Areas, Road Ways and Water Ways at SCOUT BARRIO within Camp John Hay, Baguio City.	EAMD - LAMD	NO	NP-53.9 - Small Value Procurement	Second Quarter	Second Quarter	Second Quarter	Second Quarter	Corporate Budget	440,000.00	440,000.00		
CON-03	3rd Party Certifying Body Multi - year (2021 - 2023) Contract for Continuing Certification to ISO 14001:2015 - EMS	EAMD - EMD	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	N/A	N/A	Corporate Budget	400,000.00	400,000.00		
CON-04	3rd Party Certifying Body Multi - year (2021 - 2023) Contract for Recertification Certification to ISO 9001:2015 - QMS	CPU - QMS	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	350,000.00	350,000.00		
CON-05	3rd Party Customer Satisfaction Feedback Validation	CPU - QMS	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	350,000.00	350,000.00		
CON-06	CJH Forest Cover and Structures Mapping through LIDAR Technology	EAMD - LAMD	NO	Competitive Bidding	First Quarter	Second Quarter	Second Quarter	Second Quarter	Corporate Budget	4,000,000.00		4,000,000.00	Rebudgeted from 2020 COB
CON-07	On-Call Mechanical, Electrical and Sanitary Engineers	OBO	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	360,000.00	360,000.00		
GOODS AND SERVICES													
GDS-01	1 minitruck, at least 2200 fuel, diesel fed transmission, automatic or manual	ASD - GSD	NO	Competitive Bidding	Third Quarter	Third Quarter	Fourth Quarter	Fourth Quarter	Corporate Budget	1,500,000.00		1,500,000.00	replacement for the existing truck being used for hauling of logs, furnitures and fixtures, equipment and supplies etc.
GDS-02	1 BOOM TRUCK, SQ4SA2 crane model, 3 arms, 3.5-7.6 m length, 4 tons max. loading capacity	EAMD - EMD	NO	Competitive Bidding	Third Quarter	Third Quarter	Fourth Quarter	Fourth Quarter	Corporate Budget	2,000,000.00		2,000,000.00	
GDS-03	1 motorcycle for Facilities and Maintenance Personnel use	ASD - GSD	NO	NP-53.9 - Small Value Procurement	Third Quarter	Third Quarter	Fourth Quarter	Fourth Quarter	Corporate Budget	150,000.00		150,000.00	
GDS-04	1 Ambient Air Monitoring Equipment, PM 2.5 and PM 10 Monitoring	EAMD - EMD	NO	Competitive Bidding	First Quarter	First Quarter	Second Quarter	Second Quarter	Corporate Budget	1,500,000.00		1,500,000.00	
GDS-05	10 units CCTV recording equipments (VOA, BCDA facilities), includes labor and accessories	SSD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	250,000.00		250,000.00	
GDS-06	1 Air Compressor, 50L 9bar Weight : 45kg, Plug Type : Type G - British 3-pin, 3HP for Carport Motorpool use	ASD - GSD	NO	Shopping	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	30,000.00		30,000.00	
GDS-07	10 units Desktop Computers (60,000 each)	ASD - ICTD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	600,000.00		600,000.00	
GDS-08	2 Scanners, heavy duty (60,000 each)	ASD - ICTD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	120,000.00		120,000.00	
GDS-09	1 Computer Server	ASD - ICTD	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	200,000.00		200,000.00	
GDS-10	1 Smart TV (52")	ASD - ICTD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	35,000.00		35,000.00	
GDS-11	1 Smart TV (32")	ASD - ICTD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	15,000.00		15,000.00	
Board Expenses													

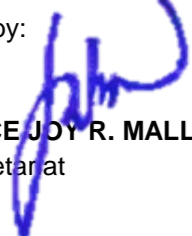
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GDS-12	Lease of venue including meals and services for event coverage: Planning Expenses	OCS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Second Quarter	Second Quarter	Corporate Budget	300,000.00	300,000.00		
GDS-13	Catering Services during Board and Committee Meetings	OCS	NO	NP-53.9 - Small Value Procurement	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	125,000.00	125,000.00		
Training & Seminar Expenses													
GDS-14	Lease of venue including meals and other services for event coverage: R.A. 9184 training	ASD-HRSD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Third Quarter	Third Quarter	Corporate Budget	100,000.00	100,000.00		
GDS-15	Safety & security-related knowledge	ASD-HRSD	NO	NP-53.9 - Small Value Procurement	First to Third Quarter	N/A	First to Third Quarter	First to Third Quarter	Corporate Budget	100,000.00	100,000.00		
GDS-16	Representation and venue services for EMS- related events, training program, environment management campaigns and EMS related meetings.	ASD-HRSD	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	95,000.00	95,000.00		
GDS-17	Lease of venue, including meals and services for event coverage: Operations Planning	CPU	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Second Quarter	Second Quarter	Corporate Budget	60,000.00	60,000.00		
GDS-18	Lease of venue, including meals and services for event coverage: Quarterly Performance Reviews	CPU	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	First Quarter	First Quarter	Corporate Budget	70,000.00	70,000.00		
GDS-19	Catering and other services for event coverage: Departmental Planning	CPU	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	70,000.00	70,000.00		
Supplies & Materials Expense													
GDS-20	Office Supplies to be procured from PS-DBM	ASD - GSD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	First Quarter	First Quarter	Corporate Budget	200,000.00	200,000.00		
GDS-21	Office Supplies to be procured through Small Value Procurement	ASD - GSD	NO	NP-53.9 - Small Value Procurement	First Quarter	First Quarter	Second Quarter	Second Quarter	Corporate Budget	180,000.00	180,000.00		
GDS-22	Office Supplies to be procured through Shopping	ASD - GSD	NO	Shopping	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	700,000.00	700,000.00		
GDS-23	Office Supplies to be procured through Direct Contracting	ASD - GSD	NO	Direct Contracting	N/A	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	320,000.00	320,000.00		
GDS-24	Accountable Forms (Official Receipts)	ASD - GSD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	First Quarter	First Quarter	Corporate Budget	50,000.00	50,000.00		
GDS-25	Business Permits for SEZAD	ASD - GSD	NO	NP-53.9 - Small Value Procurement	First Quarter	First Quarter	Second Quarter	Second Quarter	Corporate Budget	50,000.00	50,000.00		
GDS-26	Semi-expendable machinery, equipment, furniture and fixtures, supplies and materials for BCDA cottages & VOA Loghomes	ASD - GSD	NO	Shopping	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	100,000.00	100,000.00		drinking water and other cottage supplies
GDS-27	Various Supplies and Materials for CUSA - paying locators	Business Center	NO	Shopping	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	100,000.00	100,000.00		
GDS-28	Waste collection bins - CUSA	Business Center	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	100,000.00	100,000.00		
Water And Illumination Expenses													
GDS-29	Water Expenses	ASD - GSD	NO	Direct Contracting	N/A	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	684,000.00	684,000.00		
GDS-30	Electricity expenses	ASD - GSD	NO	Direct Contracting	N/A	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	339,000.00	339,000.00		
Communication Expenses													
GDS-32	Annual Subscription of Domain Name	ASD - ICTD	NO	Direct Contracting	N/A	N/A	Second Quarter	Second Quarter	Corporate Budget	2,000.00	2,000.00		
GDS-33	Webhosting	ASD - ICTD	NO	Direct Contracting	N/A	N/A	Second Quarter	Second Quarter	Corporate Budget	70,000.00	70,000.00		
GDS-34	SSL Certificate (JHMC.COM.PH)	ASD - ICTD	NO	Direct Contracting	N/A	N/A	Second Quarter	Second Quarter	Corporate Budget	8,000.00	8,000.00		
GDS-35	Corporate email system (70 users)	ASD - ICTD	NO	Direct Contracting	N/A	N/A	Second Quarter	Second Quarter	Corporate Budget	220,000.00	220,000.00		
GDS-36	Network Security (UTM)	ASD - ICTD	NO	Direct Contracting	N/A	N/A	Third Quarter	Third Quarter	Corporate Budget	120,000.00	120,000.00		
GDS-37	Autodesk Collection Apps (3 users)	ASD - ICTD	NO	Direct Contracting	N/A	N/A	Second Quarter	Second Quarter	Corporate Budget	400,000.00	400,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GDS-38	ArcGIS Desktop Basic Concurrent Use License	EAMD - LAMD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	450,000.00	450,000.00		
GDS-39	Software Primary Maintenance of the Existing ArcGIS Desktop Basic Single Use	EAMD - LAMD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	175,000.00	175,000.00		
GDS-40	Latest Orthorectified Satellite Images covering CJH boundary (25 square kilometer image)	EAMD - LAMD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	160,000.00	160,000.00		
GDS-41	Telephone Expenses - Landline	ASD - GSD	NO	Direct Contracting	N/A	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	250,000.00	250,000.00		
GDS-42	Telephone Expenses - Mobile	ASD - GSD	NO	Direct Contracting	N/A	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	470,000.00	470,000.00		
GDS-43	Internet Subscription Expenses	ASD - GSD	NO	Direct Contracting	N/A	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	200,000.00	200,000.00		
Environment/ Sanitary Services													
GDS-44	JHMC Promotional and Environmental Campaign Video for IEC (covers both pollution control and forest management measures campaign)	EAMD - EMD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	60,000.00	60,000.00		
GDS-45	Hazardous Waste Management: Disposal of Hazardous Wastes (Asbestos Dismantling and Disposal, Used Oil, E-Wastes, Lead acid battery, Busted lamps, chemical containers)	EAMD - EMD	NO	NP-53.2 Emergency Cases	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	360,000.00	360,000.00		
GDS-46	Materials for Hazwaste Management	EAMD - EMD	NO	Shopping	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	30,000.00	30,000.00		
GDS-47	Water Resource Management: Chlorination set for water treatment	EAMD - EMD	NO	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	15,000.00	15,000.00		Chemical Supplies and Materials for initial year of operation of STP
GDS-41	Nursery Maintenance and Management (Gardening and General Forest Care Multi-year Services Contract CY2021- 2022)	EAMD - EMD	NO	Competitive Bidding	First Quarter	First Quarter	First Quarter	First Quarter	Corporate Budget	1,430,000.00	1,430,000.00		
GDS-48	Lumberjack Services for Sanitation Cutting	EAMD - EMD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	700,000.00	700,000.00		
GDS-49	Catering services during monitoring with MMT	EAMD - EMD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	155,000.00	155,000.00		
GDS-50	Lumberjack Services for the emergency retrieval of typhoon fallen trees	EAMD - EMD	NO	NP-53.2 Emergency Cases	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	100,000.00	100,000.00		
GDS-53	Reforestation and Tree Planting Activites: Supplies and Materials	EAMD - EMD	NO	Shopping	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	10,000.00	10,000.00		
GDS-54	Catering services for Tree Planting Events	EAMD - EMD	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	40,000.00	40,000.00		
GDS-55	Catering services for DENRO Meetings and Training	EAMD - EMD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	30,000.00	30,000.00		
GDS-56	Medical and laboratory test expenses as part of DENRO renewal requirements	EAMD - EMD	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	35,000.00	35,000.00		
GDS-57	Catering Services during IEC meetings with the Barangays on Forest Protection	EAMD - EMD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	25,000.00	25,000.00		
GDS-58	Catering Services during meetings with DENR or the Academe relative to forest management activities	EAMD - EMD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	15,000.00	15,000.00		
GDS-59	Siphoning Services	ASD - GSD	NO	NP-53.9 - Small Value Procurement	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	50,000.00	50,000.00		For Bell House and Cottage 629
GDS-60	Solid Waste Collection	ASD - GSD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	240,000.00	240,000.00		BCDA Cottages, Historical Core, CCA, AIM, JHMC Cottages and VOA loghome# 3 & 5

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GDS-61	Solid Waste Collection: CUSA	Business Center	NO	Competitive Bidding	First Quarter	First Quarter	Second Quarter	Second Quarter	Corporate Budget	1,348,000.00	1,348,000.00		For the period covering from May 6, 2021 to May 5, 2022
	Janitorial Services												
GDS-62	Janitorial Services: CUSA	Business Center	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	612,000.00	612,000.00		For the period covering from July 01, 2021 to June 30, 2022
	Other General Services												
GDS-52	Cottage Laundry Services	ASD - GSD	YES	NP-53.9 - Small Value Procurement	Fourth Quarter 2020	N/A	First Quarter	First Quarter	Corporate Budget	480,000.00	480,000.00		
	Repairs & Maintenance: Building & Other Structures												
GDS-53	Pest and Termite Control Application Services	ASD - GSD	YES	NP-53.9 - Small Value Procurement	Fourth Quarter 2020	N/A	First Quarter	First Quarter	Corporate Budget	200,000.00	200,000.00		
GDS-63	Repairs and maintenance of JHMC Office Complex (Cottages 625/626, 627/628, 629 and AIM)	ASD - GSD	NO	Shopping	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	150,000.00	150,000.00		
GDS-64	Repairs and maintenance of Historical Core & CCA	ASD - GSD	NO	Shopping	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	200,000.00	200,000.00		
GDS-65	Repairs and maintenance of BCDA cottages	ASD - GSD	NO	Shopping	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	100,000.00	100,000.00		
GDS-66	Repair and Maintenance of Ranger Stations, Control Points & Guard Houses	ASD - GSD	NO	Shopping	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	100,000.00	100,000.00		
GDS-67	Replacement/Repairs of signages along the five (5) CJH Trails	BDD	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	100,000.00	100,000.00		
GDS-68	Restrooms at Control Points 1, 2 & 3, Ranger Stations 2 & 4, and at the Main Gate, BCC & VOA gate guard post	SSD	NO	Competitive Bidding	Second Quarter	Second Quarter	Third Quarter	Third Quarter	Corporate Budget	1,000,000.00	1,000,000.00		
GDS-69	Landscaping, Restoration of Arches and Canopies and Improvement of the History Trail Signages and Pathway	BDD	NO	Competitive Bidding	Second Quarter	Second Quarter	Third Quarter	Third Quarter	Corporate Budget	750,000.00	750,000.00		
GDS-70	Landscaping of the Bell House Frontage	BDD	NO	Competitive Bidding	Second Quarter	Second Quarter	Third Quarter	Third Quarter	Corporate Budget	700,000.00	700,000.00		
GDS-71	Installation of Landscaped Sunshade at the Secret Garden	BDD	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	300,000.00	300,000.00		
GDS-72	Installation of architectural lighting at the Historical Core (includes assessment, wiring/re-wiring, etc.)	BDD	NO	Competitive Bidding	Second Quarter	Second Quarter	Third Quarter	Third Quarter	Corporate Budget	800,000.00	800,000.00		
	Repair and Maintenance: Furniture, Fixture & Equipment												
GDS-73	Rehabilitation of existing equipment & fixtures	ASD - GSD	NO	NP-53.9 - Small Value Procurement	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	150,000.00	150,000.00		
GDS-74	70 users license Anti-Virus Software	ASD - ICTD	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	50,000.00		50,000.00	
GDS-75	Updating of the Information System (DTS)	ASD - ICTD	NO	Direct Contracting	N/A	N/A	Third Quarter	Third Quarter	Corporate Budget	300,000.00		300,000.00	
GDS-76	Relocation of the Lightning Arrester	ASD - ICTD	NO	NP-53.9 - Small Value Procurement	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	50,000.00	50,000.00		
	Repair and Maintenance: Motor Vehicles												
GDS-77	Repair and Maintenance of official vehicles: Direct Contracting	ASD - GSD	NO	Direct Contracting	N/A	N/A	As the Need Arises	As the Need Arises	Corporate Budget	1,118,181.82	1,118,181.82		
GDS-78	Repair and Maintenance of official vehicles: SVP	ASD - GSD	NO	Shopping	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	54,545.45	54,545.45		
GDS-79	Repair and Maintenance of official vehicles: Shopping	ASD - GSD	NO	NP-53.9 - Small Value Procurement	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	327,272.73	327,272.73		
	Advertising, Promotional & Marketing Expenses												
GDS-80	Tents - 4 pcs; 6m x 12m; 4-pole tent, vinyl fabric; color: white; customized and fabricated	BDD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	100,000.00	100,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GDS-81	Conduct Tourism Events: Catering services for meetings, coordination activities, runs and other events within the year scheduled on various dates of 2021, staggered delivery as the need arises	BDD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	100,000.00	100,000.00		
GDS-82	Conduct Tourism Events: Tarpaulin printing	BDD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	9,600.00	9,600.00		
GDS-83	Conduct Tourism Events: Supplies and materials	BDD	NO	Shopping	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	90,400.00	90,400.00		
GDS-84	Catering services for the ADP Committee Activities, staggered delivery as the need arises	BDD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	100,000.00	100,000.00		
GDS-85	Rental/Lease of Space of Billboards (to advertise the Historical Core in strategic locations (e.g. NLEX, SCTEX) and other marketing campaigns)	BDD	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	340,000.00	340,000.00		
Printing and Binding Expenses													
GDS-86	Design, lay-out and printing services, saddle stitch bound, book type, hard cover	CPU	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	45,000.00	45,000.00		
GDS-87	Design, lay-out and printing services, saddle stitch bound, magazine type	CPU	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	15,000.00	15,000.00		
GDS-88	Design, lay-out and printing services, perfect bound, softcover book	CPU	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	30,000.00	30,000.00		
GDS-89	Design, lay-out and printing services, tarpaulin	CPU	NO	NP-53.9 - Small Value Procurement	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	17,500.00	17,500.00		
GDS-90	Tarpaulin printing services	SEZAD	NO	NP-53.9 - Small Value Procurement	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	15,000.00	15,000.00		Locator's Meetings
GDS-91	Business Cards for BOD and Corp Sec	OCS	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	24,000.00	24,000.00		
GDS-92	Toner & drum cartridges, developer unit / assembly for photocopier assigned to the OCS	OCS	NO	Direct Contracting	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	103,500.00	103,500.00		
Representation Expenses													
GDS-93	Quarterly locators' meeting	SEZAD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	300,000.00	300,000.00		
Rent Expenses													
GDS-94	2 units fully automated copier / printer / scanner	ASD - GSD	NO	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	374,000.00	374,000.00		
Suscription Expenses													
GDS-95	Newspaper Subscripton	ASD - GSD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	50,000.00	50,000.00		
Public Relations Program													
GDS-96	Catering and other services for event coverage: Public & Media Relations Activities	CRU	NO	NP-53.9 - Small Value Procurement	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	150,000.00	150,000.00		
GDS-97	Public & Media Relations Activities: Tokens / giveaways	CRU	NO	NP-53.9 - Small Value Procurement	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	350,000.00	350,000.00		
Community Social Responsibility													
GDS-98	Youth and Sports Development inside the JHRA and Tuba: Supplies	CRU	NO	Shopping	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	95,000.00	95,000.00		
GDS-99	Youth and Sports Development inside the JHRA and Tuba: Catering services	CRU	NO	NP-53.9 - Small Value Procurement	First to Fourth Quarter	N/A	First to Fourth Quarter	First to Fourth Quarter	Corporate Budget	5,000.00	5,000.00		
GDS-100	Barangay Social Welfare Development inside the JHRA and Tuba : Supplies	CRU	NO	Shopping	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	95,000.00	95,000.00		
GDS-101	Barangay Social Welfare Development inside the JHRA and Tuba: Catering services	CRU	NO	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	5,000.00	5,000.00		

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GDS-102	Community Health Development in the JHRA and Tuba: Supplies	CRU	NO	Shopping	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	45,000.00	45,000.00		
GDS-103	Community Health Development in the JHRA and Tuba: Catering Services	CRU	NO	NP-53.9 - Small Value Procurement	As the Need Arises	N/A	As the Need Arises	As the Need Arises	Corporate Budget	5,000.00	5,000.00		
Quality Management System													
GDS-104	Catering and other services for event coverage: Surveillance 2 Audit: ISO 9001:2015 Certification Maintenance	CPU - QMS	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	80,000.00	80,000.00		
GDS-105	Promotional goods for JHMC QMS awareness	CPU - QMS	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	100,000.00	100,000.00		
GDS-106	Design, lay-out and printing services, tarpaulin	CPU - QMS	NO	NP-53.9 - Small Value Procurement	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	7,500.00	7,500.00		
GDS-107	Lease of venue including meals and other services for event coverage: Conduct of Management Review	CPU - QMS	NO	NP-53.10 Lease of Real Property and Venue	Second Quarter	N/A	Second Quarter	Second Quarter	Corporate Budget	100,000.00	100,000.00		
Miscellaneous Expenses													
GDS-108	JHMC Year End Activities	ASD-HRSD	NO	NP-53.9 - Small Value Procurement	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	300,000.00	300,000.00		
GDS-109	Health and Wellness Uniform	ASD-HRSD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	72,000.00	72,000.00		
GDS-110	Catering and other services for event coverage: Health and Wellness Opening Program	ASD-HRSD	NO	NP-53.9 - Small Value Procurement	First Quarter	N/A	First Quarter	First Quarter	Corporate Budget	27,000.00	27,000.00		
GDS-111	Catering and other services for event coverage: Health and Wellness Closing Program	ASD-HRSD	NO	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	27,000.00	27,000.00		
GDS-112	Health and Wellness Prizes	ASD-HRSD	NO	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	15,000.00	15,000.00		
GDS-113	Annual Physical & Medical Examination	ASD-HRSD	NO	NP-53.9 - Small Value Procurement	Third Quarter	N/A	Third Quarter	Third Quarter	Corporate Budget	140,000.00	140,000.00		
GRAND TOTAL										110,539,260.00	25,335,500.00	85,203,760.00	

Prepared by:

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 BAC Secretariat

Recommending Approval:

JANE THERESA T. TABALINGCOS
 BAC Chairperson
 OVPCOO-BAC-202101-304 1-07-2021

APPROVED BY:
THE JHMC BOARD OF DIRECTORS
 Head of Procuring Entity
 Board Resolution No. 2021-0111-003