

9 December 2020

**BIDS AND AWARDS COMMITTEE
INVITATION TO BID
(NEGOTIATED PROCUREMENT)**

***Renovation of Two (2) Damaged Stations - Kadaklan Control Point and Ranger Station,
to Include Establishment of Restrooms***

1. In view of the two (2) failed biddings, the John Hay Management Corporation (JHMC) Bids and Awards Committee (BAC) invites interested bidders to participate in the Negotiated Procurement for the **Renovation of Two (2) Damaged Stations - Kadaklan Control Point and Ranger Station, to Include Establishment of Restrooms** with the Approved Budget for the Contract (ABC) of Four Hundred Ninety Three Thousand Nine Hundred Fifty Four Pesos (PhP 493,954.00):
2. The JHMC, through its Bids and Awards Committee (BAC), now invites technically, legally and financially capable suppliers to bid for the said project.
3. The procurement procedure for this requirement is Negotiated Procurement pursuant to Section 53.1 of the Revised Implementing Rules and Regulations of Republic Act (R.A.) No. 9184, otherwise known as the “Government Procurement Reform Act.”, including Annex H thereof.

The BAC will engage in negotiations with a sufficient number of suppliers to ensure effective competition. The selection of the successful offer shall be based on the best and final offer that will be submitted on the specified date shown below, and which would meet the minimum technical specifications required.

4. Interested Bidders may obtain further information from the BAC Secretariat at the address given below from 9 to 18 December 2020, Monday to Friday, at 9:00 AM to 5:00 PM.
5. The Schedule of bidding activities is herein stated below:

Activities	Schedule	Venue
1. Issuance and availability of Negotiation Documents	9 December 2020	JHMC Cottage 627, Sheridan Drive, Camp John Hay, Baguio City

2. Conduct of negotiated conference	14 December 2020 at 10:00 AM	<i>Bidders may opt to attend physically in the address given below or through Video Conference.</i> JHMC Conference Room, John Hay Special Economic Zone, Camp John Hay, Baguio City
3. Deadline for the Submission of Negotiation Documents (Proposal)	18 December 2020 at 9:00 AM	JHMC Conference Room, John Hay Special Economic Zone, Camp John Hay, Baguio City
4. Opening of Negotiation Documents (Proposal)	18 December 2020 at 10:00 AM	JHMC Conference Hall, John Hay Special Economic Zone, Camp John Hay, Baguio City
5. Issuance of Notice of Award	TBD	
6. Issuance of Notice to Proceed	TBD	

6. Interested Bidders shall submit the following documents physically to the address given below or through electronic submission pursuant to Section 4.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020 dated 07 May 2020.

The Eligibility and Technical Documents will be composed of the following:

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
 (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;
and

- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (e) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Certificate of Completion
- (h) Philippine Contractors Accreditation Board (PCAB) License;
or
Special PCAB License in case of Joint Ventures;
and registration for the type and cost of the contract to be bid; **and**
- (i) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (j) Project Requirements, which shall include the following:
 - a. Organizational chart for the contract to be bid;
 - b. List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
 - c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
 - d. Manpower Schedule
 - e. Equipment Utilization Schedule
 - f. Bar Chart and S-Curve
 - g. Construction Safety and Health Program
 - h. PERT-CPM
- (e) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (f) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

- (g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

Class "B" Documents

- (h) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (i) Original of duly signed and accomplished Financial Bid Form; **and**

Other documentary requirements under RA No. 9184

- (j) Original of duly signed Bid Prices in the Bill of Quantities; **and**
 (k) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
 (l) Cash Flow by Quarter.

7. The **JHMC** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

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John Hay Special Economic Zone
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Sgd. **JANE THERESA G. TABALINGCOS**
BAC Chairperson