

RFQ NO.: 2019-002  
RFQ TYPE: Goods

DATE: 15 November 2019

### REQUEST FOR QUOTATION

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2019 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) at **One Hundred Thousand Pesos (PhP 100,000.00)** for the Procurement of Desktop Computers as described below:

Unit	Item Description	Quantity	Estimated Total Cost
Unit	<b>Procurement of Desktop Computers</b> Specifications: - Monitor: at least 22 inches eco-friendly - Processor: Core i7 - Chipset: Intel H81 - RAM: at least 8GB DDR 1600MHz - Storage: at least 1TB HDD - LAN: GB LAN - Connectivity: HDMI , USB2.0 , USB3.0 , Card Reader , Speakers , Microphone - Operating System: Microsoft Windows 10 - Compliant or passed from any recognized environmental organizations or programs.	2	
<b>Note: To be procured by LOT</b>			

**Quotations received in excess of the ABC shall be automatically rejected.**

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
5. Quotations must be delivered on or before **26 November 2019, 5:00 PM** to the address below:

LEA QUISOBEN-MAGUILAO, CPA, REA, REB  
Head, BAC Secretariat  
John Hay Management Corporation  
Cottage 624 Basement, Camp John Hay, Baguio City  
bac@jhmc.com.ph

6. The proposal/s shall contain the following:
- Proposal
  - PhilGEPS Registration Number
  - Mayor's/ Business Permit

***Note:** Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number*

7. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

**(SGD) JANE THERESA G. TABALINGCOS**  
BAC Chairperson

*GDS 10*