

RFQ NO.: 2020-073
RFQ TYPE: **Goods and Services**

DATE: 19 November 2020

REQUEST FOR QUOTATION

- The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2020 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) at **Four Hundred Fifty Thousand Pesos (PhP 450,000.00)** for the Procurement of 2020 Corporate Giveaways as described below:

Unit	Item Description	Quantity
	<u>Procurement of 2020 Corporate Giveaways</u>	
Pcs	1. COAT / EXECUTIVE JACKET Specifications: Closure Type: zipper, Item Type: Outerwear & Coats, Sleeve style: Regular, Thickness: Standard, Hooded: No, Outerwear Type: Jackets, Detachable Part: NONE, Lining Material: Polyester, Type: Loose, Pattern Type: Solid, Clothing Length: Regular, Decoration: Pockets, Style: Safari Style, Material: Polyester, Collar: With Nood	100
Pcs	2. CELLPHONE/TABLET STAND Specifications: Height adjustable, Steady and skid proof, 360 degree free adjustment widely compatible, Material: Aluminum alloy	105
Pcs	3. PORTABLE UVC BAG STORAGE Specifications: Size:17*12*10cm, Net weight: 331g, Colour: Gray, UV light beads:3 pieces Wavelength:260-280nm, Working Temperature:0-40°C, LED lifespan:10000 hours, Features: Foldable design	100
Pcs	4. BAMBOO TUMBLER Specifications: Double walled vacuum insulation: reduces temperature change for longer hours!, Handcrafted natural bamboo exterior: 100% recyclable, unique and stylish, Material: Stainless steel : durable, food safe and highly resistant to	75

Unit	Item Description	Quantity
Pcs	absorbing color, odor, taste and bacteria, Size : 20*6.5cm, Capacity: 500ml. 5. SANITARY TOLL Specifications: Material: Thermoplastic, Size: 11.5x2.5x3cm / 4.53x0.98x1.18inches	126
Pcs	6. UMBRELLA Specifications: Reversible With Hook handle, Heavy duty with air vent, Automatic, Color: Stripes of green and white <i>Note:</i> <ul style="list-style-type: none"> - All items must have a JHMC and CJH logo - Items must conform to the prevailing laws, rules and regulations of the Environmental Laws. 	150
<i>To be procured by lot</i>		

Quotations received in excess of the ABC shall be automatically rejected.

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
5. Quotations must be delivered or emailed on or before **24 November 2020, 5:00 PM** to the address below:

FLORENCE JOY MALLARE-ABAD
 Head, BAC Secretariat
 John Hay Management Corporation
 Cottage 625, Camp John Hay, Baguio City
 bac@jhmc.com.ph

6. The proposal/s shall contain the following:
- Proposal
 - PhilGEPS Registration Number
 - Mayor's/ Business Permit

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

(sgd.) **JANE THERESA G. TABALINGCOS**
BAC Chairperson

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